

**Palatine Public Library District
Working Budget
Corporate**

Approved 6.14.2017
Fiscal Year 2017-2018

	Working Budget 2017-2018	Working Budget 2016-2017	Change From Earlier Budget	Percent Change	Fiscal Year 2015-2016	Actual Receipts/Expenses as of June 30, 2017
Income						
4000 · Tax Levies	5,425,680	5,315,200	110,480	0.02	5,164,957	5,303,158
4001 · Tax Levies - TIF	0	0	0	0.00	0	0
4010 · Replacement Tax	13,000	13,000	0	0.00	12,548	13,938
4100 · Interest Income	9,000	9,000	0	0.00	12,683	17,591
4200 · Other Fees and Income						
4201 · Fines	102,000	105,000	-3,000	-0.03	99,596	99,180
4202 · Special Purchases	4,000	4,000	0	0.00	2,899	2,922
4203 · Lost/Replacement Fees	14,000	14,000	0	0.00	17,054	15,869
4204 · Book Recovery Service	16,000	16,000	0	0.00	18,258	13,240
4210 · Copier Income	9,000	8,000	1,000	0.13	8,356	8,940
4211 · Printing Income	17,000	15,000	2,000	0.13	17,466	17,793
4212 · Vending Machines	2,000	2,000	0	0.00	2,045	2,042
4222 · Meeting Room Fees	10,000	10,000	0	0.00	10,573	10,995
4223 · Interlibrary Loan Fees	500	500	0	0.00	251	177
4224 · Non-Resident Fees	10,000	10,000	0	0.00	12,689	14,925
4231 · Per Capita Grant	69,089	68,590	499	0.01	111,229	68,593
4232 · Gifts/Donations	20,000	20,000	0	0.00	36,023	52,974
4233 · Other Grants	5,000	5,000	0	0.00	3,000	0
4241 · Misc-General	500	500	0	0.00	1,340	400
4257 · Used Materials Income	6,000	6,000	0	0.00	5,849	6,365
4261 · Sale of Equipment	2,000	2,000	0	0.00	1,571	2,465
Total 4200 · Other Fees and Income	287,089	286,590	499	0.00	348,198	316,880
Total Income	5,734,769	5,623,790	110,979	0.02	5,538,385	5,651,567
Expense						
5100 · Materials						
5101 · Books	360,000	360,000	0	0.00	344,257	337,448
5102 · Continuations	30,000	50,000	-20,000	-0.40	41,893	51,182
5104 · Digital Reference	225,000	225,000	0	0.00	224,046	224,213
5105 · Digital Materials	330,810	300,110	30,700	0.10	325,388	313,851
Total 5100 · Materials	945,810	935,110	10,700	0.01	935,584	926,694

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Fiscal Year 2017-2018

	Working Budget 2017-2018	Working Budget 2016-2017	Change From Earlier Budget	Percent Change	Fiscal Year 2015-2016	Actual Receipts/Expenses as of June 30, 2017
5200 · Capital Expenditures						
5205 · Furniture	40,000	40,000	0	0.00	49,166	31,914
5206 · Office Equipment	4,000	4,000	0	0.00	0	0
5207 · Computers/Technology	125,000	110,000	15,000	0.14	109,926	111,694
Total 5200 · Capital Expenditures	169,000	154,000	15,000	0.10	159,093	143,608
5300 · Payroll Expenses						
5310 · Gross Salaries	3,316,159	3,251,680	64,479	0.020	3,043,445	3,110,740
5313 · Health & Life Insurance	300,000	280,000	20,000	0.07	259,258	256,166
5328 · Misc. Fringe Benefits	9,500	9,500	0	0.00	6,543	7,783
Total 5300 · Payroll Expenses	3,625,659	3,541,180	84,479	0.02	3,309,246	3,374,688
5400 · Utilities						
5421 · Gas	30,000	30,000	0	0.00	21,421	21,060
5422 · Electricity	250,000	240,000	10,000	0.04	229,565	243,179
5423 · Water	20,000	17,000	3,000	0.18	14,418	16,129
Total 5400 · Utilities	300,000	287,000	13,000	0.05	265,404	280,368
5600 · Contracts						
5651 · Copier Costs	34,500	27,500	7,000	0.25	23,429	23,686
5653 · Technology Support	35,000	25,000	10,000	0.40	25,010	22,755
5654 · Postage Machine	2,000	2,000	0	0.00	1,891	1,891
5655 · LAN Management	80,800	78,000	2,800	0.04	76,220	77,760
5656 · Integrated Library System	84,000	112,000	-28,000	-0.25	104,254	112,183
5657 · Internet Service*	26,000	26,000	0	0.00	5,991	21,640
5658 · Bibliographic Support	4,000	4,000	0	0.00	2,949	2,533
5659 · Book Recovery Service	10,000	10,000	0	0.00	5,434	5,307
5660 · Accounting/Payroll	20,000	20,000	0	0.00	22,931	17,199
5661 · Leases (Office Park)	4,000	4,000	0	0.00	3,957	3,297
5663 · Consultants	30,000	20,000	10,000	0.50	19,350	20,043
5665 · Office Machines	0	5,000	-5,000	-1.00	88	73
5666 · Leases (Branches)	38,000	38,000	0	0.00	37,080	37,080
Total 5600 · Contracts	368,300	371,500	-3,200	-0.01	328,583	345,446

*Internet use agreement expires FY 15/16

**Palatine Public Library District
Working Budget
Corporate**

Approved 6.14.2017
Fiscal Year 2017-2018

	Working Budget 2017-2018	Working Budget 2016-2017	Change From Earlier Budget	Percent Change	Fiscal Year 2015-2016	Actual Receipts/Expenses as of June 30, 2017
5700 - Supplies						
5771 - Office & Kitchen Supplies	3,000	3,000	0	0.00	776	1,347
5772 - Art & Printing Supplies	10,000	10,000	0	0.00	8,301	7,702
5773 - Copier & Printer Supplies	9,000	9,000	0	0.00	10,820	7,727
5774 - Library Services Supplies	50,000	50,000	0	0.00	51,953	37,018
5776 - Program Supplies	12,000	17,000	-5,000	-0.29	15,096	10,994
Total 5700 - Supplies	84,000	89,000	-5,000	-0.06	86,947	64,788
5800 - Operating - Other						
5801 - Library Insurance Package	5,000	5,000	0	0.00	2,855	2,530
5810 - Interlibrary Loan/Recip Borrowing	5,000	5,000	0	0.00	2,857	4,226
5811 - Telephone	15,000	20,000	-5,000	-0.25	35,351	10,956
5812 - Postage	3,000	6,000	-3,000	-0.50	5,542	3,284
5813 - Cultural/Educational Programs	40,000	35,000	5,000	0.14	32,297	36,379
5814 - Inservice & Training	30,000	30,000	0	0.00	35,179	27,812
5815 - Memberships	8,000	8,000	0	0.00	7,456	5,612
5816 - Community Information	10,000	10,000	0	0.00	4,103	6,376
5817 - Legal	15,000	15,000	0	0.00	8,475	4,710
5818 - Special Purchases	4,000	4,000	0	0.00	2,307	3,136
5819 - Want Ads/Legal Notices	5,000	5,000	0	0.00	1,808	960
5820 - Gifts/Donations	20,000	20,000	0	0.00	36,136	54,303
5821 - Reimbursements-Circulation	1,000	1,000	0	0.00	415	451
5823 - POC Shared Administrative Costs	10,000	10,000	0	0.00	10,000	10,000
5826 - Other Grant Expenditures	5,000	5,000	0	0.00	2,528	0
Total 5800 - Operating - Other	176,000	179,000	-3,000	-0.02	187,308	170,735
5900 - Auxiliary						
5913 - Newsletter/Communication	62,000	62,000	0	0.00	43,942	59,997
5914 - Volunteer Programs	4,000	5,000	-1,000	-0.20	3,280	1,927
Total 5900 - Auxiliary	66,000	67,000	-1,000	-0.01	47,222	61,924
Total Expense	5,734,769	5,623,790	110,979	0.02	5,319,385	5,368,252
Net Income	0	0	0		219,000	283,316
Contribution From Fund Balance	0	0				

*Internet use agreement expires FY18/19

Palatine Public Library District
Working Budget
Audit
Approved 6.14.2017
Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>		<u>Percent Increase</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2017</u>
Income							
4000 · Tax Levies	3,860.00	4,000.00	-140.00		-0.04	3623	3696
4001 · Tax Levies - TIF	0.00	0.00	0.00		0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00		0.00	0	0
Total Income	<u>3,860.00</u>	<u>4,000.00</u>	<u>-140.00</u>		<u>-0.04</u>	<u>3623</u>	<u>3696</u>
Expense							
5600 · Contracts							
5662 · Audit Fund Expenses	6,200.00	5,900.00	300.00		0.05	5600	5900
Total 5600 · Contracts	<u>6,200.00</u>	<u>5,900.00</u>	<u>300.00</u>		<u>0.00</u>	<u>5600</u>	<u>5900</u>
Total Expense	6,200.00	5,900.00	300.00		0.00	5600	5900
Net Income	<u>(2,340.00)</u>	<u>(1,900.00)</u>				<u>(1,977)</u>	<u>(2,204)</u>
Contribution from Fund Balance	2,340.00	1,900.00				1977	2204

Palatine Public Library District
Working Budget
Building Maintenance
 Approved 6.14.2017
 Fiscal Year 2017-2018

	Working Budget 2017- 2018	Working Budget 2016- 2017	Change From Earlier Budget	Percent Change	Fiscal year 2015-2016 Receipts and Expenses	Actual Receipts/Expenses as of June 30, 2017
Ordinary Income/Expense						
Income						
4000 · Tax Levies	231,600.00	250,000.00	-18,400.00	-0.07	247,006	238,155
4001 · TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	231,600.00	250,000.00	-18,400.00	-0.07	247,006	238,155
Expense						
5500 · Maintenance						
5531 · Cleaning Service	80,000.00	80,000.00	0.00	0.00	73,815	71,172
5532 · Equipment Repair	4,000.00	5,000.00	-1,000.00	-0.20	5,147	829
5533 · Trash	4,000.00	5,000.00	-1,000.00	-0.20	4,335	3,400
5534 · Landscaping and Lawn Service	12,000.00	12,000.00	0.00	0.00	9,835	9,716
5535 · Fire and Security	15,000.00	15,000.00	0.00	0.00	16,872	12,196
5536 · Elevator	10,000.00	15,000.00	-5,000.00	-0.33	21,982	11,905
5537 · Building Maintenance	40,000.00	30,000.00	10,000.00	0.33	26,669	27,450
5538 · Snow Removal	9,000.00	9,000.00	0.00	0.00	5,774	4,908
5539 · HVAC	38,500.00	30,000.00	8,500.00	0.28	31,033	30,595
5540 · Parking Areas	10,000.00	10,000.00	0.00	0.00	4,873	10,192
5541 · Van Maintenance	1,000.00	2,500.00	-1,500.00	-0.60	3,211	58
5544 · Roof Maintenance	4,000.00	3,000.00	1,000.00	0.33	2,200	4,765
5545 · Van Fuel	1,500.00	2,500.00	-1,000.00	-0.40	918	781
5775 · Maintenance Supplies	40,000.00	50,000.00	-10,000.00	-0.20	58,796	45,089
Total Expense	269,000.00	269,000.00	0.00	0.00	265,461	233,054
Net Income	(37,400.00)	(19,000.00)	-18,400.00	0.00	(18,455)	5,101
Contribution From Fund Balance	37,400.00	19,000.00			18,455	

Palatine Public Library District
Working Budget
IMRF
Approved 6.14.2017
Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2017</u>
Income						
4000 · Tax Levies	337,750.00	340,000.00	-2,250.00	-0.01	323,775	333,723
4001 · Tax Levies - TIF	21,000.00	21,000.00	0.00	0.00	42,063	20,734
4010 · Replacement Tax	50,000.00	50,000.00	0.00	0.00	50,190	55,752
7000 · Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Total Income	408,750.00	411,000.00	-2,250.00	-0.55	416,029	410,209
Expense						
5300 · Payroll Expenses						
5311 · IMRF Fund Expense	<u>406,000.00</u>	<u>406,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>373,556</u>	<u>387,706</u>
Total 5300 · Payroll Expenses	<u>406,000.00</u>	<u>406,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>373,556</u>	<u>387,706</u>
Net Income	<u><u>2,750.00</u></u>	<u><u>5,000.00</u></u>	<u><u>-2,250.00</u></u>	<u><u>-0.55</u></u>	<u><u>42,473</u></u>	<u><u>22,503</u></u>
Contribution From Fund Balance	0.00	0.00			0	0

Palatine Public Library District
Working Budget
Social Security
Approved 6.14.2017
Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2017</u>
Income						
4000 · Tax Levies	241,250.00	240,000.00	1,250.00	0.52	232,617	237,179
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Total Income	241,250.00	240,000.00	1,250.00	0.52	232,617	237,179
Expense						
5300 · Payroll Expenses						
5312 · Social Security Fund Exp	<u>250,000.00</u>	<u>249,000.00</u>	<u>1,000.00</u>	<u>0.40</u>	<u>227,384</u>	<u>232,561</u>
Total 5300 · Payroll Expenses	<u>250,000.00</u>	<u>249,000.00</u>	<u>1,000.00</u>	<u>0.40</u>	<u>227,384</u>	<u>232,561</u>
Net Income	<u>(8,750.00)</u>	<u>(9,000.00)</u>	<u>250.00</u>	<u>0.12</u>	<u>5,232</u>	<u>4,617</u>
Contribution From Fund Balance	8,750.00	9,000.00			0	0

Palatine Public Library District
Working Budget
Tort Immunity
Approved 6.14.2017
Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30,2017</u>
Income						
4000 · Tax Levies	38,600.00	48,500.00	-9,900.00	-0.26	61,545	44,055
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	<u>38,600.00</u>	<u>48,500.00</u>	<u>-9,900.00</u>	<u>-0.26</u>	<u>61,545</u>	<u>44,055</u>
Expense						
5802 · Public Liability Ins Fund Exp	73,000.00	73,000.00	0.00	0.00	60,916	50,074
Total Expense	<u>73,000.00</u>	<u>73,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,916</u>	<u>50,074</u>
Net Income	<u>(34,400.00)</u>	<u>(24,500.00)</u>	<u>-9,900.00</u>	<u>-0.26</u>	<u>629</u>	<u>(6,019)</u>
Contribution From Fund Balance	34,400.00	24,500.00				6,019

Palatine Public Library District
Working Budget
Unemployment Insurance
 Approved 6.14.17
 Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2017</u>
Income						
4000 - Tax Levies	0.00	0.00	0.00	0.00	0	0
Total Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Expense						
5330 - Unemployment Fund Expense	5,000.00	5,000.00	0.00	0.00	1,662	0
Total Expense	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,662</u>	<u>0</u>
Net Income	<u>(5,000.00)</u>	<u>(5,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,662)</u>	<u>-</u>
Contribution From Fund Balance	5,000.00	5,000.00			1,662	

Palatine Public Library District
Working Budget
Special Reserve
Approved 6.14.17
Fiscal Year 2017-2018

	<u>Working Budget 2017- 2018</u>	<u>Working Budget 2016- 2017</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2015-2016 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2017</u>
Other Income/Expense						
Other Income						
7000 · Transfer from General Fund	100,000.00	100,000.00	0.00	0.00	0	0
Total Other Income	<u>100,000.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Ordinary Income/Expense						
Expense						
5200 · Capital Expenditures						
5209 · Capital Acquisition-Spec Reser	900,000.00	900,000.00	0.00	0.00	49,207	76,860
Total 5200 · Capital Expenditures	<u>900,000.00</u>	<u>900,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,207</u>	<u>76,860</u>
Net Income	<u>(800,000.00)</u>	<u>(800,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(49,207)</u>	<u>(76,860)</u>

Palatine Public Library District
Working Budget
Summary
 Approved 6.14.17
 Fiscal Year 2017-2018

	Working Budget 2017- 2018	Working Budget 2016- 2017	Change From Earlier Budget	Percent Change	Fiscal year 2015-2016 Receipts and Expenses	Actual Receipts/Expenses as of June 30, 2017
Total Tax Levy Receipts	6,278,740.00	6,197,700.00	81,040.00	1.31%	6,033,523.26	6,159,966.38
Total Receipts All Funds	6,658,829.00	6,577,290.00	81,539.00	1.24%	6,499,205.35	6,584,861.33
Total Expenses	6,743,969.00	6,624,135.00	119,834.00	1.81%	6,303,171.09	6,354,406.92
Surplus (Deficit)	(85,140.00)	(46,845.00)	-38,295.00	81.75%	196,034.26	230,454.41
Contribution from Fund Balances	87,890.00	59,400.00			22,094.00	0.00