



Minutes

1. Call to order

President Reshkin called the meeting to order at 7:09 p.m. Secretary Snyder was physically present.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder were physically present.

3. Introduction of visitors

Also in attendance were Director Anthony Auston, Assistant Director Maureen Galvan, Assistant Director Melissa Gardner, Finance Manager Regina Stapleton, Popular Materials Manager Kathleen Burns, Circulation Manager Rosalie Scarpelli, Circulation Assistant Manager Barbara Marks, Andrea Vanderhoek, Martin Vanderhoek, Jeffrey Westhoff, Lisa Welch, and Emily Steinebrey.

4. Announcement of appointment to fill a Board vacancy

Trustee Boland moved, seconded by Trustee Jefferson, that Andrea Vanderhoek be appointed to fill the vacancy in the office of Trustee pursuant to 75 ILCS 16/30-25(b).

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

5. Administration of oath of office

Secretary Snyder administered the oath of office to Trustee Andrea Vanderhoek.

6. Minutes of previous meetings

- A. Approval of minutes: Special Meeting of August 9, 2016, Director's Review Committee of August 10, 2016, and Regular Meeting of August 10, 2016

Trustee Snyder moved, seconded by Trustee Polka, approval of the minutes of the Special Meeting of August 9, 2016, the Director's Review Committee of August 10, 2016, and the Regular Meeting of August 10, 2016, as presented.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder,
and Vanderhoek.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Confirmation of destruction of closed session recordings per Board vote

Trustee Snyder confirmed that he destroyed the closed session recordings per Board vote.

7. Financial report and authorization of expenditures

A. Approval of Warrant 2017-3 in the amount of \$561,092.73

Trustee Jefferson moved, seconded by Trustee Polka, that the Treasurer's financial report for the month ending August 31, 2016 be received and filed for audit and that Warrant 2017-3 for the month of September, 2016 in the amount of \$561,092.73, be approved and authorized for disbursement.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder,
and Vanderhoek.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Discussion and adoption of Budget and Appropriations Ordinance 2017-01

Trustee Jefferson moved, seconded by Trustee Rodgers, that Ordinance No. 2017-01, an Ordinance providing for Budget and Appropriations of the Palatine Public Library District, Cook County, Illinois for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, be adopted as presented.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder,
and Vanderhoek.

Nays: None.
Abstain: None.
Absent: None. **Motion carried.**

8. President's Report

A. Announcement of first date to circulate nomination papers for April 4, 2017 election

President Reshkin announced that the first date to circulate nomination papers for the April 4, 2017 election is Tuesday, September 20, 2016. The petition filing period is December 12 through December 19, 2016.

B. Determination of Library Board vacancies and terms for 2017 election

There will be five vacancies for the 2017 election. All vacancies are for four year terms.

C. Set date for fall long range planning meeting, and request for agenda topics for forthcoming long range planning meeting

The Fall Long Range Planning meeting is scheduled for Saturday, November 12, 2016 at 9:00 a.m. in the Board Room.

D. Review of Library Board advocacy activities

Trustees Jefferson, Reshkin, Rodgers, and Snyder participated at the Library's booths at Palatine Street Fest and Farmer's Market. Trustee Rodgers attended The Inverness Board Meeting, and will be attending the Chamber of Commerce's Legislative Breakfast. Trustee Polka attended a District 15 information meeting.

The Board discussed ways to promote the survey.

President Reshkin thanked staff for their planning and successful survey launch event at Street Fest.

9. Public Comment

None.

10. Director's Report

Director Auston reported over 6,000 surveys have been already completed. The 2016 Community Survey continues through September.

A. Review of Library resource sharing activities for FY16-17 Per Capita Grant

Director Auston discussed the ways the Library is providing educational programs and training opportunities, integrating new technologies, and is increasing resources sharing.

B. Summer Reading Program wrap-up report

Popular Materials Manager Burns reviewed the 2016 Summer Reading Program. There were over 400 participants in the Summer Reading Kick-Off, 4879 participants in the Summer Reading Program with 62% completing the program, and 176 households qualified for the household prize. The Library had 65 teen volunteers assisting at the Library this summer.

Burns thanked the Friends for their donation of t-shirts and tote bags. President Reshkin thanked the Friends for their continued generosity.

C. Library Card Signup Month activities

Circulation Manager Scarpelli discussed Library Card Signup Month. There are giveaways for 1st time card holders and pens for all patrons. She also reviewed the Show Your Card campaign, highlighting several of the opportunities for discounts with local partner businesses in September.

11. Other Reports

A. Friends of the Palatine Library

The Friends reported 294 volunteer hours. The next Friends book sale is October 14, 15, and 16, 2016. The Friends will also have sale items at the Library's Farmer's Market booth that Saturday, October 15.

B. Palatine Public Library District Foundation

The Foundation met on August 20, 2016 and discussed potential fundraising ideas. The Foundation has registered with Amazon Smiles. The Foundation will receive a quarterly check for purchases made through Amazon when the Foundation is chosen as the charitable recipient.

C. RAILS

The deadline for applications for the Science Kits for Libraries Grant is due on November 15, 2016. The Library has previously applied for this grant, and is applying again this year.

The B'LONG Quarterly Outreach meeting will be at the Schaumburg Township District Library on September 16, 2016.

There is a Trustee Workshop, "Keys to Running a More Successful Board Meetings," on September 17, 2016 at Ela Area Public Library. Trustee Snyder is attending.

12. Correspondence

None.

13. Unfinished business

Trustee Polka requested Director Auston provide information regarding viability of solar panels as related to the engineering study report.

14. New business – for announcement, deliberations, and/or discussion only; no official action will be taken

None.

15. Adjournment

President Reshkin adjourned the meeting at 8:00 p.m.

Approved: 10/12/2016



Karen M. Reshkin, President



Hal Snyder, Secretary