



## Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Introduction of visitors
4. Minutes of previous meetings (Secretary Westhoff)
  - A. Approval of minutes: Special Meeting October 4, 2017; Regular Meeting of October 11, 2017; Special Meeting October 23, 2017; Special Meeting October 24, 2017
5. Financial report and authorization of expenditures (Treasurer Snyder)
  - A. Approval of Warrant 2018-5 in the amount of \$519,597.79
  - B. Approval of Ordinance 2018-2, Fiscal Year 2017/2018 Tax Levy in the amount of \$6,606,560.00
  - C. Posting of audit online and filing of Annual Statement of Receipts and Disbursements (Finance Manager Stapleton)
6. President's report (President Jefferson)
  - A. Palatine Historical Society
  - B. Trustee attendance at ILA Trustee Day (Trustees Brauer and Sherman)
  - C. Review of Library Board advocacy activities (Trustees Vanderhoek and Sherman)
  - D. Board Training for Per Capita Grant
  - E. Long Range Plan discussion continued
7. Public comment
8. Director's report (Interim Director Gardner)
  - A. Review of Library outreach
  - B. Library Branches (Circulation Manager Scarpelli and Branch Supervisor Bollman)
9. Other Reports
  - A. Friends of the Palatine Library (Friends President or designee)
  - B. Palatine Public Library District Foundation (President Jefferson)
  - C. RAILS (Trustee Brauer)
  - D. Policy Committee
    1. Review and discussion of Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures for Meeting and Hearings, Policy 5-6 Gifts, Memorials and Bequests

Requests to address the Board submitted less than 72 hours prior to the meeting will be scheduled for the next regular meeting, barring extraordinary circumstances.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

2. Review and approval of: Policy 10-Digital Resources, Appendix 19-Use of Digital Resources, and Appendix 21-Request to Permit Child's Access to Unfiltered Internet
10. Closed Session
  - A. Closed session for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C) (2)
  - B. Closed Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1)
11. Vote on Items discussed in closed session
12. Correspondence
13. Unfinished business
14. New business – for announcement, deliberations, and/or discussion  
no official action will be taken
15. Adjournment

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