

Minutes

1. Call to order

Committee Chairperson Tracy Boland called the meeting to order at 9:02 a.m.

2. Roll call

Upon roll call, Trustees Tracy Boland and Debby Brauer were physically present.

3. Introduction of visitors

Interim Director Melissa Gardner and Asst. Circulation Manager Barbara Marks were present.

4. Approval of minutes

The minutes from the October 26, 2017 meeting were approved.

5. Review and discussion of Policy 10-Digital Resources, and Appendix 19-Use of Digital Resources, and Appendix 21-Request to Permit Child's Access to Unfiltered Internet.

Interim Director Gardner reported that the library attorneys had reviewed the proposed changes to policy and found them to be in statutory compliance. Policy 10-Digital Resources, Appendix 19-Use of Digital Resources, and Appendix 21-Request to Permit Child's Access to Unfiltered Internet will be presented to the board for approval at the December meeting.

6. Review and discussion of Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures Mtgs & Hearings, Policy 5-6: Gifts, Memorials, and Bequests.

The staff-recommended changes to Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures Mtgs & Hearings, and Policy 5-6: Gifts, Memorials, and Bequests were reviewed and will be presented to the board for approval at the December meeting.

7. Review and discussion of Policy 8: Community Relations, and Appendix 10: Schedule of Fines and Fees.

The staff-recommended changes to Policy 8: Community Relations, and Appendix 10: Schedule of Fines and Fees will be presented to the board for review and discussion at the December meeting.

8. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed

The policies to be reviewed at the next meeting of the committee are Appendix 18: Display and Art Exhibits, Appendix 20: Partner Agreement, and Policy 9: Human Resources.

9. Other business

None.

10. Date for next meeting

The next meeting will be December 28, 2017 at 9 am.

10. Adjournment

Trustee Boland adjourned the meeting at 10:34 am.

Approved on: January 4, 2018

Tracy Boland
Trustee

D. Branes
Trustee

Prepared by Tracy Boland