



Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Introduction of visitors
4. Public comment
5. Review of banned patron
6. Minutes of previous meetings (Secretary Westhoff)
 - A. Approval of minutes: Regular Meeting on December 13, 2017
7. Financial report and authorization of expenditures (Treasurer Snyder)
 - A. Approval of Warrant 2018-7 in the amount of \$564,476.66
 - B. Ratification of Contracts:
 1. Northwest Community Healthcare, annual lease for the Rand Road Branch in the amount of \$590 per month, for a total of \$7,080
8. President's report (President Jefferson)
 - A. Community Connections Committee (Trustee Vanderhoek)
 - B. Approval of Trustees to attend ILA Trustee Forum Workshop February 17, 2018, in the amount of \$135 per person
 - C. Approval of Trustees to attend ILA Legislative Meet Up February 19, 2018, in the amount of \$25 per person.
 - D. Review of Library Board advocacy activities (Trustees Vanderhoek and Sherman)
9. Director's report (Interim Director Gardner)
 - A. FY 2017/2018 Strategic Plan second quarter update
 - B. Annual Review of Succession Plan
 - C. Approval for conducting Fine Amnesty Days
 - D. Update on Financial Management Plan by Ehlers
 - E. Adoption of Resolution 2018-1: Establishing a Policy Prohibiting Sexual Harassment
10. Other Reports
 - A. Friends of the Palatine Library (Friends President or designee)
 - B. Palatine Public Library District Foundation (President Jefferson)
 - C. RAILS (Trustee Brauer)
 - D. Policy Committee
 1. Review and approval of: Policy 8: Community Relations, and Appendix 10: Schedule of Fines and Fees

Requests to address the Board submitted less than 72 hours prior to the meeting will be scheduled for the next regular meeting, barring extraordinary circumstances.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- E. Small Board Rules (Trustees Snyder and Sherman)
- F. Board Self Evaluation (Trustees Boland)

- 11. Closed Session
 - A. Closed session for the purpose of “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body” (5 ILCS 120/2 (C)(1))
- 12. Correspondence
- 13. Unfinished business
- 14. New business – for announcement, deliberations, and/or discussion
no official action will be taken
- 15. Adjournment

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