



**Board of Library Trustees Special Meeting**  
Board Room, Main Library  
700 N. North Court, Palatine, IL  
May 14, 2018, 7:00 p.m.

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## **Minutes**

### **1. Call to order**

President Jefferson called the meeting to order at 7 p.m. Secretary Westhoff was physically present.

### **2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were present.

### **3. Introduction of visitors**

Also in attendance were Executive Director Jeannie Dilger and Amanda Standerfer of Fast Forward Libraries.

### **4. Public comment**

None.

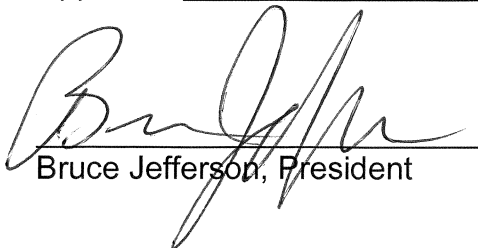
### **5. Strategic Planning Discussion with Amanda Standerfer of Fast Forward Libraries**

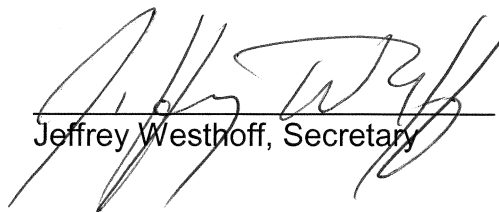
Amanda Standerfer explained the strategic planning process to the Board and then led Trustees in a series of exercises to draft a mission statement, a vision statement, and possibly a values statement.

### **6. Adjournment**

President Jefferson adjourned the meeting at 9:13 p.m.

Approved: 6-13-18

  
Bruce Jefferson, President

  
Jeffrey Westhoff, Secretary