



Minutes

1. Call to order

Committee Chair Puklin called the meeting to order at 9:11 a.m.

2. Roll call

Upon roll call, Trustees Puklin and Snyder were present.

3. Introduction of visitors

Executive Director Dilger and Assistant Director Gardner were present.

4. Public comment

None

5. Review and discussion of policies

- a. Policy 8 - Community Relations
- b. Appendix 8A - Guidelines for Display Cases and Art Exhibits
- c. Policy 4 – Library Administration
- d. Appendix 4A - The Role of the Trustee
- e. Appendix 4B - United for Libraries Public Library Trustee Ethics Statement
- f. Appendix 4C – The Role of the Executive Director

6. Review and discussion of policy review schedule and additional policies which need to be addressed

The policy in need of review next is 5 – Financial Management.

7. Other business

None

8. Date for next meeting

The next meeting will be Thursday, January 11, 2024, at 9:00 a.m. during which Policy 5 will be reviewed.

9. Adjournment

Committee Chair Puklin adjourned the meeting at 9:43 a.m.

Approved on: 12-19-23

W. J. Bane
Trustee

Maurice De Rosa
Trustee

Prepared by: Hal Snyder