

Issue Log												
Issue #	Description	Initiating Doc	Sched Impact	Est. Cost	Class	Change Yes/No	BIC	Comments	Status	Closing Doc	Related Doc	GC ID
1	Demo of Existing Fireplace						EA		Closed			
2	Add EM Light Rand Road	JD Email 09082021					EA		Open			
3	Rand Fire Place	Verbal KR						Bld Onwer to address	Closed			
4	Keying System	KR Email 12032021					NCH/LJ M		Open			
5	Permit Rand Road						LJM		Open			
6	Permit N Hoffman						LJM		Open			

Status Report

- SCHEDULE
 - Project Start Date May 24, 2021
 - Substantial Completion Date September 21, 2021
 - Final Completion Date October 21, 2021
- REGULATORY
 - Building Permit
- ISSUE LOG
 - See Attached
- OWNER CONTINGENCY
 - See attached
- CONTRACT AND CHANGE ORDER LOG
 - See attached
 - CO 3 Pending
- PROGRESS PAYMENT REVIEW

Payment Application#5	\$226,024.35	#6	\$40,376.18
Previous Payment	\$541,123.09		\$767,147.44
Earned to Date	\$767,147.44		\$807,523.62
Current Retained	\$40,376.18		\$0
Incomplete/Unbilled	\$40,376.18		\$0
% of Contract Amount	95%		100%
- GENERAL
 - Complete

ICS

**CONTRACT AND CHANGE ORDER SUMMARY
PALATINE PUBLIC LIBRARY DISTRICT
Parking Lot Rehab**

12/14/2021

	A	B	C	D	E	F
1					CONTRACT AMOUNT	
2					ORIGINAL	ADJUSTED
3					\$ 559,315.00	
4	CONTRACT ADJUSTMENTS					
5		CO 1	\$98,991.21			
6		CO 2	\$158,299.81			
7		CO 3	-\$9,082.40			
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27	TOTAL		\$248,208.62		\$ 559,315.00	\$807,523.62

PPLD
ICS

OWNER'S CONTINGENCY
SUMMARY

ISSUE DATE
12/14/2021

	A	B	C	D	E
1	ADJUSTMENTS (Expenditures)		CONTINGENCY AMOUNT		
2			ORIGINAL	ADJUSTED	
3			\$ 55,931.50		
4				\$55,931.50	
5	CO 1	\$ (98,991.21)		-\$43,059.71	
6	CO 2	\$ (158,299.81)		-\$201,359.52	
7	CO 3	\$ 9,082.40		-\$192,277.12	
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29	ADJUSTMENTS TOTAL	\$ (248,208.62)	\$55,931.50	-\$192,277.12	CONTINGENCY BALANCE
30					

Change Order

AIA Document G701

OWNER	X
ARCHITECT	X
CONTRACTOR	X
FIELD	
OTHER	

PROJECT: Palatine Public Library
Garage Repairs
CHANGE ORDER NUMBER: 3
DATE: 11/22/21
CONTRACTOR: Western Specialty Contractors
676 East Fullerton Avenue
Glendale Heights, IL 60139
OWNER'S PROJECT NO.:
CONTRACT DATE: 5/24/2021
CONTRACT FOR: Garage Repairs

The Contract is changed as follows:

<u>Item</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
Partial Depth Slab Repair - Add Quantity @ Trench Drain	16 SF	\$36.50	\$584.00
Rout & Seal Cracks	197 LF	\$7.80	\$1,536.60
Epoxy Leveling @ Trench Drain	1 LS	N/A	\$4,285.00
Slab Shoring Allowance CREDIT	1 LS	N/A	(\$1,285.00)
Partial Depth Wall Repair CREDIT	55 SF	\$110.00	(\$6,050.00)
Partial Depth Overhead Slab Repair CREDIT	18 SF	\$196.00	(\$3,528.00)
Mudjacking CREDIT	1250 SF	\$3.70	(\$4,625.00)

The original Contract Sum was \$ 559,315.00
The net change by previous authorized Changed Orders \$ 257,291.02
The Contract Sum prior to this Change Order was \$ 816,606.02
The Contract Sum will be (increased) (decreased) (unchanged)
by this Change Order in the amount of (\$9,082.40)
The new Contract Sum including this Change Order will be \$ 807,523.62
The Contract Time will be (increased) (decreased) (unchanged) by 10 Working days
The date of Substantial Completion as of the date of this Change Order therefore is _____

NOT VALID UNTIL SIGNED BY OWNER, CONTRACTOR AND ARCHITECT

IMEG Corp
Architect (Firm name)
1100 E Warrenville Road
Naperville, IL 60563
Address
By (Signature)
Michael Kuo
Print Name
12/9/21
Date

Western Specialty Contractors
Contractor (Firm name)
676 E Fullerton Avenue
Glendale Heights, IL 60139
Address
By (Signature)
Steve Genovese, Branch Manager
Print Name
12/7/21
Date

The Board of Trustees
Palatine Public Library
Owner (Firm name)
700 N North Court
Palatine, IL 60067
Address
By (Signature)
Jeannie Dilger
Print Name
12/13/2021
Date

Status Report

- SCHEDULE
 - Project Start Date 11-19-2021
 - Substantial Completion Date 1-22-2022
 - Final Completion Date 2-22-2022
- REGULATORY
 - Building Permit
- ISSUE LOG
 - See Attached
- OWNER CONTINGENCY
 - No Change
- CONTRACT AND CHANGE ORDER LOG
 - No Change
- PROGRESS PAYMENT REVIEW
 - Payment Application# None Presented
 - Previous Payment
 - Earned to Date
 - Current Retained
 - Incomplete/Unbilled
 - % of Contract Amount
- GENERAL
 - Demo/Install Conduit LL
 - Demo/Install Conduit UL
 - Submittals

Issue Log												
Issue #	Description	Initiating Doc	Sched Impact	Est. Cost	Class	Change Yes/No	BIC	Comments	Status	Closing Doc	Related Doc	GC ID
1	Permit Cost			\$ 3,886.00			KE		Closed	CO 1		
2	Lighting Override Switch Locations	SK Email 12012021					PPLD		Closed			
3	Reuse of existing conduit Upper level	PR 1		\$ 5,033.00			KEC		Open			
4	Contractor use of PPLD Dumpster	GS email 12022021					KEC		Closed			
5	Switch Colors	SK Email 12012021					EA		Closed			
6	Lighting out in LL Parking garage vestibule elevator and pump rooms	GS Email 12092021							Open			

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Jeffrey Westhoff, the duly qualified and acting Secretary of the Board of Library Trustees of the Palatine Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 2022-04

**ORDINANCE PROVIDING FOR AN AMENDED BUDGET AND APPROPRIATIONS
OF PALATINE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021
AND ENDING JUNE 30, 2022**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Acts on the 21st day of December, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of December, 2021.

Jeffrey Westhoff
Secretary, Board of Library Trustees

ORDINANCE NO. 2022-04

**ORDINANCE PROVIDING FOR AN AMENDED BUDGET AND APPROPRIATIONS
OF PALATINE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022**

WHEREAS, the Board of Library Trustees for the Palatine Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget on the 21st day of December 2021, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW, THEREFORE, be it ordained by the Board of Library Trustees of the Palatine Public Library District, Cook County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2021, and end on June 30, 2022.

Section 2: That the following Budget containing an estimate of the amount available and the expenditures and appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of \$25,622,598.82, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Palatine Public Library District, as hereinafter specified for said fiscal year.

PART I

Estimated Revenue Available

Item 1:	Balance on hand as of July 1, 2021	\$12,471,889.00
Item 2:	Receipts during current fiscal year from library district levy of 2020 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes	\$9,742,940.56
TOTAL ESTIMATED AMOUNT AVAILABLE		<u>\$22,214,829.56</u>

PART II

Estimated Expenditures - Operating Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Print Materials	323,450.00	404,312.50
Databases	213,448.06	266,810.08
Nonprint Materials	185,148.00	231,435.00
Electronic Materials	214,148.86	267,686.08
Total Materials	936,194.92	1,170,243.66
Furniture	80,000.00	120,000.00
Computers/Technology	208,900.00	417,800.00
Total Capital Expenditures	288,900.00	537,800.00
Gross Salaries	3,677,634.26	4,597,042.83
Health & Life Insurance	282,900.00	424,350.00
Misc. Fringe Benefits	12,591.00	18,886.50
Total Capital Expenditures	3,973,125.26	5,040,279.33
Gas	25,000.00	37,500.00
Electricity	160,000.00	240,000.00
Water	8,000.00	14,000.00
Total Utilities	193,000.00	291,500.00

Copier Costs	23,827.68	29,784.60
Technology Support	77,510.00	116,265.00
Postage Machine Lease	1,841.00	2,301.25
LAN Management	69,840.00	87,300.00
Integrated Library Systems	86,621.28	108,276.60
Internet Service	23,844.00	35,766.00
Bibliographic Support	700.00	875.00
Book Recovery Service	4,500.00	6,750.00
Accounting/Payroll	12,500.00	18,750.00
Leases (Office Park)	1,318.96	1,648.70
Consultants	71,300.00	142,600.00
Leases (Branches)	37,080.00	55,620.00
Telephone Lease	24,586.68	36,880.02
Total Contracts	435,469.60	642,817.17

Human Resources Supplies	1,000.00	1,500.00
Art & Printing Supplies	11,000.00	16,500.00
Copier & Printer Supplies	13,000.00	16,250.00
Library Services Supplies	57,186.00	85,779.00
Program Supplies	48,000.00	72,000.00
Total Supplies	130,186.00	192,029.00

Interlibrary Loan/Recip Borrowing	8,200.00	10,250.00
Telephone	3,270.00	6,540.00
Postage	6,800.00	17,000.00
Cultural/Educational Programs	42,300.00	63,450.00
Inservice & Training	40,242.00	60,363.00
Memberships	11,416.50	17,124.75
Community Information	14,000.00	21,000.00
Legal	6,350.00	25,400.00
Want Ads/Legal Notices	1,200.00	2,400.00
Gifts/Donations	10,000.00	20,000.00
POC Shared Administrative Costs	10,000.00	15,000.00
Sales Tax	150.00	225.00
Total Operating - Other	153,928.50	258,752.75

Newsletter/Communication	63,500.00	79,375.00
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Volunteer Programs	2,800.00	3,500.00
Total Auxiliary	66,300.00	82,875.00
TOTAL OPERATING EXPENSES	6,177,104.28	8,216,296.91

PART III

Estimated Expenditures - Audit Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Audit Fund Expenses	5,575.00	6,968.75

PART IV

Estimated Expenditures - Building and Maintenance Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Cleaning Service	100,000.00	125,000.00
Equipment Repair	500.00	625.00
Trash	4,200.00	5,250.00
Landscaping & Lawn Service	36,000.00	54,000.00
Fire and Security	12,000.00	15,000.00
Elevator	10,000.00	30,000.00
Building Maintenance	26,500.00	39,750.00
Snow Removal	12,000.00	21,000.00
HVAC	55,000.00	110,000.00
Parking Areas	20,000.00	30,000.00
Van Maintenance	500.00	1,500.00
Roof Maintenance	7,000.00	14,000.00
Van Fuel	1,300.00	1,950.00
Maintenance Supplies	35,000.00	43,750.00
Building & Maintenance Expenses	320,000.00	491,825.00

PART V

Estimated Expenditures - Illinois Municipal Retirement Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
IMRF Fund Expense	416,674.93	520,843.66

PART VI

Estimated Expenditures - Social Security Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Social Security Expenses	281,339.02	351,673.78

PART VII

Estimated Expenditures – Tort Immunity Fund
(Including Workers' Compensation & Public Officials' Insurance)

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Tort Immunity Expenses	108,503.00	162,754.50

PART VIII

Estimated Expenditures - Unemployment Compensation

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Unemployment Fund Expenses	500.00	5,500.00

PART IX

Estimated Expenditures – Special Reserve Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Special Reserve Expenses	298,256.00	596,512.00

PART X

Estimated Expenditures – Bond Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Bond Fund Expenses	561,550.00	701,937.50

PART XI

Estimated Expenditures – Capital Projects Fund

ACCOUNT	AMOUNT BUDGETED	AMOUNT APPROPRIATED
Capital Projects Expenses	7,332,784.86	14,568,286.72

SUMMARY

TOTAL APPROPRIATIONS

OPERATING	8,216,296.91
AUDIT	6,968.75
BUILDING AND MAINTENANCE	491,825.00
IMRF	520,843.66
SOCIAL SECURITY	351,673.78
TORT IMMUNITY	162,754.50
UNEMPLOYMENT	5,500.00
SPECIAL RESERVE	596,512.00
BOND FUND	701,937.50
CAPITAL PROJECTS	14,568,286.72
TOTAL ALL FUNDS	\$25,622,598.82

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That the Board of Library Trustees of the Palatine Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1989 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16/40-50 of the Illinois Compiled Statutes as amended, and that said Board of Library Trustees has adopted a plan or plans pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

Section 7: That this Ordinance shall be in full force and effect from and after passage and publication as provided by law.

ADOPTED this day 21st day of December, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Hal Snyder
President, Board of Library Trustees

ATTEST:

Jeffrey Westhoff
Secretary, Board of Library Trustees

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF PALATINE
AND PALATINE PUBLIC LIBRARY DISTRICT REGARDING THE DOWNTOWN TAX
INCREMENT FINANCING DISTRICT**

This Intergovernmental Agreement (the “Agreement”) is by and between the Village of Palatine, an Illinois home rule municipality (the “Village”) and the Palatine Public Library District (“Library”) concerning the Village’s Downtown Tax Increment Financing (“TIF”) District. The Village and Library are individually referred to in this Agreement as a “Party” and collectively referred to as the “Parties.”

RECITALS

WHEREAS, on or about December of 1999 the Village established the Downtown TIF District in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 et seq. (the “TIF Act”), encompassing an area depicted on Exhibit A attached hereto; and

WHEREAS, during the life of the Downtown TIF District the equalized assessed value (“EAV”) within the Downtown TIF District has increased from approximately \$23.5 million at inception to over \$99.0 million for the most recently available assessment year; and

WHEREAS, the TIF Act allows a municipality to operate a TIF district for a period of 23 years with the Downtown TIF District scheduled to reach the end of its statutory life during 2022; and

WHEREAS, during the life of the Downtown TIF District the Village has pursued, and desires to further pursue, private and public investment, development, and redevelopment of properties and infrastructure within the boundaries of the Downtown TIF District; and

WHEREAS, the Village, to continue such additional investment, development, and redevelopment, seeks to extend the term of the Downtown TIF District for a period of twelve (12)

years (the “TIF Extension Period”); and

WHEREAS, the Village has approached the Library seeking their written approval in order for the Village to petition the Illinois General Assembly to secure an extension of the Downtown TIF District from a term of 23 years extended to 35 years; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government and library districts to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges or authority exercised, or which may be exercised by a unit of local government or library district may be exercised and enjoyed jointly with any other units of local government or library districts; and

WHEREAS, Section 4(b) of the TIF Act, 65 ILCS 5/11-74.4-4(b), authorizes municipalities to enter into contracts with overlapping taxing bodies necessary or incidental to implementing or maintaining a tax increment financing redevelopment plan and/or project; and

WHEREAS, the Parties desire to enter into an agreement in order to facilitate the TIF Extension Period and the ongoing investment, development, and redevelopment within the Downtown TIF District pursuant to the terms of this Agreement; and

WHEREAS, the Parties have determined that it is in their respective best interests, and the best interests of their constituents, to enter into this Agreement;

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

1. **RECITALS.** The recitals set forth above are hereby incorporated herein by

reference as though fully set forth herein.

2. DEFINITIONS. The following words and phrases in this Agreement have the following meanings, whether the words and phrases are used in the singular or plural:

A. “Incremental Property Taxes” means that portion of the *ad valorem* real estate taxes arising from the taxes levied upon the property in question, which taxes are actually collected and paid to the Village, and which are attributable to the increase in the EAV of the property in question over and above the EAV of the property in question at the time of the formation of the Downtown TIF District, all as determined by the Cook County Clerk, pursuant to and in accordance with the TIF Act.

B. “Shall” means a Party is required to comply with the obligation or covenant to which the word “shall” relates.

3. VILLAGE OBLIGATIONS. Provided the Village is able to secure an extension of the Downtown TIF District thereby establishing the TIF Extension Period, the Village shall:

A. Retain one hundred percent (100%) of the Incremental Property Taxes during the first and second years of the TIF Extension Period in order to pay for ongoing investment, development, and redevelopment activities within the Downtown TIF District.

B. Declare as surplus (“Surplus”) one hundred percent (100%) of the Incremental Property Taxes during years three (3) through twelve (12) of the TIF Extension Period which declaration of Surplus shall be made under Section 7 of the TIF Act, 65 ILCS 5/11-74.4-7, and the Village shall pay the Surplus to the Cook County Collector. After payment of the Surplus to the Cook County Collector, the Parties anticipate that, pursuant to Section 7 of the TIF Act, the Cook County Collector will distribute the Surplus as set forth in the TIF Act.

C. Should the Village not perform in accordance with Section 3 (B), above, the

Library shall have the right to seek judicial enforcement of this Agreement. The Village shall be obligated to pay the Library's reasonable attorney's fees incurred in any such enforcement action, should the Library prevail. In addition, the Village agrees to pay an additional five percent (5%) on any monetary judgement entered as a result of an action to enforce paragraph 3 (B) above.

4. LIBRARY OBLIGATIONS. During the TIF Extension Period, provided that the Village is satisfying its obligations as set forth in this Agreement, the Library shall not file litigation to challenge, or otherwise contest or dispute, the validity or enforceability of ordinances adopted by the Village in furtherance of the establishment of the Downtown TIF District, the TIF Extension Period, or the Village's actions related to the Downtown TIF District.

5. CONSENT, APPROVAL AND WAIVER. A Party may consent to different terms than set forth in this Agreement, approve any matter which this Agreement allows a Party to approve of, or waive any of its rights under this Agreement. A Party's consent, approval or waiver shall be made in writing, be signed by the chief administrative officer of the Party, or his or her designee, and sent to the other Party.

6. SUCCESSORS. This Agreement shall be binding upon the Parties and their successors (including, without limitation, successor corporate authorities of the Village and successor members of Library).

7. INTEGRATION. This Agreement represents the entire agreement between the Village and the Library regarding the subject matters hereof. No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by all of the Parties as required by law. No express or implied covenants or representations have been made concerning the subject matter of

this Agreement unless expressly stated herein. Any prior written or oral negotiations not contained in this Agreement are of no force or effect whatsoever. In signing this Agreement, the Parties have not and do not rely on any statements, inducements, promises, or representations made by any other Party hereto or the agents, representatives, or attorneys or any Party with regard to the subject matter, basis, or effect of this Agreement, except those specifically set forth in this Agreement.

8. SEVERABILITY AND NO WAIVER. If any section, subsection, sentence, clause, or phrase of this Agreement is for any reason held to be invalid, such decision or decisions shall not affect the validity of the remaining portions of this Agreement. The failure of any Party to enforce any provision in this Agreement shall not be construed as a waiver of any such provision or prevent such Party thereafter from enforcing such provision or any other provision of this Agreement.

9. EFFECTIVE DATE. This Agreement shall be effective after approval by the Mayor and Village Council of the Village and the Board of Trustees of the Palatine Public Library District, and on the date the last of the Parties executes this Agreement (“Effective Date”). Provided however, this Agreement shall be of no effect and null and void in the event that the General Assembly fails to approve said TIF Extension.

10. TERM. This Agreement shall remain in effect until the dissolution of the Downtown TIF District or until such other time as the Parties may mutually agree in writing.

11. COUNTERPARTS. This Agreement may be executed by the Parties in multiple counterparts which, when taken together, shall be deemed on and the same instrument.

DEFENSE BY VILLAGE. In the event the Agreement, or any provision thereof, is challenged by a party other than the Library, and if the Library is named as a party to any litigation, the Village shall provide for the Library’s defense in such proceeding including attorney’s fees, with

counsel to be selected by the Village, in consultation with the Library. This provision shall survive the termination of the downtown TIF District and this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed by their authorized officials.

**VILLAGE OF PALATINE, Cook County,
IL**

**PALATINE PUBLIC LIBRARY
DISTRICT, Cook County, IL**

By: _____
Mayor

By: _____
President

Attest: _____
Clerk

Attest: _____
Secretary

Date: _____

Date: _____

Notice Address:
Village Manager
Village of Palatine
200 E. Wood St.
Palatine, IL 60067

Notice Address:
Executive Director
Palatine Library District
700 North Court
Palatine, IL 60067

EXHIBIT A

[attach map depicting Downtown TIF District area]