



Board of Library Trustees Regular Meeting
Rennack-McElroy Board Room, Main Library
700 N. North Court, Palatine, IL
July 19, 2022, 7:00 p.m.

Minutes

1. Call to order

President Snyder called the meeting to order at 7:02 p.m. Secretary Westhoff was present.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff were present.

3. Approval of agenda

The Board approved the agenda by general consent as presented.

4. Introduction of visitors

In attendance were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Finance Manager Mary Myers, Youth & Teen Services Manager Kathy Burns, Communications Manager Andrea Lublink (by video), Community Engagement Coordinator Beth Sousa, Administrative Associate Karla Nora, Technology Support Specialist Ethan Hoegler, Friends of the Library representative Meg Cipar, and member Emilie Cheng.

5. Public comment

None.

6. Liaison reports

a. Friends of the Library

Friends representative Meg Cipar thanked everyone who came to the June book sale which was very successful. She reported the Friends made \$14,876.19, which includes book sales, Friday night entry fees, membership dues, and donations. There were \$6,800 in credit card sales, which was much higher than the last sale. The next book sale will be in October.

b. Palatine Public Library District Foundation

Trustee Jefferson reported that the Foundation last met in June. The Story Walk opened on June 29 and Trustee Jefferson thanked all of the sponsors of the story boards. The Foundation made a contribution of \$33,000 to the Library for room naming rights. The next meeting will be Thursday, July 21.

c. RAILS/ILA

Trustee Boland reported that the Illinois Library Association annual conference will be October 18-20, 2022.

7. Unfinished business

None.

8. New business

a. Approval of trustee attendance at the Illinois Library Association Annual Conference in the amount of \$275 per trustee

Trustee Brauer moved, seconded by Trustee Boland, approval of trustee attendance at the Illinois Library Association Annual Conference in the amount of \$275 per trustee.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion carried.

a. Approval of policy changes

i. Bylaws

Trustee Westhoff moved, seconded by Trustee Boland, approval of changes to Bylaws as presented, effective August 1, 2022.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion carried.

ii. Appendix 0—Rules of Procedure for Public Meetings and Hearings

Trustee Westhoff moved, seconded by Trustee Brauer, approval of changes to Appendix 0—Rules of Procedure for Public Meetings and Hearings as presented, effective August 1, 2022.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion carried.

iii. Policy 6—Library Facilities

iv. Appendix 6A— Schedule of Fees and Charges

Trustee Westhoff moved, seconded by Trustee Brauer, approval of changes to Policy 6—Library Facilities and changes to Appendix 6A—Noise Zones as presented, effective August 1, 2022.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion carried

v. Policy 10—Digital and Maker Resources

vi. Appendix 10A—Use of Digital and Maker Spaces

Trustee Westhoff advised several minor changes were made based on how The Workshop is now running.

Trustee Westhoff moved, seconded by Trustee Boland, approval of changes to Policy 10—Digital and Maker Resources as presented and to Appendix 10A—Use of Digital and Maker Resources as presented effective August 1, 2022.

There was discussion regarding guest passes for the media studios and who can reserve a workstation. Trustee Boland proposed to remove “by valid District cardholders” in the first dot point under Computer Stations in Appendix 10A. Trustee Westhoff withdrew his motion.

Trustee Westhoff moved, seconded by Trustee Brauer, approval of changes to Policy 10—Digital and Maker Resources as presented and changes to Appendix 10A—Use of Digital and Maker Resources as amended effective August 1, 2022.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Nays:	None
Abstain:	None
Absent:	None
Vote:	Motion carried

9. President's report

a. Review of library board advocacy activities

Trustees attended the opening of the StoryWalk on Wednesday, June 29, and Trustee Westhoff walked in the Palatine 4th of July parade on July 2.

b. Set date for budget and appropriations hearing

Trustee Snyder set the date for the budget and appropriations hearing for Tuesday, September 20, 2022, at 7:00 p.m., immediately prior to the regular September board meeting.

c. Appoint Building and Grounds committee

Trustee Snyder appointed the following standing committees for Fiscal Year 2022-23:

Buildings and Grounds committee members include Trustees Westhoff and Boland and will be chaired by Trustee Westhoff.

Director Evaluation Committee members include Trustees Snyder and Jefferson and will be chaired by Trustee Snyder.

Finance Committee includes members Trustees Jefferson, Brauer and DeRosa and will be chaired by Trustee Jefferson.

Policy Committee members include Trustees Snyder and Westhoff and will be chaired by Trustee Snyder.

10. Treasurer's Report

Trustee Jefferson reviewed the Finance Manager's highlights of expenses for the month/fiscal year ending June 30, 2022.

11. Director's report

Executive Director Dilger shared information regarding recent events she attended.

a. Communications social media and email statistics

Communications Manager Andrea Lublink presented an overview of social media and email statistics and shared posts that received the most interaction from members. The Library is active on Facebook, Instagram, TikTok, Twitter, and Patron Point and has increased followers on each platform.

b. Languages spoken in the district report

Community Engagement Coordinator Beth Sousa shared the results of a Staff Multilingual Assessment that showed the proficiency level of staff in different languages.

c. Appraisal report

Finance Manager Mary Myers reported that an appraisal was recently completed after the renovation for insurance evaluation. The building is currently appraised at \$48,852,000, the contents are appraised at \$1,489,400 and site improvements are appraised at \$112,400 for a total replacement cost of \$50,453,800.

d. Strategic plan mid-year update

Executive Director Dilger shared an update to the strategic plan.

12. Committee reports

a. Finance Committee

No report.

b. Minutes Review Committee

Trustee Brauer reported that committee will meet Monday, August 8, at 3:00 p.m.

c. Policy Committee

Committee Chair Westhoff reported that the committee will meet Thursday, August 4, at 9:00 a.m.

d. Trustee Search Committee

Trustee Brauer reported that the committee will meet Tuesday, August 2, at 7:00 p.m. The application deadline is July 29, 2022. Interviews will be conducted in August.

13. Consent agenda

a. Approval of minutes

i. regular meeting of June 21, 2022

ii. Policy Committee meeting of July 7, 2022

b. Approval of Warrant 2023-01 in the amount of \$740,666.90

Trustee Brauer moved, seconded by Trustee Boland, approval of the Consent Agenda as presented.

Roll call vote:

Ayes:	Boland, Brauer, DeRosa, Jefferson, Snyder, and Westhoff
Ayes:	None
Abstain:	None
Absent:	None
Vote:	Motion carried.

14. Correspondence

The Library received a letter from the Illinois Secretary of State awarding a FY22 Per Capita Grant in the amount of \$131,857.63 and a thank you note from the Hungarian community.

15. Adjournment

President Snyder adjourned the meeting at 8:19 p.m.

Approved: _____

Hal Snyder, President

Jeffrey Westhoff, Secretary



Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 7:07 p.m.

2. Roll call

Upon roll call, Trustees Boland and Brauer were physically present.

3. Introduction of visitors

Executive Director Jeannie Dilger attended.

4. Public comment

None.

5. The Committee did not enter closed session.

Due to legal time constraints on the filling of a Board vacancy, it was determined that the Board could not interview all of the candidates who applied.

The Committee discussed qualities for which they were looking in a Trustee candidate to fill the current vacancy, including but not limited to considerations of the diversity of our District and understanding the responsibilities to the community/roles of the Library and the Board.

The Committee also discussed next steps in the process, including scheduling interviews and interview questions.

6. Other business

Executive Director Dilger presented, and the Committee discussed, potential changes to the application for consideration in future cases of a Trustee vacancy to be filled by appointment.

7. Date for next meeting

Monday, August 29, 2022, 6:30 p.m. [special meeting of the Board]

8. Adjournment

Trustee Brauer adjourned the meeting at 8:35 p.m.

Approved on:

Trustee

Trustee

Prepared by: Debby Brauer



Minutes

1. Call to order

Trustee Snyder called the meeting to order at 9:10 a.m.

2. Roll call

Upon roll call, Trustees Snyder and Westhoff were present.

3. Introduction of visitors

Executive Director Dilger was present. Assistant Director Melissa Gardner arrived at 9:15 a.m.

4. Public comment

None.

5. Review and discussion of policies

- a. Policy 11–Privacy Policy
Edits to Policy 11 were discussed.

6. Review and discussion of policy review schedule and additional policies which need to be addressed

- a. Policy 9 was discussed.
- b. Policy review schedule was reviewed. The September meeting will include review of Policy 3, Library Operations, and related appendices.

7. Other business

None.

8. Date for next meeting

The next meeting will be on Thursday, September 1, 2022, at 9 a.m.

9. Adjournment

Trustee Snyder adjourned the meeting at 9:54 a.m.

Approved on: _____

Hal Snyder, President

Jeffrey Westhoff, Secretary

Palatine Public Library District
Warrant 2023-02 Payroll and Invoice Distribution Totals
For the month of August 2022

5300 · PAYROLL EXPENSES		
5310 · Gross Salaries		
07/15/2022	PAYCOM	\$145,458.68
07/29/2022	PAYCOM	\$149,794.10
Total 5310 · Gross Salaries		\$295,252.78
5311 · Employer IMRF Fund Expense		
07/31/2022	IMRF	\$31,416.96
Total 5311 · IMRF Fund Expense		\$31,416.96
5312 · Employer Social Security Fund Expense		
07/15/2022	PAYCOM	\$10,882.49
07/29/2022	PAYCOM	\$11,214.00
Total 5312 · Social Security Fund Exp		\$22,096.49
5313 · Employer Health & Life Insurance Expense		
07/28/2022	BLUE CROSS BLUE SHIELD	\$25,379.37
07/22/2022	PRINCIPAL INSURANCE	\$1,742.61
Total 5313 · Health & Life Insurance		\$27,121.98
5660 · Payroll Processing Fee		
07/15/2022	Payroll Processing Fee	\$464.69
07/29/2022	Payroll Processing Fee	\$451.58
Total 5660 · Payroll Processing Fee		\$916.27
TOTAL 5300 · PAYROLL EXPENSES:		\$376,804.48
5660 - Bank & Credit Card Service Charges		\$268.79
Early Release Checks		\$0.00
Check & ACH Pmts - 08/16/22		\$241,945.68
6500 · BOND EXPENSES		
TOTAL WARRANT 2023-02		\$619,018.95

Executive Director

Approved by the Board of Trustees

President

Date

Secretary

Date

Bills to be Paid for 08/16/2022 Warrant

Vendor name	Account line	Amount line	Memo
ACE HARDWARE	Communications Dept Supplies	\$18.88	supplies
AMERICAN LIBRARY ASSOCIATION	Memberships	\$150.00	Membership - S. Conner #1157301
AMERICAN LIBRARY ASSOCIATION	Memberships	\$123.00	Membership - J. Westhoff #1110689
APPLE INC.	Computers/Technology	\$3,734.00	Mac computer for Jean
Amalgamated Bank	Legal/Misc Fees Due 2020 Bond	\$300.00	registrar & paying agent fee
BANK OF AMERICA - SC	Technology Support	\$44.97	charges July 2022
BANK OF AMERICA - SC	Communications Dept Supplies	\$29.99	charges July 2022
BANK OF AMERICA - SC	Technology Support	\$0.24	charges July 2022
BANK OF AMERICA - SC	Technology Support	\$8.00	charges July 2022
BANK OF AMERICA - SC	Communications Dept Supplies	\$99.00	charges July 2022
BANK OF AMERICA - SC	Communications Dept Supplies	\$2.97	charges July 2022
BANK OF AMERICA - SC	Computers/Technology	\$93.13	charges July 2022
BANK OF AMERICA- AA	Legal	\$13.00	July 2022 expenses
BANK OF AMERICA-JD	Technology Support	\$262.50	Charges - July 2022
BANK OF AMERICA-JD	Technology Support	\$2.26	Charges - July 2022
BANK OF AMERICA-JD	Technology Support	\$95.99	Charges - July 2022
BANK OF AMERICA-JD	Communications Dept Supplies	\$2.88	Charges - July 2022
BANK OF AMERICA-MRG	Technology Support	\$574.81	charges - July 2022
BANK OF AMERICA-MRG	Inservice & Training/Mileage	\$15.00	charges - July 2022
BANK OF AMERICA-MRG	Technology Support	\$111.99	charges - July 2022
BANK OF AMERICA-MRG	Inservice & Training/Mileage	\$79.00	charges - July 2022
BANK OF AMERICA-MRG	Technology Support	\$180.00	charges - July 2022
BANK OF AMERICA-MRG	Maintenance Supplies	\$15.28	charges - July 2022
BOTTOM LINE PERSONAL	Print Materials	\$39.00	Annual Renewal - 24 Issues
CAREY ELECTRIC CONTRACTING, INC.	Fire and Security	\$767.00	fire device repair
CAVENDISH SQUARE	Print Materials	\$183.33	Books
CBIZ	Consultants	\$9,800.00	Appraisal
CDW GOVERNMENT	Computers/Technology	\$685.74	Receipt printers
CDW GOVERNMENT	Computers/Technology	\$685.74	Receipt printers
CENGAGE LEARNING INC - GALE	Databases	\$13,301.45	Miss Humblebees Academy
CENGAGE LEARNING INC - GALE	Databases	\$9,458.42	Business/legal forms
CENGAGE LEARNING INC - GALE	Databases	\$4,906.33	Homework Help/Biography/Science/
CENGAGE LEARNING INC - GALE	Print Materials	\$799.93	books, June 2022
CENTER POINT LARGE PRINT	Print Materials	\$143.82	Books
CHILDREN'S PLUS INC.	Print Materials	\$20.45	Books
COMCAST	Internet Service	\$141.85	Internet Svc - a/c #877110122320101
COMCAST	Internet Service	\$205.44	Internet Svc - a/c #877110123018850
COMCAST	Internet Service	\$141.85	Rand Rd - 8771101230189926
COMCAST	Internet Service	\$141.85	Internet Svc - a/c #877110122320101
COMPLETE CLEANING COMPANY, INC	Cleaning Service	\$7,150.00	08/22 cleaning services
COOPERATIVE COMPUTER SERVICES	Integrated Library Systems	\$19,371.91	Membership Fee - Jul - Sep 2022
COOPERATIVE COMPUTER SERVICES	Integrated Library Systems	\$4,657.08	Membership Fee - Jul - Sep 2022
CULLIGAN WATER CONDITIONING, INC	Water	\$14.00	water
CURRENT TECHNOLOGIES CORPORATION	LAN Management	\$4,410.00	IT Support
CURRENT TECHNOLOGIES CORPORATION	LAN Management	\$4,410.00	IT Support
CURRENT TECHNOLOGIES CORPORATION	LAN Management	\$460.00	Network monitoring
CURRENT TECHNOLOGIES CORPORATION	Computers/Technology	\$1,571.96	(4) UPS cards
D & Z HOUSE OF BOOKS	Print Materials	\$65.68	Books
D & Z HOUSE OF BOOKS	Print Materials	\$282.30	Books
DEMCO	Collection Supplies - CS	\$64.82	tape and dispenser
DEMCO	Program Supplies - YTS	\$3,017.79	Ozobot robotics kit
DEMCO	Collection Supplies - CS	\$110.44	Filament tape
DeFRANCO PLUMBING	Building Maintenance	\$790.40	Scope lines, water infiltration in switc
Dustin Miller	Technology Support	\$710.00	Sewing machines service
ELM USA, INC.	Collection Supplies - CS	\$98.00	AV cleaning
ENGBERG ANDERSON, INC	Electrical	\$722.00	Garage lighting - Jun 2022
ENGBERG ANDERSON, INC	Architectural/Engineering	\$2,394.01	Main & Branch Reno - June 2022
ENGBERG ANDERSON, INC	Architectural/Engineering	\$8,708.50	Main & Branch Reno - June 2022
ENGBERG ANDERSON, INC	Electrical	\$580.00	Water infiltration - Jul 2022
ENGIE	Electricity	\$7,774.24	electricity 6/10-7/12/2022
ETTINGER, FRED R.	Cultural/Ed Programs - AS	\$75.00	09/06/22 resume clinic

EVERLIVING GREENERY	Landscaping and Lawn Service	\$377.00	Foliage Maintenance - July 2022
EXXON-MOBIL	Van Fuel	\$246.60	Van Fuel - 07/2022
FINDAWAY	Nonprint Materials	\$55.88	AV-USB cord
FINDAWAY	Nonprint Materials	\$25.00	AV-power adapter
FIRST COM (GLOBAL COM)	Telephone Lease	\$2,085.66	phone lease
Flynn, Eugene	Cultural/Ed Programs - AS	\$150.00	Acing the Job Interview
Flynn, Eugene	Cultural/Ed Programs - AS	\$150.00	Planning and Launching your retirem
FOTOPOULOS, KAREN	Cultural/Ed Programs - AS	\$80.00	Chair Yoga
First Bank Card	Misc. Fringe Benefits	\$17.56	--
First Bank Card	Nonprint Materials	\$1,800.00	--
First Bank Card	Inservice & Training/Mileage	\$15.00	--
First Bank Card	General Service Supplies	\$28.25	--
First Bank Card	Furniture	\$3,412.20	--
First Bank Card	Furniture	\$61.51	--
First Bank Card	Workshop Supplies	\$309.38	--
First Bank Card	Nonprint Materials	\$19.99	--
First Bank Card	Program Supplies - Tech	\$37.50	--
First Bank Card	Computers/Technology	\$208.00	--
First Bank Card	Nonprint Materials	\$19.99	--
First Bank Card	Community Information	\$200.00	--
First Bank Card	Maintenance Supplies	\$90.97	--
HALLORAN & YAUCH, INC	Landscaping and Lawn Service	\$545.22	Irrigation service
HAYES MECHANICAL	HVAC	\$1,080.00	Quarterly bill Jul - Sep 2022
HOFFMAN ESTATES CHAMBER OF COMMERCE	Memberships	\$250.00	Standard Membership
HOFFMAN ESTATES PARK DISTRICT	Cultural/Ed Programs - YTS	\$35.00	Room Rentals - June programs 6/16 &
HOFFMAN ESTATES PARK DISTRICT	Leases(Branches)	\$2,500.00	Monthly Rent
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$200.00	ILA 2022-23 Gardner #793680
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$75.00	ILA 2022-23 Jeffrey Westhoff
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$250.00	ILA 2022-23 Jeannie Dilger #121166
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$75.00	ILA 2022-23 Maureen DeRosa
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$75.00	ILA 2022-23 Bruce Jefferson
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$150.00	ILA 2022-23 Susan Conner
ILLINOIS LIBRARY ASSOCIATION	Memberships	\$150.00	ILA 2022-23 Carly Thompson
ILLINOIS STATE POLICE	Legal	\$200.00	background checks
INDEPENDENT CONSTRUCTION SERVICES, INC.	Owner's Rep	\$140.00	Main Reno - Jul 2022
INGRAM-2004115	Print Materials	\$18,034.00	books/non print
KANOPY LLC	Electronic Materials	\$1,133.00	eResources
KLEIN THORPE AND JENKINS, LTD	Legal	\$1,147.70	Legal services - June 2022
KONICA MINOLTA	Copier & Printer Maintenance	\$442.89	Copier leases 061-0170662-000
KONICA MINOLTA	Copier & Printer Maintenance	\$455.06	Copier leases 061-0170662-000
KONICA MINOLTA	Copier & Printer Maintenance	\$715.22	Copier leases 061-01499589-000
KONICA MINOLTA BUSINESS SOLUTIONS	Copier & Printer Maintenance	\$111.64	Copier Maintenance - a/c #166243
KONICA MINOLTA BUSINESS SOLUTIONS	Copier & Printer Maintenance	\$286.81	Copier Maintenance - a/c #166243
KONICA MINOLTA BUSINESS SOLUTIONS	Copier & Printer Maintenance	\$140.98	Copier Maintenance - a/c #166243
KONICA MINOLTA BUSINESS SOLUTIONS	Copier & Printer Maintenance	\$133.35	Copier Maintenance - a/c #166244
KONICA MINOLTA BUSINESS SOLUTIONS	Copier & Printer Maintenance	\$113.92	Copier Maintenance - a/c #166245
LaRocque, Natalie	Program Supplies - YTS	\$54.46	Teen Candy Program
LIBRARY FURNITURE INTERNATIONAL, INC.	Furniture, Fixtures & Equipment	\$805.00	Main reno - sign holders
LUCKY LOCATORS, INC.	Landscaping and Lawn Service	\$310.00	locate electrical in prep for North irri
MICHALSKI, BRIAN RICHARD	Cultural/Ed Programs - AS	\$325.00	Cuisine Quest - Southeast Asia & Indi
MIDWEST TAPE	Nonprint Materials	\$7,858.40	nonprint
MIDWEST TAPE-HOOPLA	Electronic Materials	\$5,610.58	eResources - July 2022
MUTUAL ACE PALATINE	Maintenance Supplies	\$8.49	super glue
Mid-West Sign Supply Inc.	Computers/Technology	\$38.38	Roland printer parts
Mid-West Sign Supply Inc.	Computers/Technology	\$600.37	Roland Service & Repair
Modern Marketing	Community Information	\$224.64	SYC lollipop giveaways
NORTHWEST COMMUNITY HEALTHCARE	Leases(Branches)	\$696.50	Rand Road Branch Lease - Sep 2022
OVERDRIVE INC.	Electronic Materials	\$1,261.28	e-resources
OVERDRIVE INC.	Electronic Materials	\$899.05	e-resources
OVERDRIVE INC.	Electronic Materials	\$1,154.32	e-resources
OVERDRIVE INC.	Electronic Materials	\$531.42	e-resources
OVERDRIVE INC.	Electronic Materials	\$3,927.35	e-resources
PACK, WILLIAM	Cultural/Ed Programs - AS	\$250.00	The Essential Great Chicago Fire
PADDOCK PUBLICATIONS-WANT ADS	Want Ads/Legal Notices	\$229.50	Public Hearing & Notices - Bldg Maini

PALATINE OPPORTUNITY CENTER	POC Shared Administrative Costs	\$10,000.00	POC operations for 2022-23
PETTY CASH	Inservice & Training/Mileage	\$137.26	July 2022
PETTY CASH	Program Supplies - YTS	\$265.70	July 2022
PETTY CASH	Community Information	\$20.00	July 2022
PETTY CASH	Memberships	\$11.00	July 2022
PETTY CASH	General Service Supplies	\$2.50	July 2022
Pitney Bowes	Postage	\$500.00	Postage replenishment
POSTMASTER	Newsletter/Communication	\$275.00	Fee renewal for bulk mail
Peerless Network	Telephone	\$264.68	POTS Lines
Princess Party Chicago Inc	Cultural/Ed Programs - YTS	\$325.00	Family Program - Fiesta de Encanto a
QUILL CORPORATION	General Service Supplies	\$390.00	copy paper
RECORD INFORMATION SERVICES, INC	Databases	\$1,880.00	public records database FY 23
ROSE PAVING LLC	Parking Areas	\$19,333.76	patch, crack seal, sealcoat
ROWMAN & LITTLEFIELD GROUP	Print Materials	\$162.60	Books
ROWMAN & LITTLEFIELD GROUP	Print Materials	\$153.14	Books
ROYAL PUBLISHING	Community Information	\$550.00	Fremd full sports ad & fall program a
SCOTT LANDSCAPES LLC	Landscaping and Lawn Service	\$634.00	07/22 Lawn Service
SMG Security Holdings, LLC	Fire and Security	\$49.00	Burglar alarm - Aug 2022
Sobel, Jennifer	Inservice & Training/Mileage	\$53.25	Mileage to NHB
SYNCB/AMAZON	General Service Supplies	\$125.77	surface care wipes
SYNCB/AMAZON	General Service Supplies	\$58.51	adm supplies
SYNCB/AMAZON	Print Materials	\$17.00	book
SYNCB/AMAZON	Print Materials	\$14.00	book
SYNCB/AMAZON	Print Materials	\$15.99	book
SYNCB/AMAZON	Print Materials	\$9.95	book
SYNCB/AMAZON	Nonprint Materials	\$14.23	toy
SYNCB/AMAZON	Nonprint Materials	\$49.99	video game
SYNCB/AMAZON	Nonprint Materials	\$99.98	video game
SYNCB/AMAZON	Nonprint Materials	\$14.95	audio cd
SYNCB/AMAZON	Program Supplies - YTS	\$72.81	art club supplies
SYNCB/AMAZON	General Service Supplies	\$23.98	pink copy paper
SYNCB/AMAZON	Nonprint Materials	\$29.99	DVD
SYNCB/AMAZON	Print Materials	\$19.84	book
SYNCB/AMAZON	Nonprint Materials	\$90.97	video games
SYNCB/AMAZON	Communications Dept Supplies	\$17.91	labels
SYNCB/AMAZON	General Service Supplies	\$28.71	adm supplies
SYNCB/AMAZON	General Service Supplies	\$10.89	wall mounting tabs
SYNCB/AMAZON	Community Information	\$32.99	drawstring backpacks-outreach
SYNCB/AMAZON	Program Supplies - YTS	\$49.77	STEAM supplies
SYNCB/AMAZON	Program Supplies - YTS	\$50.36	Lego club supplies
SYNCB/AMAZON	Print Materials	\$13.99	book
SYNCB/AMAZON	Nonprint Materials	\$1,435.53	projectors, headsets, webcams
SYNCB/AMAZON	Print Materials	\$12.79	book
SYNCB/AMAZON	Nonprint Materials	\$21.42	lamp
SYNCB/AMAZON	Print Materials	\$19.99	book
SYNCB/AMAZON	Print Materials	\$19.99	book
SYNCB/AMAZON	Library Services Supplies	\$33.22	zip lock bags-YTS
SYNCB/AMAZON	Maintenance Supplies	\$20.92	swiffer dusters
SYNCB/AMAZON	General Service Supplies	\$96.85	face masks, copy paper, wipes
SYNCB/AMAZON	General Service Supplies	\$8.49	face masks
SYNCB/AMAZON	Program Supplies - YTS	\$29.19	crafty kids supplies
SYNCB/AMAZON	General Service Supplies	\$44.40	lysol wipes
SYNCB/AMAZON	Program Supplies - YTS	\$6.99	STEAM supplies
SYNCB/AMAZON	Program Supplies - YTS	\$37.53	STEAM supplies
SYNCB/AMAZON	Print Materials	\$40.61	book
SYNCB/AMAZON	Nonprint Materials	\$119.95	case covers
SYNCB/AMAZON	Print Materials	\$22.99	book
SYNCB/AMAZON	Print Materials	\$34.99	book
SYNCB/AMAZON	Print Materials	\$40.61	book
SYNCB/AMAZON	Nonprint Materials	\$16.99	CD
SYNCB/AMAZON	General Service Supplies	\$13.49	cardstock
SYNCB/AMAZON	General Service Supplies	\$37.37	paper
SYNCB/AMAZON	General Service Supplies	\$14.17	paper
SYNCB/AMAZON	Print Materials	\$37.34	book

SYNCB/AMAZON	Collection Supplies - CS	\$23.98	flash drive
SYNCB/AMAZON	Print Materials	\$23.98	book
SYNCB/AMAZON	Program Supplies funded by FOL - YTS	\$63.20	SRP prizes
SYNCB/AMAZON	Program Supplies funded by FOL - YTS	\$49.96	SRP prizes
SYNCB/AMAZON	Community Information	\$5.75	outreach supplies
SYNCB/AMAZON	General Service Supplies	\$16.15	adm supplies
SYNCB/AMAZON	General Service Supplies	\$29.69	adm supplies
SYNCB/AMAZON	Print Materials	\$14.99	book
SYNCB/AMAZON	Nonprint Materials	\$34.12	charging cable
SYNCB/AMAZON	General Service Supplies	\$11.97	adm supplies
SYNCB/AMAZON	General Service Supplies	\$68.17	adm supplies
SYNCB/AMAZON	Program Supplies - YTS	\$10.00	tween program supplies
SYNCB/AMAZON	Program Supplies - YTS	\$94.58	tween and fan fest supplies
SYNCB/AMAZON	Program Supplies - YTS	\$19.94	tween program supplies
SYNCB/AMAZON	Nonprint Materials	\$49.99	video game
SYNCB/AMAZON	Nonprint Materials	\$64.94	travel case/HDMI cable
SYNCB/AMAZON	Print Materials	\$13.99	book
SYNCB/AMAZON	Program Supplies - YTS	\$12.99	Harry Potter supplies
SYNCB/AMAZON	Program Supplies - YTS	\$7.79	Harry Potter supplies
SYNCB/AMAZON	Print Materials	\$17.99	book
SYNCB/AMAZON	Print Materials	\$44.54	books and DVD
SYNCB/AMAZON	Nonprint Materials	\$26.25	books and DVD
SYNCB/AMAZON	Nonprint Materials	\$19.99	document pouch
SYNCB/AMAZON	Nonprint Materials	\$25.23	DVD
SYNCB/AMAZON	Nonprint Materials	\$26.01	non-print
SYNCB/AMAZON	Computers/Technology	\$91.89	USB adapters
SYNCB/AMAZON	Workshop Supplies	\$104.86	workshop supplies
SYNCB/AMAZON	Workshop Supplies	\$7.59	workshop supplies
SYNCB/AMAZON	Nonprint Materials	\$28.33	DVD
SYNCB/AMAZON	Nonprint Materials	\$59.99	video game
SYNCB/AMAZON	Nonprint Materials	\$59.99	video game
SYNCB/AMAZON	Nonprint Materials	\$59.99	video game
SYNCB/AMAZON	General Service Supplies	(\$296.02)	Credit memos
SYNCB/AMAZON	Nonprint Materials	\$59.99	video game
Sentrum Marketing LLC	Print Materials	\$48.70	Books
Sunset	Print Materials	\$24.95	yearly renewal
Towne Towing, Inc.	Parking Areas	\$95.00	Car tow day of seal coating
UNIQUE MANAGEMENT SERVICES	Book Recovery Service	\$216.70	collection - 22 placements
UNITE PRIVATE NETWORKS, LLC	Internet Service	\$1,583.44	Internet - Main
VANGUARD ENERGY SERVICES, LLC	Gas	\$440.77	Service Period Jun 2022
VERY SMART PEOPLE LLC	Cultural/Ed Programs - Tech	\$200.00	Windows 11 Basics
VILLAGE OF PALATINE-WATER	Water	\$1,202.44	Water Svc - 6/25/2022
WAREHOUSE DIRECT	General Service Supplies	\$94.68	high volume wrapping paper -YTS
WAREHOUSE DIRECT	Program Supplies funded by FOL - YTS	\$14,684.13	summer reading program t-shirts
WORLD ARCHIVES	Databases	\$6,113.00	Daily Herald Archive FY 2023
Waste Management	Trash	\$558.77	Trash & Recycle 07/31/2022
Waste Management	Trash	\$262.77	Trash & Recycle 08/31/2022
TOTAL		\$241,945.68	