



Palatine **LIBRARY** District

JUL-AUG 2022 TREASURER'S REPORT

HIGHLIGHTS FOR THE MONTH OF AUGUST

- ☐ Total cash in the bank for the period ending 08/31/22 was \$6.3 million with an additional \$4.5 million in the IPrime 101 account and \$800,000 in the IPrime 201 account.
- ☐ \$41,000 was received in income in August with \$17,500 coming from the Friends of the Library and \$13,000 in interest income.
- ☐ Top 3 Expenses for the month were: 1. Payroll \$388,000, 2. Materials \$63,000 and 3. POC Shared Costs \$10,000.
- ☐ We are 17% through the fiscal year with \$101,000 in income and \$1.3 million in expenses, resulting in a \$1.2 million net loss for the year.

Palatine Public Library District

Budget vs. Actuals: Corporate

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4000 Tax Levies			
4021 Tax Levy 2020		8,362,102.00	0.00%
4021.10 Tax Levy 2020 - Corporate	-5,275.67		
Total 4021 Tax Levy 2020	-\$ 5,275.67	\$ 8,362,102.00	-0.06%
4022 Tax Levy 2021			
4022.10 Tax Levy 2021 - Corporate	14,594.00		
Total 4022 Tax Levy 2021	\$ 14,594.00	\$ 0.00	
Total 4000 Tax Levies	\$ 9,318.33	\$ 8,362,102.00	0.11%
4001 Tax Levy - TIF			
4001.10 Tax Levy TIF-Corporate		80,000.00	0.00%
Total 4001 Tax Levy - TIF	\$ 0.00	\$ 80,000.00	0.00%
4010 Replacement Tax			
4010.10 Personal Prop Replacement Tax	37,770.57	100,000.00	37.77%
Total 4010 Replacement Tax	\$ 37,770.57	\$ 100,000.00	37.77%
4101 Interest- CD's & Bank	21,932.60	14,000.00	156.66%
4200 Other Fees and Income			
4201 Fines	0.40		
4202 Sales of Supplies	667.94	1,000.00	66.79%
4203 Lost/Repl/Process/Damage Fees	3,195.34	14,000.00	22.82%
4204 Collection Agency	324.92	1,600.00	20.31%
4211 Printing/Copier/Fax Income	3,462.94	13,000.00	26.64%
4212 Vending Machines	356.34	1,000.00	35.63%
4222 Meeting Room Fees	915.00	2,700.00	33.89%
4223 Interlibrary Loan Fees		100.00	0.00%
4224 Non-Resident Fees	3,757.37	11,000.00	34.16%
4231 Per Capita Grant		131,249.93	0.00%
4232 Gifts/Donations	17,584.53	17,500.00	100.48%
4241 Misc-General	80.61		
Total 4200 Other Fees and Income	\$ 30,345.39	\$ 193,149.93	15.71%
Total Income	\$ 99,366.89	\$ 8,749,251.93	1.14%
Gross Profit	\$ 99,366.89	\$ 8,749,251.93	1.14%
Expenses			
5100 Materials			
5101 Print Materials	48,030.76	324,450.00	14.80%
5104 Databases	164,360.98	219,843.23	74.76%
5105 Nonprint Materials	22,394.21	186,148.00	12.03%
5107 Electronic Materials	67,182.22	229,204.98	29.31%
Total 5100 Materials	\$ 301,968.17	\$ 959,646.21	31.47%
5200 Capital Expenditures			
5205 Furniture	3,473.71	160,000.00	2.17%
5207 Computers/Technology	11,727.60	148,500.00	7.90%
Total 5200 Capital Expenditures	\$ 15,201.31	\$ 308,500.00	4.93%

5300 Payroll Expenses			
5310 Gross Salaries	599,460.83	4,316,434.32	13.89%
5313 Health & Life Insurance	55,136.84	368,826.45	14.95%
5314 HSA Employer Contribution		1,800.00	0.00%
5328 Misc. Fringe Benefits	107.14	15,190.00	0.71%
Total 5300 Payroll Expenses	\$ 654,704.81	\$ 4,702,250.77	13.92%
5400 Utilities			
5421 Gas	876.11	45,000.00	1.95%
5422 Electricity	17,214.79	130,000.00	13.24%
5423 Water	1,106.14	8,500.00	13.01%
Total 5400 Utilities	\$ 19,197.04	\$ 183,500.00	10.46%
5500 Maintenance			
5534 Landscaping and Lawn Service			
5540 Parking Areas			
Total 5500 Maintenance	\$ 0.00	\$ 0.00	
5600 Contracts			
5651 Copier & Printer Maintenance	3,812.15	23,827.68	16.00%
5653 Technology Support	5,662.91	110,090.00	5.14%
5654 Postage		1,840.80	0.00%
5655 LAN Management	9,740.00	101,280.00	9.62%
5656 Integrated Library Systems	24,028.99	95,948.98	25.04%
5657 Internet Service	4,493.57	22,419.12	20.04%
5659 Book Recovery Service	591.00	3,000.00	19.70%
5660 Accounting/Payroll/Bank Fees	2,303.95	15,000.00	15.36%
5661 Leases(Office Park)		2,800.00	0.00%
5663 Consultants	520.00	55,550.00	0.94%
5666 Leases(Branches)	7,089.50	38,358.00	18.48%
5667 Telephone Lease	4,171.32	25,200.00	16.55%
Total 5600 Contracts	\$ 62,413.39	\$ 495,314.58	12.60%
5700 Supplies			
5771 Human Resources Supplies	57.99	1,300.00	4.46%
5772 Communications Dept Supplies	295.60	11,350.00	2.60%
5773 Copier & Printer Supplies	73.92	14,000.00	0.53%
5774 Library Services Supplies			
5774.30 Workshop Supplies	1,566.33	10,000.00	15.66%
5774.50 Collection Supplies - CS	2,291.36	18,000.00	12.73%
5774.90 General Service Supplies	2,647.41	17,000.00	15.57%
Total 5774 Library Services Supplies	\$ 6,505.10	\$ 45,000.00	14.46%
5775 Maintenance Supplies			
5776 Program Supplies			
5776.10 Program Supplies - YTS	4,197.34	10,000.00	41.97%
5776.15 Program Supplies funded by FOL - YTS	113.16	28,500.00	0.40%
Total 5776.10 Program Supplies - YTS	\$ 4,310.50	\$ 38,500.00	11.20%
5776.20 Program Supplies - AS	46.31	8,500.00	0.54%
5776.30 Program Supplies - Tech	37.50	5,000.00	0.75%
Total 5776 Program Supplies	\$ 4,394.31	\$ 52,000.00	8.45%
Total 5700 Supplies	\$ 11,326.92	\$ 123,650.00	9.16%
5800 Operating - Other			

5810 Interlibrary Loan/Recip Borrow	353.63	8,850.00	4.00%
5811 Telephone	528.70	3,600.00	14.69%
5812 Postage	500.00	3,000.00	16.67%
5813 Cultural/Educational Programs			
5813.10 Cultural/Ed Programs - YTS	1,065.00	9,000.00	11.83%
5813.20 Cultural/Ed Programs - AS	2,019.00	21,000.00	9.61%
5813.30 Cultural/Ed Programs - Tech	1,375.00	8,000.00	17.19%
5813.90 District Wide Programs		2,500.00	0.00%
Total 5813 Cultural/Educational Programs	\$ 4,459.00	\$ 40,500.00	11.01%
5814 Inservice & Training/Mileage	289.51	49,993.80	0.58%
5815 Memberships	1,480.00	9,826.50	15.06%
5816 Community Information	3,028.38	14,000.00	21.63%
5817 Legal	505.50	15,563.00	3.25%
5819 Want Ads/Legal Notices	265.95	2,000.00	13.30%
5820 Gifts/Donations		500.00	0.00%
5823 POC Shared Administrative Costs	10,000.00	12,000.00	83.33%
Total 5800 Operating - Other	\$ 21,410.67	\$ 159,833.30	13.40%
5900 Auxiliary			
5913 Newsletter/Communication	19,118.00	78,500.00	24.35%
5914 Volunteer Programs		3,100.00	0.00%
Total 5900 Auxiliary	\$ 19,118.00	\$ 81,600.00	23.43%
Total Expenses	\$ 1,105,340.31	\$ 7,014,294.86	15.76%
Net Operating Income	-\$ 1,005,973.42	\$ 1,734,957.07	-57.98%
Other Income			
7000 Transfers		-1,637,050.00	0.00%
Total Other Income	\$ 0.00	-\$ 1,637,050.00	0.00%
Net Other Income	\$ 0.00	-\$ 1,637,050.00	0.00%
Net Income	-\$ 1,005,973.42	\$ 97,907.07	-1027.48%

Palatine Public Library District

Budget vs. Actuals: Audit

Jul-Aug 2022

	Actual		Budget		% of Budget
Income					
4000 Tax Levies				500.00	0.00%
Total Income	\$	0.00	\$	500.00	0.00%
Gross Profit	\$	0.00	\$	500.00	0.00%
Expenses					
5600 Contracts					
5662 Audit Fund Expenses		4,800.00		5,800.00	82.76%
Total 5600 Contracts	\$	4,800.00	\$	5,800.00	82.76%
Total Expenses	\$	4,800.00	\$	5,800.00	82.76%
Net Operating Income	-\$	4,800.00	-\$	5,300.00	90.57%
Net Income	-\$	4,800.00	-\$	5,300.00	90.57%

Palatine Public Library District

Budget vs. Actuals: Building

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4000 Tax Levies		257,671.00	0.00%
4021 Tax Levy 2020			
4021.30 Tax Levy 2020 - Building			
Total 4021 Tax Levy 2020	\$ 0.00	\$ 0.00	
4022 Tax Levy 2021			
4022.30 Tax Levy 2021 - Building	284.27		
Total 4022 Tax Levy 2021	\$ 284.27	\$ 0.00	
Total 4000 Tax Levies	\$ 284.27	\$ 257,671.00	0.11%
Total Income	\$ 284.27	\$ 257,671.00	0.11%
Gross Profit	\$ 284.27	\$ 257,671.00	0.11%
Expenses			
5500 Maintenance			
5531 Cleaning Service	14,300.00	86,800.00	16.47%
5532 Equipment Repair		500.00	0.00%
5533 Trash	1,101.54	4,425.00	24.89%
5534 Landscaping and Lawn Service	3,194.14	21,724.00	14.70%
5535 Fire and Security	1,742.72	10,000.00	17.43%
5536 Elevator	1,608.00	9,000.00	17.87%
5537 Building Maintenance	1,278.50	15,000.00	8.52%
5538 Snow Removal		12,000.00	0.00%
5539 HVAC	4,827.10	45,000.00	10.73%
5540 Parking Areas	19,428.76	13,000.00	149.45%
5541 Van Maintenance	84.95	1,000.00	8.50%
5544 Roof Maintenance		7,000.00	0.00%
5545 Van Fuel	380.92	1,400.00	27.21%
Total 5500 Maintenance	\$ 47,946.63	\$ 226,849.00	21.14%
5700 Supplies			
5775 Maintenance Supplies	1,677.08	35,000.00	4.79%
Total 5700 Supplies	\$ 1,677.08	\$ 35,000.00	4.79%
Total Expenses	\$ 49,623.71	\$ 261,849.00	18.95%
Net Operating Income	-\$ 49,339.44	-\$ 4,178.00	1180.93%
Net Income	-\$ 49,339.44	-\$ 4,178.00	1180.93%

Palatine Public Library District

Budget vs. Actuals: IMRF

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4000 Tax Levies		398,219.00	0.00%
4021 Tax Levy 2020			
4021.40 Tax Levy 2020 - IMRF	-244.60		
Total 4021 Tax Levy 2020	-\$ 244.60	\$ 0.00	
4022 Tax Levy 2021			
4022.40 Tax Levy 2021 - IMRF	676.56		
Total 4022 Tax Levy 2021	\$ 676.56	\$ 0.00	
Total 4000 Tax Levies	\$ 431.96	\$ 398,219.00	0.11%
Total Income	\$ 431.96	\$ 398,219.00	0.11%
Gross Profit	\$ 431.96	\$ 398,219.00	0.11%
Expenses			
5300 Payroll Expenses			
5311 IMRF Fund Expense	64,133.18	381,531.86	16.81%
Total 5300 Payroll Expenses	\$ 64,133.18	\$ 381,531.86	16.81%
Total Expenses	\$ 64,133.18	\$ 381,531.86	16.81%
Net Operating Income	-\$ 63,701.22	\$ 16,687.14	-381.74%
Net Income	-\$ 63,701.22	\$ 16,687.14	-381.74%

Palatine Public Library District

Budget vs. Actuals: Social Security

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4000 Tax Levies		304,521.00	0.00%
4021 Tax Levy 2020			
4021.50 Tax Levy 2020 - Social Security	-192.66		
Total 4021 Tax Levy 2020	-\$ 192.66	\$ 0.00	
4022 Tax Levy 2021			
4022.50 Tax Levy 2021 - Social Security	532.91		
Total 4022 Tax Levy 2021	\$ 532.91	\$ 0.00	
Total 4000 Tax Levies	\$ 340.25	\$ 304,521.00	0.11%
Total Income	\$ 340.25	\$ 304,521.00	0.11%
Gross Profit	\$ 340.25	\$ 304,521.00	0.11%
Expenses			
5300 Payroll Expenses			
5312 Social Security Fund Exp	44,863.91	303,624.20	14.78%
Total 5300 Payroll Expenses	\$ 44,863.91	\$ 303,624.20	14.78%
Total Expenses	\$ 44,863.91	\$ 303,624.20	14.78%
Net Operating Income	-\$ 44,523.66	\$ 896.80	-4964.73%
Net Income	-\$ 44,523.66	\$ 896.80	-4964.73%

Palatine Public Library District

Budget vs. Actuals: Tort Immunity

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4000 Tax Levies		46,849.00	0.00%
4021 Tax Levy 2020			
4021.60 Tax Levy 2020 - Tort Immunity	-30.16		
Total 4021 Tax Levy 2020	-\$ 30.16	\$ 0.00	
4022 Tax Levy 2021			
4022.60 Tax Levy 2021- Tort Immunity	83.41		
Total 4022 Tax Levy 2021	\$ 83.41	\$ 0.00	
Total 4000 Tax Levies	\$ 53.25	\$ 46,849.00	0.11%
Total Income	\$ 53.25	\$ 46,849.00	0.11%
Gross Profit	\$ 53.25	\$ 46,849.00	0.11%
Expenses			
5800 Operating - Other			
5802 Public Liability Insurance		109,838.30	0.00%
Total 5800 Operating - Other	\$ 0.00	\$ 109,838.30	0.00%
Total Expenses	\$ 0.00	\$ 109,838.30	0.00%
Net Operating Income	\$ 53.25	-\$ 62,989.30	-0.08%
Other Income			
7000 Transfers		71,000.00	0.00%
Total Other Income	\$ 0.00	\$ 71,000.00	0.00%
Net Other Income	\$ 0.00	\$ 71,000.00	0.00%
Net Income	\$ 53.25	\$ 8,010.70	0.66%

Palatine Public Library District

Budget vs. Actuals: Unemployment Insurance

Jul-Aug 2022

	Actual		Budget		% of Budget
Income					
4000 Tax Levies				500.00	0.00%
Total Income	\$	0.00	\$	500.00	0.00%
Gross Profit	\$	0.00	\$	500.00	0.00%
Expenses					
5330 Unemployment Fund Expense				500.00	0.00%
Total Expenses	\$	0.00	\$	500.00	0.00%
Net Operating Income	\$	0.00	\$	0.00	
Net Income	\$	0.00	\$	0.00	

Palatine Public Library District

Budget vs. Actuals: Special Reserves

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
Total Income			
Gross Profit	\$ 0.00	\$ 0.00	
Expenses			
5200 Capital Expenditures			
5210 Building			
5210.10 Concrete, Masonry & Paving		115,700.00	0.00%
5210.30 Doors & Windows		18,400.00	0.00%
5210.40 Electrical		842,500.00	0.00%
5210.50 Finishes		548,600.00	0.00%
5210.70 HVAC		93,300.00	0.00%
5210.80 Plumbing		29,300.00	0.00%
5210.90 Miscellaneous		20,000.00	0.00%
Total 5210 Building	\$ 0.00	\$ 1,667,800.00	0.00%
Total 5200 Capital Expenditures	\$ 0.00	\$ 1,667,800.00	0.00%
Total Expenses	\$ 0.00	\$ 1,667,800.00	0.00%
Net Operating Income	\$ 0.00	-\$ 1,667,800.00	0.00%
Other Income			
7000 Transfers		1,000,000.00	0.00%
Total Other Income	\$ 0.00	\$ 1,000,000.00	0.00%
Net Other Income	\$ 0.00	\$ 1,000,000.00	0.00%
Net Income	\$ 0.00	-\$ 667,800.00	0.00%

Palatine Public Library District

Budget vs. Actuals: Capital Projects

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
4200 Other Fees and Income			
4232 Gifts/Donations		30,000.00	0.00%
Total 4200 Other Fees and Income	\$ 0.00	\$ 30,000.00	0.00%
4300.00 Proceeds from 2020 Bond		6,099,007.15	0.00%
4301.00 Interest Income from 2020 Bond	651.75	1,000.00	65.18%
4302 Grant Income		1,841,568.05	0.00%
Total Income	\$ 651.75	\$ 7,971,575.20	0.01%
Gross Profit	\$ 651.75	\$ 7,971,575.20	0.01%
Expenses			
5200 Capital Expenditures			
5210 Building			
5210.10 Concrete, Masonry & Paving		814,315.00	0.00%
5210.40 Electrical	580.00	177,558.00	0.33%
5210.85 Building Consulting	140.00	23,500.00	0.60%
5210.90 Miscellaneous		3,600.00	0.00%
Total 5210 Building	\$ 720.00	\$ 1,018,973.00	0.07%
Total 5200 Capital Expenditures	\$ 720.00	\$ 1,018,973.00	0.07%
5250 Renovation Construction Costs			
5250.10 Main Direct Costs		3,792,669.00	0.00%
5250.20 Branches Direct Costs		265,670.00	0.00%
Total 5250 Renovation Construction Costs	\$ 0.00	\$ 4,058,339.00	0.00%
5260 Renovation Indirect Costs			
5260.10 Permits and Fees		79,294.00	0.00%
5260.11 Furniture, Fixtures & Equipment	14,097.30	1,019,342.86	1.38%
5260.12 Technology		200,000.00	0.00%
5260.13 Moving/Storage		183,332.00	0.00%
5260.14 Legal/Financial		7,500.00	0.00%
5260.15 Architectural/Engineering		509,721.00	0.00%
5260.16 Owner's Rep	1,260.00	109,000.00	1.16%
5260.20 Other Indirect Costs		50,000.00	0.00%
Total 5260 Renovation Indirect Costs	\$ 15,357.30	\$ 2,158,189.86	0.71%
6500 Bond Expenses			
6503 Legal/Misc Fees Due 2020 Bond		97,283.00	0.00%
Total 6500 Bond Expenses	\$ 0.00	\$ 97,283.00	0.00%
Total Expenses	\$ 16,077.30	\$ 7,332,784.86	0.22%
Net Operating Income	-\$ 15,425.55	\$ 638,790.34	-2.41%
Net Income	-\$ 15,425.55	\$ 638,790.34	-2.41%

Palatine Public Library District

Budget vs. Actuals: Bond

Jul-Aug 2022

	Actual	Budget	% of Budget
Income			
Total Income			
Gross Profit	\$ 0.00	\$ 0.00	
Expenses			
6500 Bond Expenses			
6501 Principal Due 2020 Bond		405,000.00	0.00%
6502 Interest Due 2020 Bond		160,750.00	0.00%
6503 Legal/Misc Fees Due 2020 Bond	300.00	300.00	100.00%
Total 6500 Bond Expenses	\$ 300.00	\$ 566,050.00	0.05%
Total Expenses	\$ 300.00	\$ 566,050.00	0.05%
Net Operating Income	-\$ 300.00	-\$ 566,050.00	0.05%
Other Income			
7000 Transfers		566,050.00	0.00%
Total Other Income	\$ 0.00	\$ 566,050.00	0.00%
Net Other Income	\$ 0.00	\$ 566,050.00	0.00%
Net Income	-\$ 300.00	\$ 0.00	

PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 08-31-2022

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
INCOME											
4000 - Tax Levies	\$9,318.33		\$284.27	431.96	\$340.25	\$53.25					\$10,428.06
4001 - TIF Rebates											\$0.00
4010 - Repl Tax	\$37,770.57										\$37,770.57
4100 - Interest Income	\$21,932.60										\$21,932.60
4200 - Other Income	\$30,345.39										\$30,345.39
4300 - Bond Income									\$651.75		\$651.75
TOTAL INCOME	\$99,366.89	\$0.00	\$284.27	\$431.96	\$340.25	\$53.25	\$0.00	\$0.00	\$651.75	\$0.00	\$101,128.37
EXPENSE											
5100 - Materials	\$301,968.17										\$301,968.17
5200 - Capital Exp	\$15,201.31								\$720.00		\$15,921.31
5250 - Renov Constr											\$0.00
5260 - Renov Indirect									\$15,357.30		\$15,357.30
5300 - Payroll Exp	\$654,704.81			\$64,133.18	\$44,863.91						\$763,701.90
5330 - Unemployment											\$0.00
5400 - Utilities	\$19,197.04										\$19,197.04
5500 - Maintenance			\$47,946.63								\$47,946.63
5600 - Contracts	\$62,413.39	\$4,800.00									\$67,213.39
5700 - Supplies	\$11,326.92		\$1,677.08								\$13,004.00
5800 - Operating	\$21,410.67										\$21,410.67
5802 - Insurance											\$0.00
5900 - Auxiliary	\$19,118.00										\$19,118.00
6500 - Bond Exp										\$300.00	\$300.00
TOTAL EXPENSE	\$1,105,340.31	\$4,800.00	\$49,623.71	\$64,133.18	\$44,863.91	\$0.00	\$0.00	\$0.00	\$16,077.30	\$300.00	\$1,285,138.41
Unaudited Beg FB 7/1/2022	\$13,185,147.71	\$15,057.00	\$261,536.31	\$176,579.71	\$203,998.12	-\$7,218.35	\$48,432.09	\$1,527,662.25	-\$2,240,652.44	-\$561,850.00	\$12,608,692.40
Net Income	-\$1,005,973.42	-\$4,800.00	-\$49,339.44	-\$63,701.22	-\$44,523.66	\$53.25	\$0.00	\$0.00	-\$15,425.55	-\$300.00	-\$1,184,010.04
Ending FB 08/31/2022	\$12,179,174.29	\$10,257.00	\$212,196.87	\$112,878.49	\$159,474.46	-\$7,165.10	\$48,432.09	\$1,527,662.25	-\$2,256,077.99	-\$562,150.00	\$11,424,682.36

CASH	
Bank Account	Balance
1004 - Money Market	\$6,190,871.97
1009.00 - Construction	\$8,013.07
1005 - Chkg-General	\$52,657.96
1007 - Chkg - Payroll	-\$20,710.33
1003 - Chkg - CC	\$8,627.13
1011 - Cash Boxes	\$1,753.00
1006 - Chkg - Imprest	\$646.12
TOTAL CASH	\$6,241,858.92

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 101	1.81%	Money Mkt	\$9,485.93
CD's/T-Notes	varies	varies	\$4,495,656.26
Acct 101	ACCOUNT TOTAL		\$4,505,142.19

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 201	0.18%	Money Mkt	\$127,202.44
CD #292243-45	0.05%	11/15/2022	\$693,990.20
Acct 201	ACCOUNT TOTAL		\$821,192.64