



DIRECTOR'S MONTHLY REPORT

AUGUST 2023

LIBRARY ACTIVITIES

In preparation for upcoming work in the staff areas, second-floor departments are starting to clean out storage and workstations. In Administration, paper files that need to be kept permanently (such as board agendas and minutes) will be digitized. Karla Nora is working with an outside vendor to digitize those files. Meanwhile, the design team met multiple times this month as we work toward final bidding specifications in September.

Admin is preparing for a payroll migration in November. Our team of Darcie Abreu, Zach Davis, Mary Myers, and I have begun taking online training, reviewing and cleaning up our data, and meeting frequently with the Paylocity implementation team.

The staff strategic planning team finalized details for the September focus groups and worked on publicity. Melissa Gardner, Andrea Lublink, Susan Conner and I worked with Essentiam to clean up fake survey responses and focus group registrants.

EXTERNAL MEETINGS

- Payroll software meetings, 8/2, 8/22, 8/24, 8/28 & 8/30
- Strategic Planning meetings, 8/3, 8/17, 8/22 & 8/31
- CCS Governing Board meeting, 8/9
- 2nd Floor Staff Area Renovation meetings, 8/10, 8/16 & 8/24
- POC Board
 - Executive Committee meeting, 8/15
 - Board meeting, 8/24
- Foundation meeting, 8/17
- Rotary Club
 - Club meeting, 8/22
 - Oktoberfest planning meeting, 8/30
- Cook County Courthouse, Rolling Meadows, 8/29

Jeannie Dilger

COMMON ACRONYMS USED

- ALA – American Library Association
- CCS – Cooperative Computer System, the library catalog that we share with 28+ other libraries
- CPLA – Certified Public Library Administrators program
- FOL – Friends of the Library
- NHB – North Hoffman Branch library
- ILA – Illinois Library Association
- IMRF – Illinois Municipal Retirement Fund
- ISL – Illinois State Library
- LIRA – Libraries of Illinois Risk Agency, our property/casualty insurance pool
- PLA – Public Library Association
- POC – Partners for Our Communities
- RAILS – Reaching Across Illinois Library System, the state agency that provides support to libraries in northern Illinois
- RRB – Rand Road Branch library
- TIF – tax increment financing
- WEB – Women Engaged in Business, a networking group of the Hoffman Estates Chamber

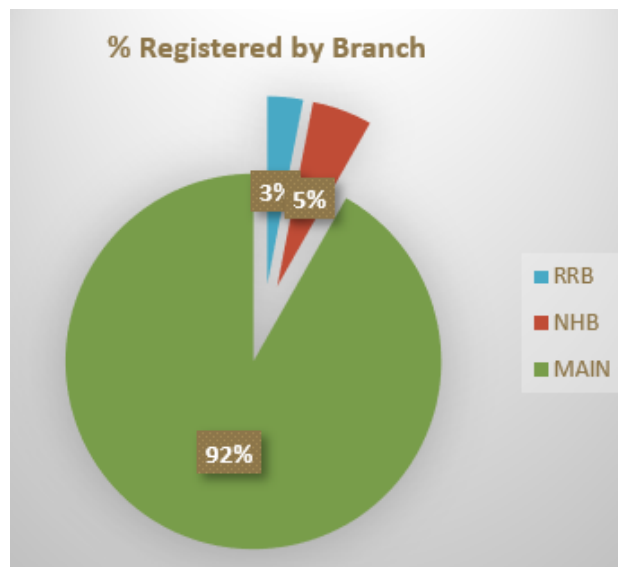
Summer Reading Report

2023



Executive Summary

The theme for Summer Reading 2023 was DIVE Into Reading. The program ran from June 1 to August 7, one week less than the previous year. This was done to correlate when kids went back to school. All members had the option to sign up in person, online, over the phone, or through the Beanstack app. The Communications department worked diligently to decorate all the branches and promote the program through the member e-news and social media posts throughout the summer. We hosted the Summer Reading Kick-Off Party on Saturday, June 3 where we had a total of 450 attendees. Members who registered for the Summer Reading program on that day alone totaled to 503 at the Main branch. The Main branch made up 92% of registrations, North Hoffman 5%, and Rand Road 3%.

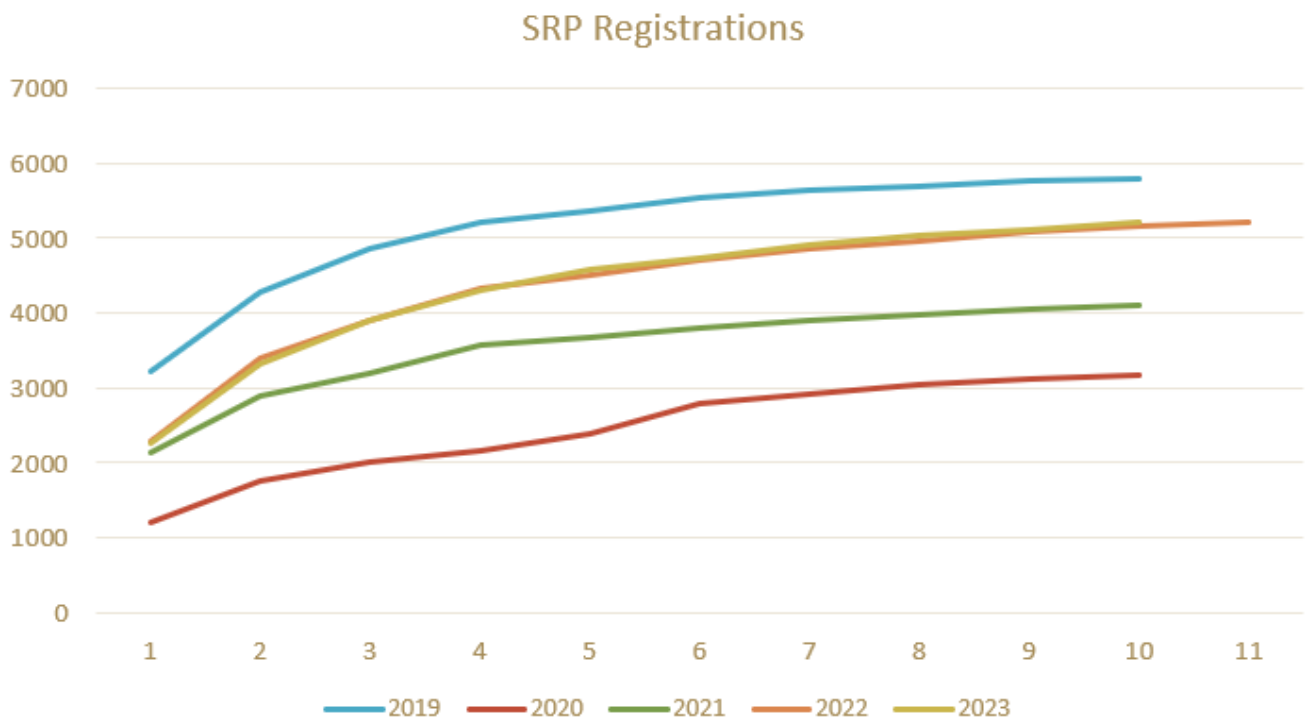


Registrations Trends

Registration this year was on par with 2022. The overall total being 5,217 compared to last year's 5,155 when looking at week 10.

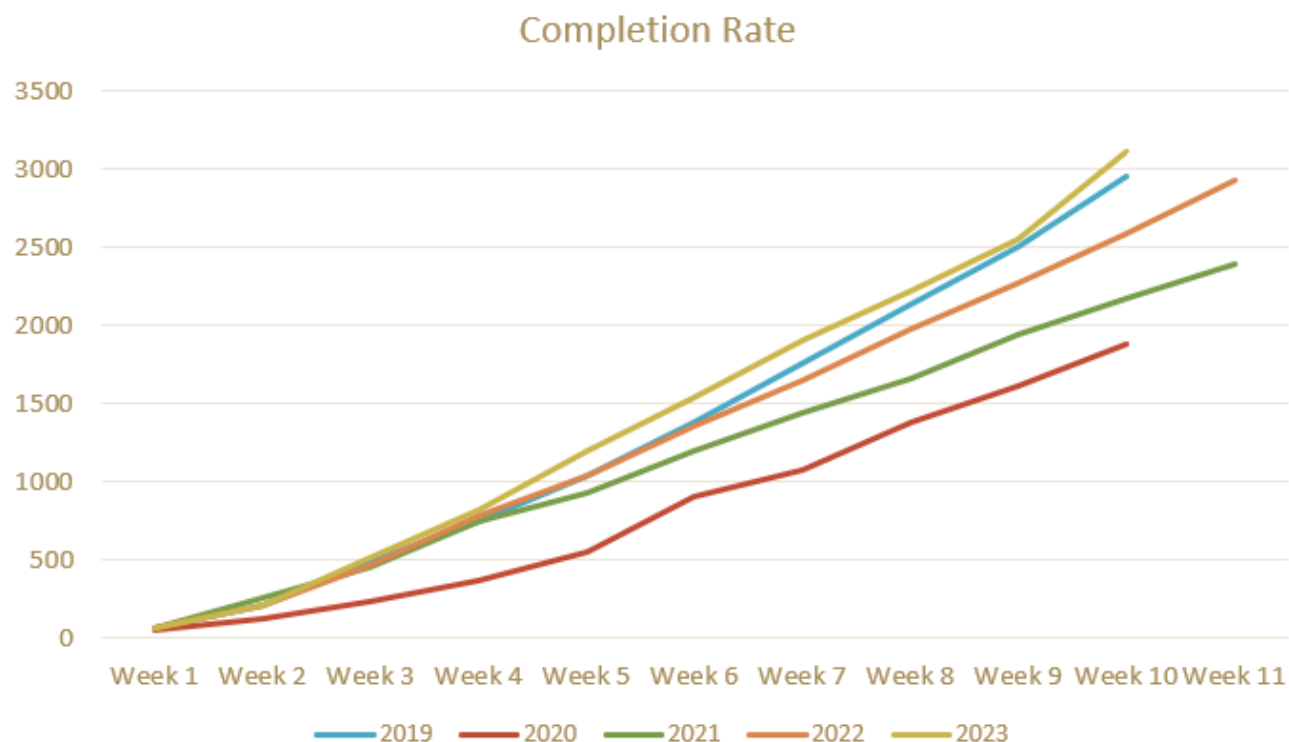
- 160 Rand Road
- 269 North Hoffman
- 5,217 Main

The Youth and Teen Services department did an incredible job of promoting the Summer Reading program at school outreaches. This took place in the classrooms and at the Main branch where tours were provided and kids were able to receive their first library cards. For the month of May we reached a total of 1,450 students with 32 visits. At outdoor storytimes we reached a total of 508 people through June, July, and August. With the help of Tween and Teen volunteers the department was able to provide more elaborate programs which then encouraged our volunteers and members to sign up for the Summer Reading Program.



Completion Rates

A total of 59.5% of members completed the Summer Reading Challenge. This was an increase from last year's (2022) 50.1%. This is our highest completion rate since 2019. In 2019 a total of 2,950 members completed the program. A total of 3,105 members completed DIVE Into Reading. Even with the program being one week shorter we still surpassed previous years.

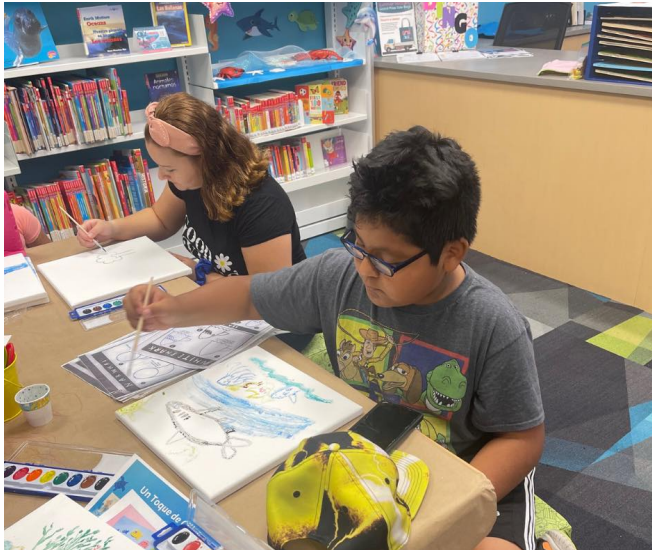


Summer Reading Prizes

Once a member completed DIVE Into Reading they had a choice for a completion prize of a t-shirt or tote bag. With the generous donation from the Friends of the Library we were able to provide more completion prizes than last year, ordering a total of 2,445 t-shirts and 1500 tote bags. T-shirts still went quickly as our tote bags were delayed until the end of June. Our original shipment of bags were lost and we had to quickly find another option for our members.

Member Programs

Programs were hosted to go along with the Summer Reading theme, DIVE Into Reading. Below were some of the fan favorites.



Splash of Color was a passive program that took place in June and July at all the branches. A total of 273 members joined us for painting their own ocean scene.



54 members attended Ocean Wreath making and together created beautiful home décor inspired by the colors of the ocean.



55 members in attendance for Baby Races with a lot of curious onlookers. "I attended an event in the next room while this was happening. I think all our League of Women Voters of the Palatine Area book discussion members were delighted by the Baby Race." - Debby Brauer

Visit Mobile Museum Of Tolerance At Palatine Library

journal-topics.com/articles/visit-mobile-museum-of-tolerance-at-palatine-library/

By Journal Staff | on August 14, 2023

August 14, 2023



Mobile Museum of Tolerance will be at the Palatine Public Library.

Stop by the Palatine Public Library from Tuesday, Aug. 22 through Friday, Aug. 25 to visit the Mobile Museum of Tolerance.

This interactive exhibit is open in the west parking lot of the main branch at 700 N. North Ct. in Palatine between 2:30 and 6:45 p.m. Aug. 22, 1:30 to 8:30 p.m. Aug. 23-24, and 10 a.m. to 4 p.m. Aug. 25.

The Mobile Museum of Tolerance, created by the Simon Wiesenthal Center Museum, uses workshops and videos to combat racism, hatred, antisemitism and bullying. In doing so, everyday people can have dialogues surrounding these issues and become vectors of positive change in the community.

Along with the exhibit and videos, the Mobile Museum of Tolerance will host a workshop focused on the Civil Rights Movement of the 1950s and '60s at 7 p.m. Tuesday, Aug. 22.

Both the Mobile Museum of Tolerance and the workshop are for grades 6 through adults. Those that want more resources on civil rights and tolerance can browse the library's catalog or visit the second floor of the library for a selection of civil rights titles, curated by librarians.

Save Big This Fall With Palatine Library Card Program

journal-topics.com/articles/save-big-this-fall-with-palatine-library-card-program/

By Journal Staff | on August 25, 2023

August 25, 2023

JOURNAL & TOPICS

Owning a Palatine Library card gives one more than access to countless resources, programs, and activities for all ages.

Your library card also gets you discounts at various local businesses during September's Show Your Card program.

All month long in September, stop by various participating businesses for discounts and freebies with a valid library card. There's a business fit for every interest including automotive, educational, fitness and recreational, food and drink, health and beauty, and shopping.

For those that want to take advantage of these deals and get access to all that the library has to offer, get a library card today. Visit any library location with a photo ID and proof of residency and get a fun prize for signing up.

Show Your Card would not be possible without the support of our partners: AutoKrafters on Rand, Biaggi's, BodyWork Massage Studio, Bonnie Lindhom School of Dance, Borne2Dance, Culvers, d'Vine Wine and Gifts, Great Clips, Grow Music Academy, Hoffman Estates Park District, Just Peachy Photography, Los Arcos Mexican Grill, Lou Malnati's, Taylor Family McDonald's, Mireya's Dance Fit Studio, My FlavorIt! Place, Palatine Park District, Salt Creek Park District, and X Golf Kildeer.

The full list of specific discounts can be found at palatinelibrary.org/showyourcard.

Support local news by subscribing to the Journal & Topics in print or online.

PALATINE JOURNAL

September 7, 2023

September is
September 1 - 30

Get deals and discounts all month long by showing your Palatine Library card at various local businesses. Save up and shop local!

Scan here for a list of participating businesses!

Show Your CARD FOR SAVINGS

Palatine LIBRARY District

palatinelibrary.org/showyourcard • 847-907-3600

REFLEJOS

September 1, 2023

¡Le Invitamos a Nuestros Grupos de Enfoque!

Palatine LIBRARY District

Necesitamos su opinión en una sesión de recopilación de información para discutir los servicios, programas y colecciones.

Regístrese en uno de los siguientes grupos de discusión que mejor se adapte a su experiencia, y disponibilidad:

13 de septiembre 7:00 - 8:00 p.m. Discusión Virtual por Zoom centrado en las necesidades de Inmigrantes Recientes	21 de septiembre 7:00 - 8:00 p.m. Discusión Virtual por Zoom centrado en las necesidades y experiencias de individuos que se identifican como negros, indígenas o personas de color (BIPOC)
20 de septiembre 6:00 - 7:00 p.m. Discusión Presencial en español en la sucursal Rand Road	

Solamente para residentes del Distrito de Palatine Library.

847-907-3600 • palatinelibrary.org

Palatine | Local Event

Invasion Homefront

SEP
20

 Palatine Library, Local Official 



Event Details

 Wed, Sep 20, 2023 at 7:00 PM

[Add to calendar](#) 

 Palatine Library District, 700 N North Ct, Palatine, IL, 60067

 [More info here](#)

Pearl Harbor attacked! Where could the next strike be? Historian and speaker Rebecca Tulloch shares the story of the infamous "Battle of Los Angeles" and how our home front civilians in the United States and Britain fought to protect their countries from invasions during World War II. Sign up begins 9/6. For more information, call 847-907-3600 or visit palatinelibrary.org.

Palatine | Local Event

Secret Codes to Freedom on the Underground Railroad

 Palatine Library, Local Official 

SEP
28



Event Details

Thu, Sep 28, 2023 at 6:00 PM

[Add to calendar](#) 

Palatine Library District, 700 N North Ct, Palatine, IL, 60067

[More info here](#)

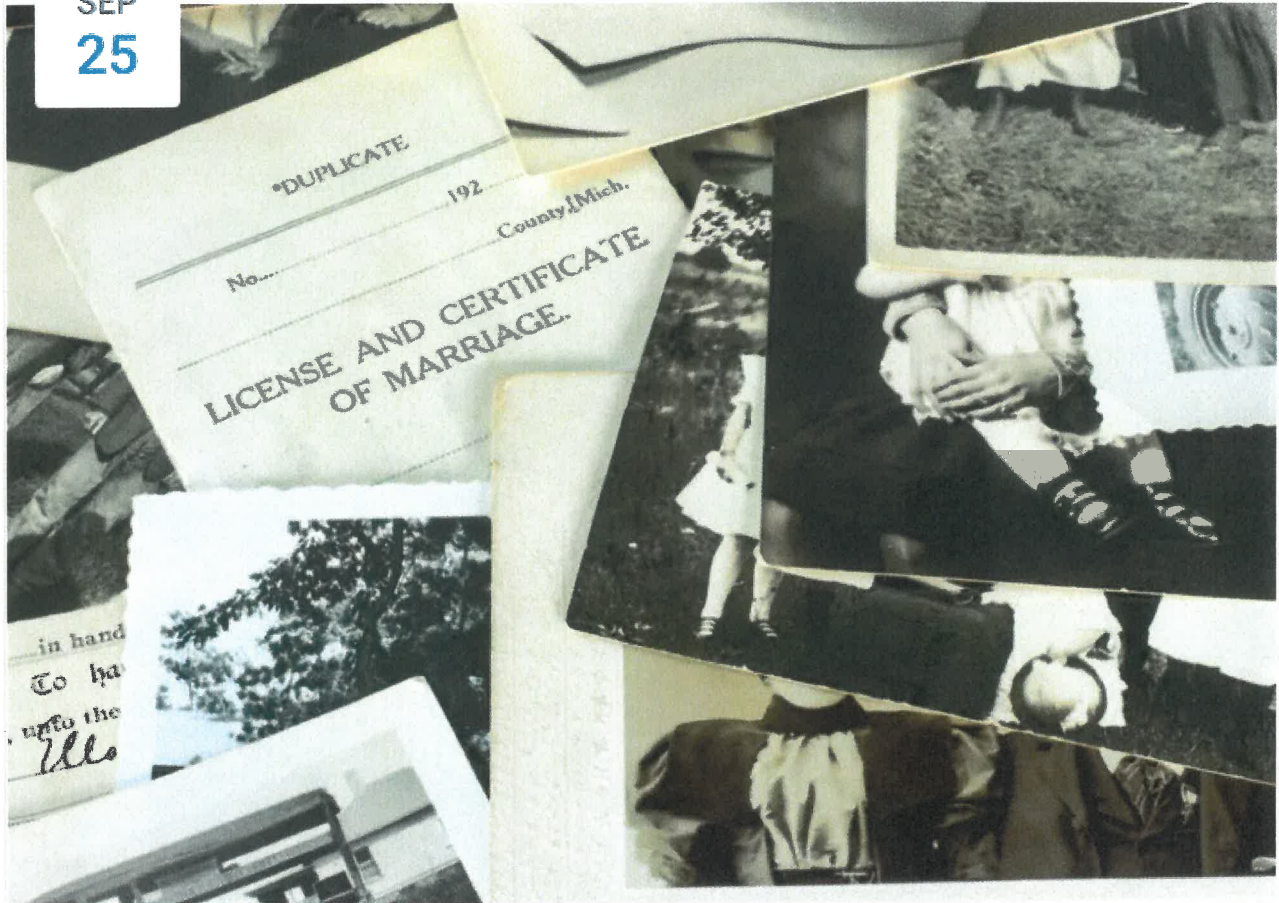
Connie Martin uses her family's history to reveal the hidden codes and secret messages in the patterns and stitching of quilts. Sign up begins 9/14. For more information, call 847-907-3600 or visit palatinelibrary.org.

Palatine | Local Event

Tracking Down Your Infamous Ancestors

 Palatine Library, Local Official 

SEP
25



Event Details

 Mon, Sep 25, 2023 at 7:00 PM

[Add to calendar](#) 

 Palatine Library District, 700 N North Ct, Palatine, IL, 60067

 [More info here](#)

Learn how to use photographs, newspapers, and court cases (both civil and criminal), as well as prison, parole, and other state and federal records to track down the notorious black sheep of your family. Sign up begins 9/11. For more information, call 847-907-3600 or visit palatinelibrary.org.

Village of Palatine Newsletter

September 8, 2023



September 8, 2023

Welcome to the Village of PalatinE-Newsletter

The Village of Palatine wishes to share community news, events and information important to the residents it serves. The Village of Palatine will release a weekly PalatinE-Newsletter keeping our subscribers informed of the happenings within the Village of Palatine.

September is Show Your Library Card Month



Palatine Library's Show Your Card is here! From now through September 30, you can show your Palatine Library card to get various deals and discounts from our generous sponsors, including Bodywork Massage Studio, Los Arcos Mexican Grill, McDonalds, Palatine Park District, and many more.

Visit the Palatine Library [website](https://www.palatinelibrary.org/showyourcard) to see a full list of participating businesses!