



**ORDINANCE NO. 2026-01**

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS  
OF PALATINE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026**

**WHEREAS**, the Board of Library Trustees for the Palatine Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

**WHEREAS**, a public hearing was held as to such Budget on the 19<sup>th</sup> day of August 2025, and notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE**, be it ordained by the Board of Library Trustees of the Palatine Public Library District, Cook County, Illinois, as follows:

**Section 1:** That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2025, and end on June 30, 2026.

**Section 2:** That the following Budget containing an estimate of the amount available and the expenditures and appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of \$21,572,743.75, or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Palatine Public Library District, as hereinafter specified for said fiscal year.

**PART I**

**Estimated Revenue Available**

<b>Item 1:</b>	Balance on hand as of July 1, 2025	\$18,594,769.90
<b>Item 2:</b>	Receipts during current fiscal year from library district levy of 2025 and prior years, and receipts from other sources such as fines, rentals, donations and personal property replacement taxes	\$10,640,128.00
	<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b><u>\$29,234,897.90</u></b>

**PART II**

**Estimated Expenditures - Operating Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Print Materials	355,775.00	444,718.75
Databases	230,000.00	287,500.00
Nonprint Materials	149,250.00	186,562.50
Electronic Materials	301,500.00	452,250.00
<b>Total Materials</b>	<b>1,036,525.00</b>	<b>1,371,031.25</b>
Furniture	75,000.00	225,000.00
Computers/Technology	630,000.00	945,000.00
<b>Total Capital Expenditures</b>	<b>705,000.00</b>	<b>1,170,000.00</b>
Gross Salaries	5,634,324.00	7,042,905.00
Health & Life Insurance	604,117.00	906,175.50
Misc. Fringe Benefits	21,150.00	31,725.00
<b>Total Capital Expenditures</b>	<b>6,259,591.00</b>	<b>7,980,805.50</b>
Gas	35,000.00	52,500.00
Electricity	260,000.00	390,000.00
Water	12,000.00	18,000.00
<b>Total Utilities</b>	<b>307,000.00</b>	<b>460,500.00</b>

Copier Costs	25,000.00	37,500.00
Technology Support	196,176.00	294,264.00
Postage Machine Lease	2,500.00	3,125.00
LAN Management	72,000.00	90,000.00
Integrated Library Systems	104,817.00	157,225.50
Internet Service	25,000.00	37,500.00
Book Recovery Service	4,250.00	6,375.00
Accounting/Payroll	50,046.00	75,069.00
Leases (Office Park)	2,800.00	5,600.00
Consultants	42,500.00	85,000.00
Leases (Branches)	40,200.00	60,300.00
Telephone Lease	30,000.00	45,000.00
<b>Total Contracts</b>	<b>595,289.00</b>	<b>896,958.50</b>

Human Resources Supplies	3,500.00	5,250.00
Communications Supplies	8,500.00	12,750.00
Copier & Printer Supplies	25,000.00	37,500.00
Library Services Supplies	63,500.00	127,000.00
Program Supplies	114,200.00	171,300.00
<b>Total Supplies</b>	<b>214,700.00</b>	<b>353,800.00</b>

Interlibrary Loan/Recip Borrowing	900.00	5,400.00
Telephone	4,000.00	8,000.00
Postage	4,000.00	10,000.00
Cultural/Educational Programs	64,300.00	96,450.00
Inservice & Training	76,934.00	115,401.00
Memberships	12,556.00	18,834.00
Community Information	19,500.00	29,250.00
Legal	25,000.00	75,000.00
Want Ads/Legal Notices	4,000.00	8,000.00
Gifts/Donations	250.00	1,500.00
POC Shared Administrative Costs	11,000.00	16,500.00
<b>Total Operating - Other</b>	<b>222,440.00</b>	<b>384,335.00</b>

Newsletter/Communication	90,000.00	112,500.00
Volunteer Programs	3,500.00	4,375.00
<b>Total Auxiliary</b>	<b>93,500.00</b>	<b>116,875.00</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>9,434,045.00</b>	<b>12,734,305.25</b>

**PART III**

**Estimated Expenditures - Audit Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
<b>Audit Fund Expenses</b>	<b>6,600.00</b>	<b>8,250.00</b>

**PART IV**

**Estimated Expenditures - Building and Maintenance Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Cleaning Service	115,000.00	143,750.00
Equipment Repair	3,000.00	9,000.00
Trash	4,000.00	8,000.00
Landscaping & Lawn Service	13,000.00	19,500.00
Fire and Security	15,500.00	31,000.00
Elevator	18,000.00	54,000.00
Building Maintenance	25,000.00	37,500.00
Snow Removal	13,000.00	22,750.00
HVAC	50,000.00	100,000.00
Parking Areas	24,000.00	36,000.00
Van Maintenance	10,000.00	30,000.00
Roof Maintenance	15,000.00	45,000.00
Van Fuel	1,500.00	3,000.00
Maintenance Supplies	27,000.00	33,750.00
<b>Building &amp; Maintenance Expenses</b>	<b>334,000.00</b>	<b>573,250.00</b>

**PART V**

**Estimated Expenditures - Illinois Municipal Retirement Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
<b>IMRF Fund Expense</b>	<b>559,045.00</b>	<b>698,806.25</b>

**PART VI**

**Estimated Expenditures - Social Security Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Social Security Expenses	431,024.00	538,780.00

**PART VII**

**Estimated Expenditures – Tort Immunity Fund**  
**(Including Workers' Compensation & Public Officials' Insurance)**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Tort Immunity Expenses	140,714.00	211,071.00

**PART VIII**

**Estimated Expenditures - Unemployment Compensation**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Unemployment Fund Expenses	500.00	5,500.00

**PART IX**

**Estimated Expenditures – Special Reserve Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
Special Reserve Expenses	3,159,000.00	6,318,000.00

**PART X**

**Estimated Expenditures – Bond Fund**

<b>ACCOUNT</b>	<b>AMOUNT BUDGETED</b>	<b>AMOUNT APPROPRIATED</b>
<b>Bond Fund Expenses</b>	<b>387,825.00</b>	<b>484,781.25</b>

**SUMMARY**

**TOTAL APPROPRIATIONS**

OPERATING	12,734,305.25
AUDIT	8,250.00
BUILDING AND MAINTENANCE	573,250.00
IMRF	698,806.25
SOCIAL SECURITY	538,780.00
TORT IMMUNITY	211,071.00
UNEMPLOYMENT	5,500.00
SPECIAL RESERVE	6,318,000.00
BOND FUND	484,781.25
<b>TOTAL ALL FUNDS</b>	<b>\$21,572,743.75</b>

**Section 3:** That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

**Section 4:** That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

**Section 5:** That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

**Section 6:** That the Board of Library Trustees of the Palatine Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1989 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act 16/40-50 of the Illinois Compiled Statutes as amended, and that said Board of Library Trustees has adopted a plan or plans pursuant to the provisions of Article 40 of the Public Library District Act of 1991.

**Section 7:** That this Ordinance shall be in full force and effect from and after passage and publication as provided by law.

**ADOPTED** this day 19th day of August, 2025, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

\_\_\_\_\_  
Debby Brauer  
President, Board of Library Trustees

ATTEST:

\_\_\_\_\_  
Barbara Sherry  
Secretary, Board of Library Trustees