## **Appendix 3D—Code of Conduct**

## **Be kind.** We welcome everyone.

- Use polite language and courteous behavior.
- Verbal threats, acts of violence, or abusive behavior will not be tolerated.

## **Be respectful**. We honor your freedom to read and view.

- Respect the collection and building, and help us maintain them.
- Keep conversations and audio devices within Noise Zone limits (see Appendix 6A).
- Honor privacy and respect boundaries.

## **Be safe.** We work to offer a safe environment.

- Keep your belongings with you.
- When you bring family members to the Library, keep them close. Caregivers are expected to monitor and control the behavior of their children and vulnerable adults.
- Follow policies and make good decisions.

Staff and visitors must work together to ensure that everyone can experience a safe, clean, pleasant, and productive environment.

We are here for you. Tell us your concerns, and we'll do our best to come to a resolution.

(Appendix referenced in Policy 8. Approved by PPLD Board of Trustees 15 Sept 2020, Last Revised 2 Oct 2025; Effective 1 Nov 2025)