



Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Ed Kerr)
 - c. RAILS / ILA (Snyder)
 - d. Teen Advisory Board (TAB Liaison)
7. Unfinished business
 - a. Space Needs Study/Master Plan presentation (Joe Huberty and Sarah Ponto, Engberg Anderson)
8. New business
 - a. IT Assessment (Technology Manager Conner & Assistant Manager Szwed)
 - b. Approval of Ordinance 2019-02: 2018 Tax Levy in the amount of \$6,800,179.00
 - c. Approval of policy changes (Brauer)
 - i. Bylaws
 - ii. Appendix 0: Rules of Procedure for Public Meetings and Hearings
9. President's report (Jefferson)
 - a. Review of library board advocacy activities
 - b. Reminder about Intergovernmental Social at Palatine Hills Clubhouse on November 15, 2018 at 6:00 p.m.

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

10. Director's report
 - a. Review of quarterly statistics and benchmarking
 - b. Staff Development Day update (HR Manager Schaeffer)
11. Committee reports
 - a. Board Development Committee (Boland)
 - b. Director Evaluation Committee (Jefferson)
 - c. Finance Committee (Snyder)
 - d. Policy Committee (Brauer)
12. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: Regular Meeting of October 17, 2018
 - b. Financial report and approval of warrant 2019-05 in the amount of \$500,301.90
13. Closed Session for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C) (2)
14. Vote on items discussed in closed session
15. Correspondence
16. Adjournment

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.