



**Board of Library Trustees Regular Meeting**  
Meeting Room 1, Main Library  
700 N. North Court, Palatine, IL  
March 13, 2019, 7:00 p.m.

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Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. Palatine Public Library District Foundation (Sherman)
  - c. Teen Advisory Board (TAB Liaison)
7. Unfinished business
  - a. Discussion of referendum communication (Jefferson and Dilger)
8. New business
  - a. Acceptance of proposal for audit services from Lauterbach and Amen for FY2018-19, FY2019-20, and FY2020-21 (Jamie Wilkey, Partner)
  - b. Review and approval of policy changes (Brauer)
    - i. Policy 11-Privacy Policy
    - ii. Appendix 11A-Officer's Request for Confidential Info
9. President's report (Jefferson)
  - a. Review of library board advocacy activities
  - b. Nominating Committee
  - c. Annual Volunteer Luncheon, Monday, April 22, 2019 at 11:30 am
  - d. Reminder to file Statement of Economic Interest by May 1
10. Director's report
  - a. Quarterly statistics
  - b. Strategic Plan evaluation

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

## 11. Committee reports

- a. Committee to Review Closed Session Minutes (Boland)
  - i. Closed session for the purpose of the review of closed session minutes in compliance with 5 ILCS 120/2(c)(21)
  - ii. Action on closed session minutes and verbatim audio recordings
- b. Board Development Committee (Boland)
- c. Director Evaluation Committee (Jefferson)
- d. Finance Committee (Snyder)
- e. Policy Committee (Brauer)

12. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes: Committee to Review Closed Session Minutes of January 17, 2019 and Regular Meeting of February 13, 2019
- b. Financial report and approval of warrant 2019-09 in the amount of \$517,195.46

## 13. Correspondence

## 14. Adjournment

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