



Board of Library Trustees Finance Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
November 20, 2018, 4:00 p.m.

Minutes

1. Call to order

Committee Chairperson Hal Snyder called the meeting to order at 4:04 p.m.

2. Roll call

Upon roll call, Trustees Hal Snyder, Valerie Sherman, and Andrea Vanderhoek were physically present.

3. Introduction of visitors

Executive Director Jeannie Dilger, Finance Manager Beth Schwarz, Robert Lewis from PMA Securities, Inc., and Andrew Kim from PMA Securities, Inc. were present.

4. Review of Financial Plan and Referendum Planning – Andrew Kim & Bob Lewis, PMA Securities, Inc

The committee received and discussed a presentation by Andrew Kim & Bob Lewis of PMA Securities, Inc. on the Financial Plan and Referendum Planning.

5. Library Investments: review and discussion

Postponed.

6. Other business

None.

7. Date for next meeting

The next meeting date was not set in this meeting.

8. Adjournment

Trustee Snyder adjourned the meeting at 5:30 p.m.

Approved on: _____

Trustee

Trustee

Prepared by Hal Snyder



**Board of Library Trustees
Board Development Committee**
Board Room, Main Library
700 N. North Court, Palatine, IL
April 23, 2019, 7:00pm

Minutes

1. Call to order by Trustee Boland at 7:02pm.

2. Roll call

Upon roll call, Trustees Boland and Sherman were physically present. Trustee Vanderhoek was absent.

3. Introduction of visitors

Also in attendance was Trustee Snyder.

4. Review and discussion of Board of Trustees development progress

The Committee reviewed progress since the board self-evaluation survey of July, 2018.

5. Develop and recommend training sessions to close gaps in identified board competencies

The Committee discussed plans for the next self-evaluation survey and possible debrief on the referendum campaign.

6. Other Business

None

7. Date for next meeting

The next meeting of the Board Development Committee is scheduled for Tuesday, May 21, 2019 at 6:30pm.

8. Adjournment

The meeting was adjourned by Trustee Boland at 7:39pm.

Approved on: _____

Trustee

Trustee

Prepared by Hal Snyder



Board of Library Trustees Finance Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
April 24, 2019, 4:00 p.m.

Minutes

1. Call to order by Trustee Snyder at 4:02pm.

2. Roll call

Upon roll call, Trustees Snyder and Vanderhoek were physically present. Trustee Sherman was absent.

3. Introduction of visitors

Also in attendance were Executive Director Jeannie Dilger and Finance Manager Beth Schwarz.

4. Public Comment

None.

5. Discussion of Library District Working Budget for Fiscal Year 2019-2020

The Committee reviewed the Working Budget for Fiscal Year 2019-2020, including Levy Analysis, Income, and Fund Balances for Audit, Bldg & Maint, IMRF, Social Security, Tort Immunity, Unemployment, and Special Reserve Funds.

6. Other Business

None.

7. Date for Next Meeting

The next meeting of the Finance Committee is scheduled for Tuesday, May 7, 2019 at 6:00pm.

8. Adjournment

The meeting was adjourned by Trustee Snyder at 4:30pm.

Approved on: _____

Trustee

Trustee

Prepared by Hal Snyder



Board of Library Trustees Finance Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
May 7, 2019, 6:00pm

Minutes

- 1. Call to order by Trustee Snyder at 6:01pm.**
- 2. Roll call**
Upon roll call, Trustees Sherman, Snyder, and Vanderhoek were physically present.
- 3. Introduction of visitors**
Also in attendance were Elsie Vanderhoek, Executive Director Jeannie Dilger, and Finance Manager Beth Schwarz.
- 4. Public Comment**
None.
- 5. Discussion of Library District Working Budget for Fiscal Year 2019-2020**
The Committee reviewed the Working Budget for Fiscal Year 2019-2020, including Corporate Fund, Salary, and Benefits.
- 6. Other Business**
None.
- 7. Date for Next Meeting**
Date for next meeting was not set.
- 8. Adjournment**
The meeting was adjourned by Trustee Snyder at 6:53pm.

Approved on: _____

Trustee

Trustee

Prepared by Hal Snyder



Board of Library Trustees Nominating Committee

Board Room, Main Library
700 N. North Court, Palatine, IL
May 7, 2019

Immediately following Finance Committee meeting

Minutes

1. Call to order

Chairperson Jefferson called the meeting to order at 6:59 p.m.

2. Roll call

Upon roll call, Trustees Jefferson and Sherman were physically present.

3. Introduction of visitors

Executive Director Dilger and Trustee Snyder.

4. Discussion of Nomination of Trustees to serve as officers

The Committee discussed the nomination of Trustees to serve as officers. The Nominating Committee agreed that the slate would consist of President: Trustee Vanderhoek, Vice President: Trustee Snyder, Treasurer: Trustee Jefferson, and Secretary: Trustee Boland. The slate will be presented for vote at the June Regular Board meeting.

5. Other Business

The Agenda was amended *instanter* to correct a date typo on the header of the Agenda.

6. Adjournment

Chairperson Jefferson adjourned the meeting at 7:45 p.m.

Approved: _____

President

Secretary

Palatine Public Library District
CORPORATE- FUND #10 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	5,553,937.63	5,514,376.00	100.72%	99.50%
4001 · Tax Levy - TIF	80,834.63	0.00	100.0%	0.00%
4010 · Replacement Tax	12,616.76	10,000.00	126.17%	89.70%
4100 · Interest Income	111,527.97	29,600.00	376.78%	252.10%
4200 · Other Fees and Income				
4201 · Fines	83,638.47	92,000.00	90.91%	78.00%
4203 · Lost/Replacement Fees	11,586.74	14,000.00	82.76%	94.00%
4204 · Book Recovery Service	10,318.63	13,000.00	79.37%	71.70%
4210 · Copier Income	9,123.07	9,000.00	101.37%	97.10%
4211 · Printing Income	15,215.94	16,000.00	95.1%	86.10%
4212 · Vending Machines	1,791.91	2,000.00	89.6%	87.20%
4222 · Meeting Room Fees	9,458.99	8,000.00	118.24%	93.90%
4223 · Interlibrary Loan Fees	111.93	250.00	44.77%	29.20%
4224 · Non-Resident Fees	11,134.25	10,000.00	111.34%	81.30%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%	100.00%
4232 · Gifts/Donations	24,968.68	20,000.00	124.84%	50.90%
4241 · Misc-General	1,613.68	500.00	322.74%	92.40%
4257 · Used Materials Income	4,844.75	6,000.00	80.75%	142.20%
4261 · Sale of Equipment	10,790.82	2,000.00	539.54%	83.60%
Total 4200 · Other Fees and Income	<u>305,826.61</u>	<u>303,979.00</u>	<u>100.61%</u>	<u>91.40%</u>
Total Income	<u>6,064,743.60</u>	<u>5,857,955.00</u>	<u>103.53%</u>	<u>99.30%</u>
Gross Profit	6,064,743.60	5,857,955.00	103.53%	99.30%
Expense				
5100 · Materials				
5101 · Books	309,135.42	340,000.00	90.92%	94.60%
5102 · Continuations	36,006.62	41,000.00	87.82%	125.00%
5104 · Digital Reference	217,249.41	233,000.00	93.24%	79.50%
5105 · Digital Materials	306,028.82	341,405.00	89.64%	94.40%
Total 5100 · Materials	<u>868,420.27</u>	<u>955,405.00</u>	<u>90.9%</u>	<u>91.90%</u>
5200 · Capital Expenditures				
5205 · Furniture	2,118.75	20,000.00	10.59%	46.10%
5207 · Computers/Technology	126,733.65	252,376.00	50.22%	89.00%
Total 5200 · Capital Expenditures	<u>128,852.40</u>	<u>272,376.00</u>	<u>47.31%</u>	<u>76.70%</u>
5300 · Payroll Expenses				
5310 · Gross Salaries	2,916,152.25	3,359,419.00	86.81%	85.60%
5313 · Health & Life Insurance	235,143.30	308,432.00	76.24%	77.20%
5328 · Misc. Fringe Benefits	5,670.30	7,006.00	80.94%	56.30%
Total 5300 · Payroll Expenses	<u>3,156,965.85</u>	<u>3,674,857.00</u>	<u>85.91%</u>	<u>84.80%</u>
5400 · Utilities				
5421 · Gas	29,902.68	50,000.00	59.81%	107.50%
5422 · Electricity	177,830.44	220,000.00	80.83%	83.60%

Palatine Public Library District
CORPORATE- FUND #10 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
5423 · Water	7,669.39	20,000.00	38.35%	64.60%
Total 5400 · Utilities	215,402.51	290,000.00	74.28%	84.70%
5600 · Contracts				
5651 · Copier Costs	28,902.11	28,000.00	103.22%	83.10%
5653 · Technology Support	45,047.54	44,469.00	101.3%	120.00%
5654 · Postage Machine	1,890.72	1,890.00	100.04%	94.50%
5655 · LAN Management	82,400.00	82,400.00	100.0%	100.00%
5656 · Integrated Library Systems	76,862.71	83,600.00	91.94%	99.80%
5657 · Internet Service	21,704.53	26,000.00	83.48%	90.30%
5658 · Bibliographic Support	2,656.96	2,553.00	104.07%	16.10%
5659 · Book Recovery Service	4,762.20	5,000.00	95.24%	50.30%
5660 · Accounting/Payroll	15,670.46	17,400.00	90.06%	77.90%
5661 · Leases(Office Park)	2,637.92	4,000.00	65.95%	65.90%
5663 · Consultants	44,625.00	33,513.00	133.16%	80.70%
5666 · Leases(Branches)	34,065.00	38,000.00	89.65%	97.60%
Total 5600 · Contracts	361,225.15	366,825.00	98.47%	93.90%
5700 · Supplies				
5771 · Office & Kitchen Supplies	1,095.10	1,000.00	109.51%	41.50%
5772 · Art & Printing Supplies	8,491.79	11,000.00	77.2%	107.60%
5773 · Copier & Printer Supplies	3,054.46	10,000.00	30.55%	85.50%
5774 · Library Services Supplies	41,902.76	45,000.00	93.12%	89.00%
5776 · Program Supplies				
5776.10 · Program Supplies - PMD	4,987.91	8,500.00	58.68%	163.10%
5776.20 · Program Supplies - ISD	4,984.81	5,500.00	90.63%	70.10%
5776.30 · Program Supplies - Tech	932.28	500.00	186.46%	83.60%
Total 5776 · Program Supplies	10,905.00	14,500.00	75.21%	121.60%
Total 5700 · Supplies	65,449.11	81,500.00	80.31%	93.80%
5800 · Operating - Other				
5801 · Library Insurance Package	2,530.00	2,530.00	100.0%	50.60%
5810 · Interlibrary Loan/Recip Borrow	7,725.57	4,500.00	171.68%	88.70%
5811 · Telephone	14,342.32	13,500.00	106.24%	80.00%
5812 · Postage	1,387.09	1,800.00	77.06%	6.10%
5813 · Cultural/Educational Programs				
5813.10 · Cultural/Ed Programs - PMD	14,742.46	14,000.00	105.3%	83.10%
5813.20 · Cultural/Ed Programs - ISD	16,758.58	18,000.00	93.1%	81.00%
5813.30 · Cultural/Ed Programs - Tech	4,050.00	5,100.00	79.41%	100.00%
Total 5813 · Cultural/Educational Programs	35,551.04	37,100.00	95.83%	84.30%
5814 · Inservice & Training	20,460.14	25,799.00	79.31%	60.60%
5815 · Memberships	7,477.00	8,911.00	83.91%	92.60%
5816 · Community Information	9,394.88	10,000.00	93.95%	82.90%
5817 · Legal	6,942.42	8,270.00	83.95%	44.30%
5819 · Want Ads/Legal Notices	655.56	3,000.00	21.85%	23.10%
5820 · Gifts/Donations	45,823.59	20,000.00	229.12%	58.60%
5821 · Reimbursements-Circulation	196.94	0.00	100.0%	27.40%

Palatine Public Library District
CORPORATE- FUND #10 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
5823 · POC Shared Administrative Costs	10,000.00	10,000.00	100.0%	100.00%
Total 5800 · Operating - Other	162,486.55	145,410.00	111.74%	67.20%
5900 · Auxiliary				
5913 · Newsletter/Communication	67,009.00	68,082.00	98.42%	97.80%
5914 · Volunteer Programs	1,998.55	3,500.00	57.1%	54.10%
Total 5900 · Auxiliary	69,007.55	71,582.00	96.4%	95.20%
Total Expense	5,027,809.39	5,857,955.00	85.83%	86.00%
Net Ordinary Income	1,036,934.21	0.00	100.0%	100.00%
Net Income	1,036,934.21	0.00	100.0%	100.00%

**Palatine Public Library District
 AUDIT - FUND #20 Budget vs. Actual
 July 2018 through May 2019
 92% of Budget Year Completed**

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	11,296.00	8,703.00	129.8%	165.70%
Total Income	<u>11,296.00</u>	<u>8,703.00</u>	<u>129.8%</u>	<u>165.70%</u>
Gross Profit	11,296.00	8,703.00	129.8%	165.70%
Expense				
5600 · Contracts				
5662 · Audit Fund Expenses	6,500.00	6,500.00	100.0%	100.00%
Total 5600 · Contracts	<u>6,500.00</u>	<u>6,500.00</u>	<u>100.0%</u>	<u>100.00%</u>
Total Expense	<u>6,500.00</u>	<u>6,500.00</u>	<u>100.0%</u>	<u>100.00%</u>
Net Ordinary Income	<u>4,796.00</u>	<u>2,203.00</u>	<u>217.7%</u>	<u>-8.40%</u>
Net Income	<u><u>4,796.00</u></u>	<u><u>2,203.00</u></u>	<u><u>217.7%</u></u>	<u><u>-8.40%</u></u>

Palatine Public Library District
BUILDING - FUND #30 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	223,920.28	222,410.00	100.68%	96.50%
Total Income	<u>223,920.28</u>	<u>222,410.00</u>	<u>100.68%</u>	<u>96.50%</u>
Gross Profit	223,920.28	222,410.00	100.68%	96.50%
Expense				
5500 · Maintenance				
5531 · Cleaning Service	67,698.46	81,000.00	83.58%	100.70%
5532 · Equipment Repair	2,089.44	1,000.00	208.94%	12.10%
5533 · Trash	2,339.02	3,295.44	70.98%	77.30%
5534 · Landscaping and Lawn Service	8,834.00	14,000.00	63.1%	81.40%
5535 · Fire and Security	11,439.90	13,000.00	88.0%	49.10%
5536 · Elevator	7,346.00	10,000.00	73.46%	84.10%
5537 · Building Maintenance	18,008.10	35,000.00	51.45%	59.10%
5538 · Snow Removal	13,883.00	9,000.00	154.26%	116.30%
5539 · HVAC	55,479.75	38,500.00	144.1%	100.20%
5540 · Parking Areas	2,174.48	10,000.00	21.75%	98.40%
5541 · Van Maintenance	74.95	500.00	14.99%	3.00%
5544 · Roof Maintenance	3,176.24	4,500.00	70.58%	87.40%
5545 · Van Fuel	1,024.36	1,000.00	102.44%	73.90%
Total 5500 · Maintenance	<u>193,567.70</u>	<u>220,795.44</u>	<u>87.67%</u>	<u>85.90%</u>
5700 · Supplies				
5775 · Maintenance Supplies	30,428.29	35,000.00	86.94%	75.60%
Total 5700 · Supplies	<u>30,428.29</u>	<u>35,000.00</u>	<u>86.94%</u>	<u>75.60%</u>
Total Expense	<u>223,995.99</u>	<u>255,795.44</u>	<u>87.57%</u>	<u>84.40%</u>
Net Ordinary Income	<u>-75.71</u>	<u>-33,385.44</u>	<u>0.23%</u>	<u>9.20%</u>
Net Income	<u><u>-75.71</u></u>	<u><u>-33,385.44</u></u>	<u><u>0.23%</u></u>	<u><u>9.20%</u></u>

Palatine Public Library District
IMRF - FUND #40 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	340,936.53	338,450.00	100.74%	98.70%
4010 · Replacement Tax	50,467.09	45,000.00	112.15%	93.30%
Total Income	<u>391,403.62</u>	<u>383,450.00</u>	<u>102.07%</u>	<u>93.00%</u>
Gross Profit	391,403.62	383,450.00	102.07%	93.00%
Expense				
5300 · Payroll Expenses				
5311 · IMRF Fund Expense	333,918.38	378,992.40	88.11%	86.20%
Total 5300 · Payroll Expenses	<u>333,918.38</u>	<u>378,992.40</u>	<u>88.11%</u>	<u>86.20%</u>
Total Expense	<u>333,918.38</u>	<u>378,992.40</u>	<u>88.11%</u>	<u>86.20%</u>
Net Ordinary Income	<u>57,485.24</u>	<u>4,457.60</u>	<u>1,289.6%</u>	<u>1097.60%</u>
Net Income	<u><u>57,485.24</u></u>	<u><u>4,457.60</u></u>	<u><u>1,289.6%</u></u>	<u><u>1097.60%</u></u>

Palatine Public Library District
SOCIAL SECURITY - FUND #50 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	268,656.14	265,925.00	101.03%	103.80%
Total Income	<u>268,656.14</u>	<u>265,925.00</u>	<u>101.03%</u>	<u>103.80%</u>
Gross Profit	268,656.14	265,925.00	101.03%	103.80%
Expense				
5300 · Payroll Expenses				
5312 · Social Security Fund Exp	215,541.00	255,797.75	84.26%	84.00%
Total 5300 · Payroll Expenses	<u>215,541.00</u>	<u>255,797.75</u>	<u>84.26%</u>	<u>84.00%</u>
Total Expense	<u>215,541.00</u>	<u>255,797.75</u>	<u>84.26%</u>	<u>84.00%</u>
Net Ordinary Income	<u>53,115.14</u>	<u>10,127.25</u>	<u>524.48%</u>	<u>-464.40%</u>
Net Income	<u><u>53,115.14</u></u>	<u><u>10,127.25</u></u>	<u><u>524.48%</u></u>	<u><u>-464.40%</u></u>

Palatine Public Library District
TORT IMMUNITY - FUND #60 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 - Tax Levies	37,359.56	38,680.00	96.59%	98.60%
Total Income	<u>37,359.56</u>	<u>38,680.00</u>	<u>96.59%</u>	<u>98.60%</u>
Gross Profit	37,359.56	38,680.00	96.59%	98.60%
Expense				
5802 - Public Liability Insurance	59,476.06	62,685.70	94.88%	78.10%
Total Expense	<u>59,476.06</u>	<u>62,685.70</u>	<u>94.88%</u>	<u>78.10%</u>
Net Ordinary Income	<u>-22,116.50</u>	<u>-24,005.70</u>	<u>92.13%</u>	<u>55.00%</u>
Net Income	<u><u>-22,116.50</u></u>	<u><u>-24,005.70</u></u>	<u><u>92.13%</u></u>	<u><u>55.00%</u></u>

Palatine Public Library District
UNEMPLOYMENT - FUND #70 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 - Tax Levies	1,000.00	500.00	200.0%	0.00%
Total Income	<u>1,000.00</u>	<u>500.00</u>	<u>200.0%</u>	<u>0.00%</u>
Gross Profit	1,000.00	500.00	200.0%	0.00%
Expense				
5330 - Unemployment Fund Expense	445.60	0.00	100.0%	3.90%
Total Expense	<u>445.60</u>	<u>0.00</u>	<u>100.0%</u>	<u>3.90%</u>
Net Ordinary Income	<u>554.40</u>	<u>500.00</u>	<u>110.88%</u>	<u>3.90%</u>
Net Income	<u><u>554.40</u></u>	<u><u>500.00</u></u>	<u><u>110.88%</u></u>	<u><u>3.90%</u></u>

Palatine Public Library District
SPECIAL RESERVE - FUND #75 Budget vs. Actual
July 2018 through May 2019
92% of Budget Year Completed

	<u>Jul '18 - May 19</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Expense				
5200 · Capital Expenditures				
5210 · Building				
5210.10 · Concrete, Masonry & Paving	0.00	228,191.00	0.0%	0.00%
5210.30 · Doors & Windows	6,768.00	8,419.00	80.39%	0.00%
5210.50 · Finishes	7,203.50	71,947.00	10.01%	0.00%
5210.70 · HVAC	134,404.44	88,450.00	151.96%	100.00%
Total 5210 · Building	<u>148,375.94</u>	<u>397,007.00</u>	<u>37.37%</u>	<u>100.00%</u>
Total 5200 · Capital Expenditures	<u>148,375.94</u>	<u>397,007.00</u>	<u>37.37%</u>	<u>100.00%</u>
Total Expense	<u>148,375.94</u>	<u>397,007.00</u>	<u>37.37%</u>	<u>100.00%</u>
Net Ordinary Income	<u>-148,375.94</u>	<u>-397,007.00</u>	<u>37.37%</u>	<u>100.00%</u>
Net Income	<u><u>-148,375.94</u></u>	<u><u>-397,007.00</u></u>	<u><u>37.37%</u></u>	<u><u>100.00%</u></u>

PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 5/31/19

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemployment	Special Reserve	Total
INCOME									
4000 · Tax Levies	\$5,553,937.63	\$11,296.00	\$223,920.28	340,936.53	\$268,656.14	\$37,359.56	\$1,000.00		\$6,437,106.14
4001 · TIF Rebates	\$80,834.63								\$80,834.63
4010 · Repl Tax	\$12,616.76			\$50,467.09					\$63,083.85
4100 · Interest Income	\$111,527.97								\$111,527.97
4200 · Other Income	\$305,826.61								\$305,826.61
TOTAL INCOME	\$6,064,743.60	\$11,296.00	\$223,920.28	\$391,403.62	\$268,656.14	\$37,359.56	\$1,000.00	\$0.00	\$6,998,379.20
EXPENSE									
5100 · Materials	\$868,420.27								\$868,420.27
5200 · Capital Exp	\$128,852.40							\$206,869.94	\$335,722.34
5300 · Payroll Exp	\$3,156,965.85			\$333,918.38	\$215,541.00				\$3,706,425.23
5330 · Unemployment							\$445.60		\$445.60
5400 · Utilities	\$215,402.51								\$215,402.51
5500 · Maintenance			\$193,567.70						\$193,567.70
5600 · Contracts	\$361,225.15	\$6,500.00							\$367,725.15
5700 · Supplies	\$65,449.11		\$30,428.29						\$95,877.40
5800 · Operating	\$162,486.55								\$162,486.55
5802 · Insurance						\$59,476.06			\$59,476.06
5900 · Auxilliary	\$69,007.55								\$69,007.55
TOTAL EXPENSE	\$5,027,809.39	\$6,500.00	\$223,995.99	\$333,918.38	\$215,541.00	\$59,476.06	\$445.60	\$206,869.94	\$6,074,556.36
Audited Beg FB 7/1/18	\$3,402,052.67	\$7,308.80	\$195,444.34	\$203,763.51	\$99,071.47	\$101,594.24	\$47,972.61	\$1,261,948.60	\$5,319,156.24
Net Income	\$1,036,934.21	\$4,796.00	-\$75.71	\$57,485.24	\$53,115.14	-\$22,116.50	\$554.40	-\$206,869.94	\$923,822.84
Ending FB 5/31/19	\$4,438,986.88	\$12,104.80	\$195,368.63	\$261,248.75	\$152,186.61	\$79,477.74	\$48,527.01	\$1,055,078.66	\$6,242,979.08

CASH	
Bank Account	Balance
1003 · Chkg - CC	\$13,733.72
1004 · MM -Tax Dep	\$4,870,845.06
1005 · Chkg-General	\$22,379.59
1006 · Chkg - Imprest	\$1,615.39
1007 · Chkg - Payroll	\$25,776.14
1011 · Cash Boxes	\$1,818.00
TOTAL CASH	\$4,936,167.90

CD's			
Amount	Interest	Maturity Date	cd#
\$1,000,000.00	2.00%	6/13/2019	8135
\$250,000.00	1.75%	7/13/2019	7302
\$250,000.00	2.00%	8/11/2019	1006
\$1,500,000.00			

Palatine Public Library District
Early Release Check Register
 May 30, 2019

Date	Num	Name	Account	Pd Amt
05/30/2019	4823	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019			5815 · Memberships	-141.16
			5815 · Memberships	-146.03
			5776.10 · Program Supplies - PMD	-22.39
			5774 · Library Services Supplies	-45.40
			5776.10 · Program Supplies - PMD	-18.50
			5814 · Inservice & Training	-29.21
			5820 · Gifts/Donations	-201.72
			5776.10 · Program Supplies - PMD	-61.50
			5774 · Library Services Supplies	-14.91
			5814 · Inservice & Training	-29.21
			5914 · Volunteer Programs	-87.62
			5776.20 · Program Supplies - ISD	-407.92
			5776.10 · Program Supplies - PMD	-165.96
			5207 · Computers/Technology	-311.53
			5772 · Art & Printing Supplies	-157.70
TOTAL				-1,840.76
05/30/2019	4824	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019			5775 · Maintenance Supplies	-64.84
			5775 · Maintenance Supplies	-12.79
			5775 · Maintenance Supplies	-56.06
			5541 · Van Maintenance	-30.00
			5540 · Parking Areas	-381.00
			5775 · Maintenance Supplies	-9.99
TOTAL				-554.68
05/30/2019	4825	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019			5774 · Library Services Supplies	-79.62
			5815 · Memberships	-400.00
			5772 · Art & Printing Supplies	-212.50
			5653 · Technology Support	-594.95
			5207 · Computers/Technology	-1,302.94
			5653 · Technology Support	-27.50
TOTAL				-2,617.51
05/30/2019	4826	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019			5105 · Digital Materials	-205.55
			5207 · Computers/Technology	-120.00
			5105 · Digital Materials	-15.99

Palatine Public Library District
Early Release Check Register
May 30, 2019

Date	Num	Name	Account	Pd Amt
			5105 · Digital Materials	-15.99
			5207 · Computers/Technology	-1,299.40
			5207 · Computers/Technology	-249.99
			5105 · Digital Materials	-15.99
			5101 · Books	-21.11
			5105 · Digital Materials	-89.96
			5774 · Library Services Supplies	<u>-1,663.25</u>
TOTAL				-3,697.23
05/30/2019	4827	CATALOG INNOVATIONS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/20/2019	C1989-0519		5820 · Gifts/Donations	-630.00
TOTAL				-630.00
05/30/2019	4828	CDW GOVERNMENT	1005 · Chkg-Palatine Bk & Trt-General	
03/19/2019	RPF0270		5207 · Computers/Technology	-245.08
04/22/2019	multiple		5207 · Computers/Technology	-661.32
			5207 · Computers/Technology	-372.90
			5207 · Computers/Technology	-174.86
04/30/2019	SCK2212		5207 · Computers/Technology	<u>-245.08</u>
TOTAL				-1,699.24
05/30/2019	4829	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
05/10/2019			5657 · Internet Service	-194.61
TOTAL				-194.61
05/30/2019	4830	DAILY HERALD	1005 · Chkg-Palatine Bk & Trt-General	
04/20/2019			5102 · Continuations	-268.20
TOTAL				-268.20
05/30/2019	4831	EXXON-MOBIL	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019			5545 · Van Fuel	-105.22
TOTAL				-105.22
05/30/2019	4832	GRAINGER	1005 · Chkg-Palatine Bk & Trt-General	
05/15/2019	9176799725		5775 · Maintenance Supplies	-27.98
TOTAL				-27.98
05/30/2019	4833	HOH WATER TECHNOLOGY, INC	1005 · Chkg-Palatine Bk & Trt-General	

**Palatine Public Library District
Early Release Check Register**

May 30, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
05/07/2019	555400		5775 · Maintenance Supplies	-680.85
TOTAL				-680.85
05/30/2019	4834	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
05/21/2019			5775 · Maintenance Supplies	-26.10
			5775 · Maintenance Supplies	-18.23
			5775 · Maintenance Supplies	-27.96
			5775 · Maintenance Supplies	-1.79
			5775 · Maintenance Supplies	-6.94
			5775 · Maintenance Supplies	-6.98
			5775 · Maintenance Supplies	-16.28
			5775 · Maintenance Supplies	-21.88
TOTAL				-126.16
05/30/2019	4835	JOURNAL & TOPICS NEWSPAPERS	1005 · Chkg-Palatine Bk & Trt-General	
05/20/2019			1240 · Prepaid Expenses	-2,836.00
TOTAL				-2,836.00
05/30/2019	4836	KANOPY LLC	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019	KDEP-4439		5105 · Digital Materials	-8,000.00
TOTAL				-8,000.00
05/30/2019	4837	KONICA MINOLTA	1005 · Chkg-Palatine Bk & Trt-General	
05/26/2019	33531030		5651 · Copier Costs	-715.22
05/26/2019			5651 · Copier Costs	-680.00
05/26/2019	33531031		5651 · Copier Costs	-136.00
TOTAL				-1,531.22
05/30/2019	4838	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
05/15/2019	9005693414		5651 · Copier Costs	-943.08
05/22/2019	9005714872		5651 · Copier Costs	-393.69
TOTAL				-1,336.77
05/30/2019	4839	NIR ROOF CARE	1005 · Chkg-Palatine Bk & Trt-General	
05/13/2019	137002		5544 · Roof Maintenance	-850.00
TOTAL				-850.00
05/30/2019	4840	PAPER ROLL PRODUCTS	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Early Release Check Register
 May 30, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
05/20/2019	84843		5774 · Library Services Supplies	-1,147.39
TOTAL				-1,147.39
05/30/2019	4841	SCHOOL SPECIALTY	1005 · Chkg-Palatine Bk & Trt-General	
05/13/2019	208122864677		5205 · Furniture	-804.67
TOTAL				-804.67
05/30/2019	4842	SCOTT LANDSCAPES LLC	1005 · Chkg-Palatine Bk & Trt-General	
04/15/2019	464		5534 · Landscaping and Lawn Service	-566.00
TOTAL				-566.00
05/30/2019	4843	SEDIVY, KRISTIN	1005 · Chkg-Palatine Bk & Trt-General	
05/17/2019			5814 · Inservice & Training	-1,081.76
TOTAL				-1,081.76
05/30/2019	4844	STUMPS	1005 · Chkg-Palatine Bk & Trt-General	
05/16/2019	Z20703010001		5772 · Art & Printing Supplies	-99.24
TOTAL				-99.24
05/30/2019	4845	VOGUE PRINTERS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/13/2019	14780		5913 · Newsletter/Communication	-12,336.00
TOTAL				-12,336.00

Total **\$43,031.49**

Signature: 

Date: 5-29-19

Signature: 

Date: 5/29/2019

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
06/18/2019	4913	ACROSS THE LAKE PUBLISHING CO	1005 · Chkg-Palatine Bk & Trt-General	
07/01/2019			5813 · Cultural/Educational Programs	-200.00
TOTAL				-200.00
06/18/2019	4924	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019			5533 · Trash	-208.00
TOTAL				-208.00
06/18/2019	4846	ALBERTSONS/SAFEWAY	1005 · Chkg-Palatine Bk & Trt-General	
05/25/2019			5776.10 · Program Supplies - PMD	-14.92
			5776.10 · Program Supplies - PMD	-88.17
			5776.20 · Program Supplies - ISD	-15.34
			5776.10 · Program Supplies - PMD	-95.25
			5776.10 · Program Supplies - PMD	-14.07
TOTAL				-227.75
06/18/2019	4847	ANDERSON, MARK	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			1240 · Prepaid Expenses	-300.00
TOTAL				-300.00
06/18/2019	4848	AVI SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019	88621433		5820 · Gifts/Donations	-11,624.30
06/05/2019	88623372		5207 · Computers/Technology	-2,500.00
TOTAL				-14,124.30
06/18/2019	4849	BAKER & TAYLOR-L542324	1005 · Chkg-Palatine Bk & Trt-General	
05/21/2019	2034558195		5101 · Books	-120.40
TOTAL				-120.40
06/18/2019	4850	BLUE LION SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	318008		1240 · Prepaid Expenses	-35.00
TOTAL				-35.00
06/18/2019	4851	BRODART	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019	530887		5774 · Library Services Supplies	-961.41
TOTAL				-961.41

Palatine Public Library District
Warrant 2019-12 Check Register
 June 1 - June 18, 2019

Date	Num	Name	Account	Pd Amt
06/18/2019	4852	BURRIS, KAREN M.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			1240 · Prepaid Expenses	-350.00
TOTAL				-350.00
06/18/2019	4853	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
06/15/2019			5811 · Telephone	-557.96
TOTAL				-557.96
06/18/2019	4914	CENGAGE LEARNING INC - GALE	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019			5101 · Books	-790.94
TOTAL				-790.94
06/18/2019	4854	CENTER POINT LARGE PRINT	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	1694008		5101 · Books	-140.22
TOTAL				-140.22
06/18/2019	4855	CLARK, DAVID G.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			1240 · Prepaid Expenses	-220.00
TOTAL				-220.00
06/18/2019	4915	CLARK, DAVID G.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5813.20 · Cultural/Ed Programs - ISD	-220.00
TOTAL				-220.00
06/18/2019	4856	COLLEY ELEVATOR CO.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	185489		5536 · Elevator	-1,452.00
TOTAL				-1,452.00
06/18/2019	4857	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
05/26/2019			5657 · Internet Service	-129.85
TOTAL				-129.85
06/18/2019	4916	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019			5657 · Internet Service	-129.85
TOTAL				-129.85

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
06/18/2019	4858	COMPLETE CLEANING COMPANY, INC	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	C10136		5531 · Cleaning Service	-6,061.00
TOTAL				-6,061.00
06/18/2019	4859	COMPSYCH EMPLOYEE ASSISTANCE	1005 · Chkg-Palatine Bk & Trt-General	
06/03/2019	19070432		1240 · Prepaid Expenses	-1,872.00
TOTAL				-1,872.00
06/18/2019	4860	COMPUTER VIEW	1005 · Chkg-Palatine Bk & Trt-General	
05/21/2019	28290		5207 · Computers/Technology	-331.00
05/28/2019	28293		5207 · Computers/Technology	-9,625.00
TOTAL				-9,956.00
06/18/2019	4925	COMPUTER VIEW	1005 · Chkg-Palatine Bk & Trt-General	
06/06/2019	28300		5207 · Computers/Technology	-9,540.00
TOTAL				-9,540.00
06/18/2019	4929	COMPUTER VIEW	1005 · Chkg-Palatine Bk & Trt-General	
06/06/2019	28299		5207 · Computers/Technology	-1,800.00
TOTAL				-1,800.00
06/18/2019	4861	CONSTELLATION, AN EXELON COMPAN	1005 · Chkg-Palatine Bk & Trt-General	
05/13/2019			5422 · Electricity	-14,894.53
TOTAL				-14,894.53
06/18/2019	4862	CULLIGAN WATER CONDITIONING, INC	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019			5423 · Water	-76.49
TOTAL				-76.49
06/18/2019	4863	CUMMINS	1005 · Chkg-Palatine Bk & Trt-General	
05/29/2019	F2-97974		5537 · Building Maintenance	-2,248.49
TOTAL				-2,248.49
06/18/2019	4864	D & Z HOUSE OF BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
05/29/2019	2019/1101786		5101 · Books	-68.08

Palatine Public Library District
Warrant 2019-12 Check Register
June 1 - June 18, 2019

Date	Num	Name	Account	Pd Amt
TOTAL				-68.08
06/18/2019	4865	DANIEL LAIB	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5813.10 · Cultural/Ed Programs - PMD	-400.00
TOTAL				-400.00
06/18/2019	4866	EBSCO	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	3551		1240 · Prepaid Expenses	-28,653.60
TOTAL				-28,653.60
06/18/2019	4917	EBSCO	1005 · Chkg-Palatine Bk & Trt-General	
06/10/2019	100010423-1		1240 · Prepaid Expenses	-20,062.00
TOTAL				-20,062.00
06/18/2019	4867	ELM USA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/14/2019	21480		5774 · Library Services Supplies	-229.90
TOTAL				-229.90
06/18/2019	4918	ELM USA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
06/06/2019	22042		5774 · Library Services Supplies	-233.98
TOTAL				-233.98
06/18/2019	4919	ENGBERG ANDERSON, INC	1005 · Chkg-Palatine Bk & Trt-General	
02/28/2019	multiple		5210.70 · HVAC	-5,175.00
			5210.70 · HVAC	-375.00
			5210.70 · HVAC	-2,700.00
TOTAL				-8,250.00
06/18/2019	4926	EVERLIVING GREENERY	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	42109		5534 · Landscaping and Lawn Service	-388.00
TOTAL				-388.00
06/18/2019	4920	FIRST COM (GLOBAL COM)	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019	117743454		5811 · Telephone	-2,691.57
TOTAL				-2,691.57
06/18/2019	4869	GARVEY'S OFFICE PRODUCTS	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2019-12 Check Register
 June 1 - June 18, 2019

Date	Num	Name	Account	Pd Amt
05/28/2019	PINV1735721		5774 · Library Services Supplies	-68.61
TOTAL				-68.61
06/18/2019	4912	GIBBONS, JIM	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5813.20 · Cultural/Ed Programs - ISD	-275.00
TOTAL				-275.00
06/18/2019	4870	GRAINGER	1005 · Chkg-Palatine Bk & Trt-General	
06/04/2019	9194701182		5775 · Maintenance Supplies	-20.54
06/06/2019	9197249114		5775 · Maintenance Supplies	-167.60
TOTAL				-188.14
06/18/2019	4871	GRASS ROOTS PRESS	1005 · Chkg-Palatine Bk & Trt-General	
05/29/2019	29785		5101 · Books	-138.40
TOTAL				-138.40
06/18/2019	4872	HACKL, MARTIN H.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			1240 · Prepaid Expenses	-150.00
TOTAL				-150.00
06/18/2019	4873	HAYES MECHANICAL	1005 · Chkg-Palatine Bk & Trt-General	
05/17/2019	435469		5539 · HVAC	-181.90
TOTAL				-181.90
06/18/2019	4874	HENNING BROTHERS	1005 · Chkg-Palatine Bk & Trt-General	
05/14/2019	0000409888		5775 · Maintenance Supplies	-77.00
TOTAL				-77.00
06/18/2019	4875	HOFFMAN ESTATES PARK DISTRICT	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5666 · Leases(Branches)	-2,500.00
TOTAL				-2,500.00
06/18/2019	4876	HOH WATER TECHNOLOGY, INC	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019	556281-556285		5539 · HVAC	-515.59
			5539 · HVAC	-295.00
			5539 · HVAC	-100.00

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
			5539 · HVAC	-2,841.41
			5539 · HVAC	-515.59
TOTAL				-4,267.59
06/18/2019	4877	HR SOURCE	1005 · Chkg-Palatine Bk & Trt-General	
05/20/2019	9326		5815 · Memberships	-100.00
TOTAL				-100.00
06/18/2019	4921	IMPREST FUND	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019			1006 · Chkg-Palatine Bk & Trt-Imprest	-492.12
TOTAL				-492.12
06/18/2019	4878	INDEPENDENT MECHANICAL INDUSTRIE	1005 · Chkg-Palatine Bk & Trt-General	
05/28/2019	56565		5210 · Building	-58,494.00
TOTAL				-58,494.00
06/18/2019	4879	INGRAM-2004115	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019	multiple		5101 · Books	-27,711.51
			5105 · Digital Materials	-99.58
			5776.10 · Program Supplies - PMD	-20.32
			5820 · Gifts/Donations	-50.66
TOTAL				-27,882.07
06/18/2019	4880	INNOVATIVE INTERFACES, INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/20/2019	INV-INC21779		5656 · Integrated Library Systems	-800.00
TOTAL				-800.00
06/18/2019	4922	JO-ANN STORES, LLC	1005 · Chkg-Palatine Bk & Trt-General	
06/09/2019			5104 · Digital Reference	-2,700.00
TOTAL				-2,700.00
06/18/2019	4938	JR INDUSTRIES LLC	1005 · Chkg-Palatine Bk & Trt-General	
06/03/2019	1579		5210 · Building	-2,991.90
TOTAL				-2,991.90
06/18/2019	4881	KLEIN THORPE AND JENKINS, LTD	1005 · Chkg-Palatine Bk & Trt-General	
05/23/2019	202908		5817 · Legal	-1,202.00

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
TOTAL				-1,202.00
06/18/2019	4882	LABELVALUE.COM	1005 - Chkg-Palatine Bk & Trt-General	
05/21/2019	LV11000012528		5774 - Library Services Supplies	-392.64
TOTAL				-392.64
06/18/2019	4883	MASTER HITCH, INC.	1005 - Chkg-Palatine Bk & Trt-General	
05/29/2019	28523		5820 - Gifts/Donations	-423.25
TOTAL				-423.25
06/18/2019	4884	MEREDITH BOOKS	1005 - Chkg-Palatine Bk & Trt-General	
05/20/2019			5101 - Books	-33.91
TOTAL				-33.91
06/18/2019	4885	MESSLING, GARY	1005 - Chkg-Palatine Bk & Trt-General	
05/30/2019	10516		5774 - Library Services Supplies	-120.00
TOTAL				-120.00
06/18/2019	4886	MICHEL, CHRISTINE	1005 - Chkg-Palatine Bk & Trt-General	
06/01/2019			5814 - Inservice & Training	-408.00
TOTAL				-408.00
06/18/2019	4887	MIDWEST TAPE	1005 - Chkg-Palatine Bk & Trt-General	
05/31/2019	multiple		5105 - Digital Materials	-17,490.79
			5774 - Library Services Supplies	-345.98
TOTAL				-17,836.77
06/18/2019	4888	MIDWEST TAPE-HOOPLA	1005 - Chkg-Palatine Bk & Trt-General	
05/31/2019	97463357		5105 - Digital Materials	-4,790.30
TOTAL				-4,790.30
06/18/2019	4889	NORA, MILLICENT KENNEDY	1005 - Chkg-Palatine Bk & Trt-General	
06/03/2019			5813.10 - Cultural/Ed Programs - PMD	-250.00
TOTAL				-250.00
06/18/2019	4890	NORTHWEST COMMUNITY HEALTHCARE	1005 - Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2019-12 Check Register

June 1 - June 18, 2019

Date	Num	Name	Account	Pd Amt
06/01/2019			5666 · Leases(Branches)	-590.00
TOTAL				-590.00
06/18/2019	4891	OPOP PROPERTY OWNERS' ASSOCIATI	1005 · Chkg-Palatine Bk & Trt-General	
06/04/2019			1240 · Prepaid Expenses	-436.29
			1240 · Prepaid Expenses	-364.91
			1240 · Prepaid Expenses	-517.76
TOTAL				-1,318.96
06/18/2019	4892	ORIENTAL TRADING COMPANY INC	1005 · Chkg-Palatine Bk & Trt-General	
05/14/2019	696302413-01		5772 · Art & Printing Supplies	-316.58
05/16/2019	696400292-01		5772 · Art & Printing Supplies	-193.43
TOTAL				-510.01
06/18/2019	4940	ORKIN	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019	182064078		5537 · Building Maintenance	-530.25
TOTAL				-530.25
06/18/2019	4893	OVERDRIVE INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/24/2019	01018O19098829		5105 · Digital Materials	-356.43
05/31/2019	01018CO19102939		5105 · Digital Materials	-495.77
05/31/2019	01018MA19103822		5105 · Digital Materials	-2,593.50
TOTAL				-3,445.70
06/18/2019	4927	OVERDRIVE INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/10/2019	01018CO19090207		5105 · Digital Materials	-570.93
05/17/2019	01018CO019094921		5105 · Digital Materials	-465.86
TOTAL				-1,036.79
06/18/2019	4894	PAYPAL	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019	84503495		5660 · Accounting/Payroll	-19.95
TOTAL				-19.95
06/18/2019	4928	PETTY CASH	1005 · Chkg-Palatine Bk & Trt-General	
05/31/2019			5776.10 · Program Supplies - PMD	-46.84
			5776.20 · Program Supplies - ISD	-1.99
			5914 · Volunteer Programs	-3.00
			4211 · Printing Income	-4.00

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
			5814 · Inservice & Training	-138.67
TOTAL				-194.50
06/18/2019	4895	RECORDED BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
05/22/2019	76231885		5105 · Digital Materials	-39.97
TOTAL				-39.97
06/18/2019	4923	RECORDED BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
06/04/2019	76236696		5105 · Digital Materials	-99.00
TOTAL				-99.00
06/18/2019	4934	RECORDED BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
06/06/2019	76238028		5105 · Digital Materials	-41.40
TOTAL				-41.40
06/18/2019	4896	RUSSIAN PUBLISHING HOUSE LTD	1005 · Chkg-Palatine Bk & Trt-General	
05/13/2019	18340		5101 · Books	-752.90
TOTAL				-752.90
06/18/2019	4897	SCOTT LANDSCAPES LLC	1005 · Chkg-Palatine Bk & Trt-General	
06/03/2019	479		5534 · Landscaping and Lawn Service	-566.00
TOTAL				-566.00
06/18/2019	4935	SENSOURCE	1005 · Chkg-Palatine Bk & Trt-General	
05/28/2019	41690		1240 · Prepaid Expenses	-480.00
TOTAL				-480.00
06/18/2019	4898	SHERWIN-WILLIAMS CO.	1005 · Chkg-Palatine Bk & Trt-General	
05/02/2019	2719.7		5775 · Maintenance Supplies	-91.32
06/05/2019	4371-5		5775 · Maintenance Supplies	-3,424.10
TOTAL				-3,515.42
06/18/2019	4936	SHERWIN-WILLIAMS CO.	1005 · Chkg-Palatine Bk & Trt-General	
06/10/2019	1738-2		5775 · Maintenance Supplies	-38.84
TOTAL				-38.84
06/18/2019	4899	SIEGEL, KATHRYN	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2019-12 Check Register
June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
06/01/2019			1240 · Prepaid Expenses	<u>-150.00</u>
TOTAL				-150.00
06/18/2019	4900	SIMPLY DELICIOUS GOURMET CATERIN 1005	· Chkg-Palatine Bk & Trt-General	
05/29/2019	5408		5914 · Volunteer Programs	<u>-222.25</u>
TOTAL				-222.25
06/18/2019	4937	STERICYCLE, INC.	1005 · Chkg-Palatine Bk & Trt-General	
06/10/2019	4008657465		5775 · Maintenance Supplies	<u>-43.83</u>
TOTAL				-43.83
06/18/2019	4901	SUE GARCIA FITNESS, INC	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5813.10 · Cultural/Ed Programs - PMD	<u>-100.00</u>
TOTAL				-100.00
06/18/2019	4902	SYSERCO	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	680		5539 · HVAC	-477.25
			1240 · Prepaid Expenses	<u>-954.50</u>
TOTAL				-1,431.75
06/18/2019	4903	TECHFINITY SOLUTIONS INC.	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			1240 · Prepaid Expenses	<u>-300.00</u>
TOTAL				-300.00
06/18/2019	4904	THE MYSTERY SHOP	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019			5813.10 · Cultural/Ed Programs - PMD	<u>-655.20</u>
TOTAL				-655.20
06/18/2019	4905	TIME FOR KIDS	1005 · Chkg-Palatine Bk & Trt-General	
05/02/2019	3 invoices		5102 · Continuations	<u>-89.85</u>
TOTAL				-89.85
06/18/2019	4906	UNIQUE MANAGEMENT SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	554107		5659 · Book Recovery Service	<u>-375.90</u>
TOTAL				-375.90

**Palatine Public Library District
Warrant 2019-12 Check Register**

June 1 - June 18, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Pd Amt</u>
06/18/2019	4907	UNITE PRIVATE NETWORKS, LLC	1005 · Chkg-Palatine Bk & Trt-General	
06/01/2019	SI-19-005117		5657 · Internet Service	-1,495.00
TOTAL				-1,495.00
06/18/2019	4908	USBORNE BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
05/17/2019	DIR4382459		5101 · Books	-1,464.81
TOTAL				-1,464.81
06/18/2019	4909	VANGUARD ENERGY SERVICES, LLC	1005 · Chkg-Palatine Bk & Trt-General	
06/04/2019	G404409053119		5421 · Gas	-1,055.54
TOTAL				-1,055.54
06/18/2019	4910	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
05/10/2019	4287132-0		5775 · Maintenance Supplies	-391.22
05/15/2019	4287132-1		5775 · Maintenance Supplies	-149.00
05/17/2019	4294948-0		5774 · Library Services Supplies	-72.47
			5772 · Art & Printing Supplies	-111.82
05/23/2019	4284539-0		5205 · Furniture	-618.00
05/24/2019	4303385-0		5774 · Library Services Supplies	-29.08
05/28/2019	4303730-0		5775 · Maintenance Supplies	-347.47
05/28/2019	4304154-0		5774 · Library Services Supplies	-41.79
05/28/2019	4304329-0		5774 · Library Services Supplies	-1,247.58
05/29/2019	4305210-0		5774 · Library Services Supplies	-94.64
05/29/2019	4234784-0		5820 · Gifts/Donations	-19,195.75
05/30/2019	4300064-0		5774 · Library Services Supplies	-245.00
06/04/2019	4312065-0		5771 · Office & Kitchen Supplies	-157.05
06/04/2019	4272024-1		5774 · Library Services Supplies	-974.46
06/06/2019	4299209-0		5774 · Library Services Supplies	-736.36
TOTAL				-24,411.69
06/18/2019	4941	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
05/29/2019	4272024-0		5774 · Library Services Supplies	-273.12
TOTAL				-273.12
06/18/2019	4911	WESTSIDE MECHANICAL GROUP	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2019	S107583		5539 · HVAC	-820.00
TOTAL				-820.00

TOTAL: \$300,425.55

Palatine Public Library District
Warrant 2019-12 Payroll and Invoice Distribution Totals
FOR THE MONTH OF MAY 2019

	<u>Date</u>	<u>Name</u>	<u>Amount</u>
5300 · Payroll Expenses			
5310 · Gross Salaries			
	05/15/2019	PAYCOM	131,661.62
	05/31/2019	PAYCOM	134,184.08
Total 5310 · Gross Salaries			265,845.70
5311 · IMRF Fund Expense			
	05/31/2019	IMRF	43,071.63
Total 5311 · IMRF Fund Expense			43,071.63
5312 · Social Security Fund Exp			
	05/15/2019	PAYCOM	9,747.20
	05/31/2019	PAYCOM	9,845.34
Total 5312 · Social Security Fund Exp			19,592.54
5313 · Health & Life Insurance			
	05/31/2019	BLUE CROSS BLUE SHIELD	22,687.74
	05/31/2019	PRINCIPAL INSURANCE	189.83
Total 5313 · Health & Life Insurance			22,877.57
Total 5300 · Payroll Expenses		TOTAL PAYROLL:	\$351,387.44
		EARLY RELEASE INVOICES:	\$43,031.49
		WARRANT 2019-12 INVOICES:	\$300,425.55
			\$694,844.48

Approved by the Board of Trustees

President

Date

Secretary

Date

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, Tracy Boland, the duly qualified and acting Secretary of the Board of Library Trustees of the Palatine Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 2019-05

**ORDINANCE AUTHORIZING LEVY OF AN ADDITIONAL
TAX FOR THE PURCHASE OF SITES AND BUILDINGS;
FOR THE CONSTRUCTION AND EQUIPMENT OF
BUILDINGS; FOR THE RENTAL OF BUILDINGS
REQUIRED FOR LIBRARY PURPOSES; AND FOR THE
MAINTENANCE, REPAIRS, AND ALTERATION OF THE
LIBRARY BUILDING AND EQUIPMENT**

adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Act on the 18th day of June, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of June, 2019.

Tracy Boland, Secretary

ORDINANCE NO. 2019-05

ORDINANCE AUTHORIZING LEVY OF AN ADDITIONAL TAX FOR THE PURCHASE OF SITES AND BUILDINGS; FOR THE CONSTRUCTION AND EQUIPMENT OF BUILDINGS; FOR THE RENTAL OF BUILDINGS REQUIRED FOR LIBRARY PURPOSES; AND FOR THE MAINTENANCE, REPAIRS, AND ALTERATION OF THE LIBRARY BUILDING AND EQUIPMENT

WHEREAS, Section 35-5 of Chapter 75, Act 35, of the Illinois Compiled Statutes authorizes the levy of an additional tax of 0.02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alterations of the Library building and equipment.

NOW, THEREFORE, Be It Ordained by the Board of Library Trustees of the PALATINE PUBLIC LIBRARY DISTRICT, Cook County, Illinois, that they hereby determine to levy an additional tax of 0.02% of the value of all the taxable property in the District, as equalized or assessed by the Department of Revenue, for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental of buildings required for library purposes, and for the maintenance, repairs and alterations of the Library building and equipment.

BE IT FURTHER ORDAINED that within fifteen (15) days after the adoption of this Ordinance, the Secretary shall publish it at least once in one or more newspapers published in the District, or if no newspaper is published therein, then in one or more newspapers with a general circulation within the District.

BE IT FURTHER ORDAINED that if no petition is filed with the Board of Library Trustees within thirty (30) days after the aforesaid publication, the District shall then proceed with the levy of said additional tax. However, if within the thirty (30) day period a petition is filed with the Board of Library Trustees, signed by electors of the District equal in number to 5,393 or more of the electors (being 10% or more of the total number of registered voters in the Library District), asking that the question of levying such a 0.02% tax be submitted to the electors of the District, the question shall be submitted at the next regular election, being the General Primary Election of March 17, 2020. If a majority of votes cast upon the question are in favor thereof, the Board of Library Trustees may levy the additional tax. The Secretary of the District shall provide a petition form to any individual requesting one.

ADOPTED this 18th day of June, 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Library Trustees

ATTEST:

Secretary, Board of Library Trustees