

**Palatine Public Library District
Working Budget**

APPROVED 6/18/2019

Corporate

	Working Budget 2019-2020	Working Budget 2018-2019	% Change	FY2017-18 Receipts and Expenses	Actual Receipts/ Expenses as of 3/31/2019
FUND BALANCE as of 3/31	\$ 5,193,089.95				
Income					
4000 · Tax Levies	6,581,259	5,514,376	19%	5,396,201	5,459,617
4001 · Tax Levies - TIF	20,000	0	0%	0	22,207
4010 · Replacement Tax	12,716	10,000	27%	11,663	6,345
4100 · Interest Income	40,000	29,600	35%	28,166	82,440
4200 · Other Fees and Income					
4201 · Fines	48,069	92,000	-48%	89,635	70,418
4203 · Lost/Replacement Fees	15,774	14,000	13%	14,398	9,617
4204 · Book Recovery Service	14,688	13,000	13%	12,566	8,932
4210 · Copier Income	8,954	9,000	-1%	9,568	7,272
4211 · Printing Income	17,122	16,000	7%	16,109	12,546
4212 · Vending Machines	1,989	2,000	-1%	1,880	1,468
4222 · Meeting Room Fees	10,547	8,000	32%	10,074	8,677
4223 · Interlibrary Loan Fees	201	250	-20%	175	91
4224 · Non-Resident Fees	12,557	10,000	26%	10,058	10,131
4231 · Per Capita Grant	111,229	111,229	0%	69,090	111,229
4232 · Gifts/Donations	35,022	20,000	75%	16,067	3,799
4233 · Other Grants	45,965	0	N/A	23,800	0
4241 · Misc-General	767	500	53%	562	1,168
4257 · Used Materials Income	7,083	6,000	18%	9,033	4,649
4261 · Sale of Equipment	1,929	2,000	-4%	1,750	10,613
Total 4200 · Other Fees and Income	331,896	303,979	9%	286,477	260,610
Total Income	6,985,871	5,857,955	19%	5,722,507	5,831,220
Expense					
5100 · Materials					
5101 · Print Materials	405,000	340,000	19%	359,993	240,103
5102 · Continuations	0	41,000	-100%	37,515	34,253
5104 · Databases	221,350	233,000	-5%	179,262	211,057
5105 · Nonprint Materials	212,505	341,405	-38%	336,098	242,321
5106 · Electronic Materials	172,000	0	N/A	0	0
Total 5100 · Materials	1,010,855	955,405	6%	912,868	727,734

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

**Palatine Public Library District
Working Budget**

APPROVED 6/18/2019

Corporate

	Working Budget 2019-2020	Working Budget 2018-2019	% Change	FY2017-18 Receipts and Expenses	Actual Receipts/ Expenses as of 3/31/2019
5200 · Capital Expenditures					
5205 · Furniture	40,000	20,000	100%	20,629	696
5207 · Computers/Technology	192,871	252,375	-24%	113,592	22,079
Total 5200 · Capital Expenditures	232,871	272,375	-15%	134,221	22,775
5300 · Payroll Expenses					
5310 · Gross Salaries	3,390,561	3,359,419	1%	3,116,557	2,385,792
5313 · Health & Life Insurance	293,559	308,432	-5%	254,523	192,194
5328 · Misc. Fringe Benefits	7,413	7,006	6%	5,465	5,022
Total 5300 · Payroll Expenses	3,691,533	3,674,857	0%	3,376,545	2,583,008
5400 · Utilities					
5421 · Gas	30,000	50,000	-40%	33,751	22,171
5422 · Electricity	220,000	220,000	0%	225,595	150,614
5423 · Water	14,615	20,000	-27%	13,297	6,838
Total 5400 · Utilities	264,615	290,000	-9%	272,643	179,623
5600 · Contracts					
5651 · Copier Costs	29,463	28,000	5%	30,287	23,261
5653 · Technology Support	72,152	44,019	64%	49,518	40,443
5654 · Postage Machine	1,891	1,891	0%	1,891	1,891
5655 · LAN Management	55,920	82,400	-32%	80,800	82,400
5656 · Integrated Library System	169,170	83,600	102%	83,795	76,063
5657 · Internet Service*	25,556	26,000	-2%	25,436	17,806
5658 · Bibliographic Support	2,650	2,553	4%	643	2,657
5659 · Book Recovery Service	5,338	5,000	7%	5,272	4,189
5660 · Accounting/Payroll	19,013	17,400	9%	16,909	13,180
5661 · Leases (Office Park)	2,770	4,000	-31%	2,638	2,638
5663 · Consultants	47,500	33,513	42%	26,773	34,050
5666 · Leases (Branches)	37,080	38,000	-2%	37,080	27,885
Telephone Lease (NEW LINE)	18,000	0	N/A	0	0
Total 5600 · Contracts	486,502	366,375	33%	361,042	326,463

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

APPROVED 6/18/2019

Corporate

	Working Budget 2019-2020	Working Budget 2018-2019	% Change	FY2017-18 Receipts and Expenses	Actual Receipts/ Expenses as of 3/31/2019
5700 · Supplies					
5771 · Office & Kitchen Supplies/HR Supplies	1,500	1,000	50%	1,558	922
5772 · Art & Printing Supplies	11,000	11,000	0%	11,342	6,707
5773 · Copier & Printer Supplies	4,750	10,000	-53%	8,184	3,054
5774 · Library Services Supplies	37,000	45,000	-18%	48,832	29,560
5776 · Program Supplies	15,300	14,500	6%	15,199	7,059
Total 5700 · Supplies	69,550	81,500	-15%	85,115	47,302
5800 · Operating - Other					
5801 · Library Insurance Package	0	2,530	-100%	2,530	2,530
5810 · Interlibrary Loan/Recip Borrowing	3,839	4,500	-15%	4,433	7,707
5811 · Telephone	4,254	13,500	-68%	12,860	9,906
5812 · Postage	3,927	1,800	118%	2,958	1,387
5813 · Cultural/Educational Programs	44,000	37,100	19%	34,367	27,987
5814 · Inservice & Training	30,216	25,799	17%	20,340	14,281
5815 · Memberships	11,805	8,911	32%	7,907	6,387
5816 · Community Information	12,000	10,000	20%	10,888	8,455
5817 · Legal	6,325	8,270	-24%	6,986	4,621
5819 · Want Ads/Legal Notices	1,387	3,000	-54%	1,392	656
5820 · Gifts/Donations	10,000	20,000	-50%	12,132	6,530
5823 · POC Shared Administrative Costs	10,000	10,000	0%	10,000	10,000
5826 · Other Grant Expenditures	0	0	N/A	0	0
Total 5800 · Operating - Other	137,752	145,410	-5%	128,847	100,447
5900 · Auxiliary					
5913 · Newsletter/Communication	62,000	68,082	-9%	60,662	51,943
5914 · Volunteer Programs	3,000	3,500	-14%	2,610	721
Total 5900 · Auxiliary	65,000	71,582	-9%	63,272	52,664
TXFR To Special Reserve Fund	600,000	350,000	71%	0	0
Total Expense	6,558,678	6,207,504	6%	5,334,553	4,040,017
Net Income	427,193	-349,549		387,954	1,791,202
ANTICIPATED FUND BALANCE END OF FY	5,620,282				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

**Palatine Public Library District
Working Budget**

AUDIT

APPROVED 6/18/2019

	Working Budget 2019- 2020	Working Budget 2018- 2019	% Change	FY2017-18 Receipts and Expenses	Actual Receipts/ Expenses as of March 31, 2019
FUND BALANCE as of 3/31	\$11,888.52				
Income					
4000 · Tax Levies	6,299.65	8,703.00	-28%	6396.64	11079.72
4001 · Tax Levies - TIF	0.00	0.00	0%	0.00	0.00
4010 · Replacement Tax	0.00	0.00	0%	0.00	0.00
Total Income	6,299.65	8,703.00	-28%	6396.64	11079.72
Expense					
5600 · Contracts					
5662 · Audit Fund Expenses	5,200.00	6,500.00	-20%	6200.00	6500.00
Total 5600 · Contracts	5,200.00	6,500.00	-20%	6200.00	6500.00
Total Expense	5,200.00	6,500.00	-20%	6200.00	6500.00
Net Income	1,099.65	2,203.00	-50%	196.64	4579.72
Contribution from Fund Balance	0.00	0.00			
ANTICIPATED FUND BALANCE END OF FY	\$ 12,988.17				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

BLDG & MAINT

APPROVED 6/18/2019

	<u>Working Budget 2019-20</u>	<u>Working Budget 2018-2019</u>	<u>% Change</u>	<u>FY2017-18 Receipts and Expenses</u>	<u>Actual Receipts/ Expenses as of March 31, 2019</u>
FUND BALANCE as of 3/31	\$ 227,462.93				
Ordinary Income/Expense					
Income					
4000 · Tax Levies	225,363.36	222,410.00	1%	223,607.30	220,138.48
4001 · TIF	0.00	0.00	0%	0.00	0.00
4010 · Replacement Tax	0.00	0.00	0%	0.00	0.00
Total Income	<u>225,363.36</u>	<u>222,410.00</u>	<u>1%</u>	<u>223,607.30</u>	<u>220,138.48</u>
Expense					
5500 · Maintenance					
5531 · Cleaning Service	97,200.00	81,000.00	20%	87,059.59	55,576.46
5532 · Equipment Repair	500.00	1,000.00	-50%	485.69	1,177.44
5533 · Trash	3,295.00	3,295.44	0%	3,715.48	1,715.02
5534 · Landscaping and Lawn Service	12,636.00	14,000.00	-10%	10,957.40	7,492.00
5535 · Fire and Security	12,000.00	13,000.00	-8%	5,051.36	11,359.90
5536 · Elevator	8,000.00	10,000.00	-20%	12,483.46	7,346.00
5537 · Building Maintenance	27,500.00	35,000.00	-21%	28,226.19	15,229.36
5538 · Snow Removal	10,000.00	9,000.00	11%	10,467.25	13,411.00
5539 · HVAC	55,000.00	38,500.00	43%	41,950.12	43,172.72
5540 · Parking Areas	10,000.00	10,000.00	0%	9,835.19	1,793.48
5541 · Van Maintenance	500.00	500.00	0%	72.95	44.95
5544 · Roof Maintenance	4,500.00	4,500.00	0%	3,796.00	2,326.24
5545 · Van Fuel	1,300.00	1,000.00	30%	3,796.00	861.44
5775 · Maintenance Supplies	35,000.00	35,000.00	0%	33,463.95	26,613.88
Total Expense	<u>277,431.00</u>	<u>255,795.44</u>	<u>8%</u>	<u>251,360.63</u>	<u>188,119.89</u>
Net Income	<u>(52,067.64)</u>	<u>(33,385.44)</u>		<u>(27,753.33)</u>	<u>32,018.59</u>
Contribution From Fund Balance		0.00			
ANTICIPATED FUND BALANCE END OF FY	\$ 175,395.29				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

**Palatine Public Library District
Working Budget**

IMRF

APPROVED 6/18/2019

	<u>Working Budget 2019-2020</u>	<u>Working Budget 2018-2019</u>	<u>% Change</u>	<u>FY2017-18 Receipts and Expenses</u>	<u>Actual Receipts/ Expenses as of March 31, 2019</u>
FUND BALANCE as of 3/31	\$285,347.54				
Income					
4000 · Tax Levies	316,257.30	338,450.00	-7%	333,504.02	335,177.02
4001 · Tax Levies - TIF	0.00	0.00	0%	0.00	0.00
4010 · Replacement Tax	0.00	45,000.00	-100%	46,650.30	25,380.45
7000 · Transfers	0.00	0.00	0%	0.00	0.00
Total Income	<u>316,257.30</u>	<u>383,450.00</u>	<u>-18%</u>	<u>380,154.32</u>	<u>360,557.47</u>
Expense					
5300 · Payroll Expenses					
5311 · IMRF Fund Expense	<u>388,321.09</u>	<u>378,992.40</u>	<u>2%</u>	<u>384,473.86</u>	<u>278,973.44</u>
Total 5300 · Payroll Expenses	<u>388,321.09</u>	<u>378,992.40</u>	<u>2%</u>	<u>384,473.86</u>	<u>278,973.44</u>
Net Income	<u><u>-72,063.79</u></u>	<u><u>4,457.60</u></u>		<u><u>-4,319.54</u></u>	<u><u>81,584.03</u></u>
Contribution From Fund Balance		0.00		0.00	
ANTICIPATED FUND BALANCE END OF FY	\$ 213,283.75				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

SOCIAL SECURITY

APPROVED 6/18/2019

	<u>Working Budget 2019- 2020</u>	<u>Working Budget 2018- 2019</u>	<u>% Change</u>	<u>FY2017-18 Receipts and Expenses</u>	<u>Actual Receipts/ Expenses as of March 31, 2019</u>
FUND BALANCE as of 3/31	\$186,830.57				
Income					
4000 · Tax Levies	229,799.86	265,925.00	-14%	250,520.81	264,124.50
4001 · Tax Levies - TIF	0.00	0.00	0%	0.00	0.00
4010 · Replacement Tax	0.00	0.00	0%	0.00	0.00
Total Income	<u>229,799.86</u>	<u>265,925.00</u>	<u>-14%</u>	<u>250,520.81</u>	<u>264,124.50</u>
Expense					
5300 · Payroll Expenses					
5312 · Social Security Fund Exp	<u>259,377.93</u>	<u>255,797.75</u>	<u>1%</u>	<u>230,513.41</u>	<u>176,365.40</u>
Total 5300 · Payroll Expenses	<u>259,377.93</u>	<u>255,797.75</u>	<u>1%</u>	<u>230,513.41</u>	<u>176,365.40</u>
Net Income	<u>(29,578.07)</u>	<u>10,127.25</u>		<u>20,007.40</u>	<u>87,759.10</u>
Contribution From Fund Balance				0.00	0.00
ANTICIPATED FUND BALANCE END OF FY	\$ 157,252.50				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

TORT IMMUNITY

APPROVED 6/18/2019

	<u>Working Budget 2019- 2020</u>	<u>Working Budget 2018- 2019</u>	<u>% Change</u>	<u>FY2017-18 Receipts and Expenses</u>	<u>Actual Receipts/ Expenses as of March 31, 2019</u>
FUND BALANCE as of 3/31	\$ 78,878.77				
Income					
4000 · Tax Levies	37,561.96	38,680.00	-3%	38,076.77	36,760.59
4001 · Tax Levies - TIF	0.00	0.00	#DIV/0!	0.00	0.00
4010 · Replacement Tax	0.00	0.00	#DIV/0!	0.00	0.00
Total Income	<u>37,561.96</u>	<u>38,680.00</u>	<u>-3%</u>	<u>38,076.77</u>	<u>36,760.59</u>
Expense					
5801 · Library Insurance Package	2,717	0.00			0.00
5802 · Public Liability Ins Fund Exp	68,397.47	62,685.70	9%	56,985.61	59,476.06
Total Expense	<u>71,114.47</u>	<u>62,685.70</u>	<u>13%</u>	<u>56,985.61</u>	<u>59,476.06</u>
Net Income	<u>(33,552.51)</u>	<u>(24,005.70)</u>	<u>40%</u>	<u>(18,908.84)</u>	<u>(22,715.47)</u>
Contribution From Fund Balance					
ANTICIPATED FUND BALANCE END OF FY	\$ 45,326.26				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

**Palatine Public Library District
Working Budget**

UNEMPLOYMENT

APPROVED 6/18/2019

	Working Budget 2019- 2020	Working Budget 2018- 2019	% Change	FY2017-18 Receipts and Expenses	Actual Receipts/ Expenses as of March 31, 2019
FUND BALANCE as of 3/31	\$ 48,527.01				
Income					
4000 · Tax Levies	483.50	500.00	-3%	0.00	1,000.00
Total Income	483.50	500.00	-3%	0.00	1,000.00
Expense					
5330 · Unemployment Fund Expense	500.00	445.60	12%	194.39	445.60
Total Expense	500.00	445.60	12%	194.39	445.60
Net Income	(16.50)	54.40		(194.39)	554.40
Contribution From Fund Balance	0.00	0.00		0.00	
ANTICIPATED FUND BALANCE END OF FY	\$ 48,510.51				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

SPECIAL RESERVE

APPROVED 6/18/2019

	<u>Working Budget 2019-2020</u>	<u>Working Budget 2018- 2019</u>	<u>% Change</u>	<u>FY2017-18 Receipts and Expenses</u>	<u>Actual Receipts/ Expenses as of March 31, 2019</u>
FUND BALANCE as of 3/31	\$ 1,134,903.60				
Other Income/Expense					
Other Income					
7000 · Transfer from General Fund	600,000.00	350,000.00	71%	0.00	350,000.00
Total Other Income	<u>600,000.00</u>	<u>350,000.00</u>	<u>71%</u>	<u>0.00</u>	<u>350,000.00</u>
Ordinary Income/Expense					
Expense					
5200 · Capital Expenditures					
5208 - Roof		0.00	0%	0.00	0.00
5209 · Capital Acquisition-Spec Reser		0.00	0%	312,570.80	0.00
5210 - Building					
5210.10 Concrete, Masonry & Paving	100,000.00	228,191.00	-56%	0.00	0.00
5210.20 Elevators	0.00	0.00	0%	0.00	0.00
5210.30 Doors & Windows	8,419.00	8,419.00	0%	0.00	6,768.00
5210.40 Electrical	277,546.00	0.00	0%	0.00	0.00
5210.50 Finishes	94,949.00	71,947.00	32%	0.00	0.00
5210.60 Fire Protection & Security	0.00	0.00	0%	0.00	0.00
5210.70 HVAC	209,782.00	88,450.00	137%	44,985.10	120,277.00
5210.80 Plumbing	0.00	0.00	0%	0.00	0.00
5210.90 Misc	55,269.00	0.00	0%	0.00	0.00
Total 5200 · Capital Expenditures	<u>745,965.00</u>	<u>397,007.00</u>	<u>88%</u>	<u>357,555.90</u>	<u>127,045.00</u>
Net Income	<u>(145,965.00)</u>	<u>(47,007.00)</u>		<u>(357,555.90)</u>	<u>222,955.00</u>
ANTICIPATED FUND BALANCE END OF FY	\$ 988,938.60				

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.