



**ORDINANCE NO. 2020-02**

**ORDINANCE LEVYING AND ASSESSING TAXES OF PALATINE PUBLIC LIBRARY DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020**

**BE IT ORDAINED** by the Board of Library Trustees of the Palatine Public Library District as follows:

**Section 1:** That the sum of **EIGHT MILLION SIX HUNDRED EIGHTY FIVE THOUSAND SEVEN HUNDRED EIGHTY EIGHT DOLLARS AND NO/100 (\$8,685,788.00)** be and the same is assessed and levied from and against all taxable property within the limits of the said Palatine Public Library District as the same is assessed and equalized for state and county purposes for the current year, 2019, and are to be applied in liquidation of the appropriations heretofore made by Ordinance adopted by the Board of Library Trustees of the Palatine Public Library District at a meeting thereof regularly convened and held on September 17, 2019 and duly published as provided by law; the various objects and purposes for which said appropriations were made are set forth under the column entitled "Amount Appropriated" and the specific amount hereby levied for each object and purpose is set forth under the column entitled "Amount To Be Raised By Tax Levy," as follows:

<b><u>Account</u></b>	<b><u>Amount Appropriated</u></b>	<b><u>Amount To Be Raised By Tax Levy</u></b>
<b><u>MATERIALS</u></b>		
Print Materials	\$ 506,300.00	\$ 531,088.00
Databases	276,700.00	290,263.00
Nonprint Materials	256,600.00	278,664.00
Electronic Materials	<u>215,000.00</u>	<u>225,549.00</u>
<b>Total Materials</b>	<b>\$ 1,254,600.00</b>	<b>\$ 1,325,564.00</b>



**CAPITAL EXPENDITURES**

Furniture	\$ 160,000.00	\$ 52,453.00
Computers	<u>337,500.00</u>	<u>252,918.00</u>
<b>Total Capital Expenditures</b>	<b>\$ 497,500.00</b>	<b>\$ 305,371.00</b>

**SALARIES**

Salaries	\$ 4,238,200.00	\$ 4,446,143.00
Health Insurance/Misc. Benefits	<u>421,400.00</u>	<u>394,674.00</u>
<b>Total Salaries</b>	<b>\$ 4,659,600.00</b>	<b>\$ 4,840,817.00</b>

**UTILITIES**

Gas	\$ 45,000.00	\$ 39,340.00
Electricity	330,000.00	288,493.00
Water	<u>25,600.00</u>	<u>19,165.00</u>
<b>Total Utilities</b>	<b>\$ 400,600.00</b>	<b>\$ 346,998.00</b>

**CONTRACTS**

Copier Costs	\$ 36,850.00	\$ 38,635.00
Technology Support	108,250.00	94,615.00
Postage Machines	2,400.00	2,480.00
LAN Management	69,900.00	73,330.00
Integrated Library System	211,500.00	221,838.00
Internet Service	38,500.00	33,512.00
Bibliographic Support	5,300.00	3,475.00
Book Recovery Service	8,000.00	7,000.00
Accounting/Payroll	28,500.00	24,932.00
Consultants	95,000.00	62,288.00
Leases (Branches, Office Park, Telephone)	<u>87,000.00</u>	<u>23,604.00</u>
<b>Total Contracts</b>	<b>\$ 691,200.00</b>	<b>\$ 585,709.00</b>

**SUPPLIES**

Human Resources	\$ 2,250.00	\$ 1,967.00
Art and Printing	16,500.00	14,425.00
Copiers & Printers	6,000.00	6,229.00
Library Services	55,500.00	48,519.00
Program Supplies	<u>22,950.00</u>	<u>20,063.00</u>
<b>Total Supplies</b>	<b>\$ 103,200.00</b>	<b>\$ 91,203.00</b>

**OPERATING EXPENSES**

Interlibrary Loan/Reciprocal Borrowing	\$ 4,800.00	\$ 5,034.00
Telephone	8,500.00	5,578.00
Postage	9,800.00	5,150.00



Cultural and Educational Programs	66,000.00	57,700.00
In-Service and Training	45,500.00	39,623.00
Memberships	17,700.00	15,480.00
Community Information	18,000.00	15,736.00
Legal	12,650.00	8,294.00
Want Ads/Legal Ads	3,000.00	1,819.00
Gifts/Donations	100,000.00	13,113.00
POC Shared Administrative Costs	15,000.00	13,113.00
Grant Expenditures	<u>75,000.00</u>	<u>0.00</u>
<b>Total Operating Expenses</b>	<b>\$ 375,950.00</b>	<b>\$ 180,640.00</b>

**AUXILIARY PROJECTS**

Newsletter	\$ 77,500.00	\$ 81,302.00
Volunteer Programs	<u>3,750.00</u>	<u>3,934.00</u>
<b>Total Auxiliary Projects</b>	<b>\$ 81,250.00</b>	<b>\$ 85,236.00</b>

**Total Corporate Fund** **\$ 8,063,900.00** **\$ 7,761,538.00**

The foregoing appropriations are appropriated from the proceeds of a special tax for corporate purposes. Said appropriations, less estimated amounts receivable from other sources, are hereby levied from the tax for general corporate purposes.

**MAINTENANCE FUND**

Cleaning Service	\$ 121,500.00	\$ 82,804.00
Equipment Repair	650.00	426.00
Trash	4,100.00	2,807.00
Landscaping and Lawn Service	19,000.00	10,765.00
Fire & Security	15,000.00	10,223.00
Elevator	24,000.00	6,815.00
Building Maintenance	41,250.00	23,427.00
Snow Removal	17,500.00	8,519.00
Heating, Ventilating and Air-Conditioning	110,000.00	46,854.00
Parking Areas	15,000.00	8,519.00
Van Maintenance	1,500.00	426.00
Roof Maintenance	9,000.00	3,834.00
Van Fuel	1,950.00	1,107.00
Maintenance Supplies	<u>43,750.00</u>	<u>29,816.00</u>



**Total Building & Maintenance Fund**

**\$ 424,200.00**  
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**\$ 236,342.00**  
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The foregoing appropriations are appropriated from the proceeds of a special tax for the purchase of sites and buildings, construction and equipment of buildings, rental of buildings for library purposes and for maintenance, repairs and alterations of library buildings and equipment and are in addition to all other library district taxes as provided by law.

Said appropriations are hereby levied from the proceeds of a special tax for the purchase of sites and buildings, construction and equipment of buildings, rental of buildings for library purposes and for maintenance, repairs and alterations of library buildings and equipment are in addition to all other library district taxes.

**ILLINOIS MUNICIPAL RETIREMENT FUND**

**Total Illinois Municipal Retirement Fund**

**\$ 485,400.00**  
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**\$ 359,432.00**  
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contribution to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for Illinois Municipal Retirement Fund contributions in addition to all other library district taxes as provided by law.

**SOCIAL SECURITY FUND**

**Total Social Security Fund**

**\$ 324,300.00**  
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**\$ 283,115.00**  
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Social Security purposes and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for Social Security purposes in addition to all other library district taxes.

**AUDIT FUND**

<b>Total Audit Fund</b>	<b>\$ 6,500.00</b>	<b>\$ 500.00</b>
	=====	=====

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit expense purposes and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for audit expense purposes in addition to all other library district taxes.

**PUBLIC LIABILITY INSURANCE FUND**

<b>Total Public Liability Insurance Fund</b>	<b>\$ 106,700.00</b>	<b>\$ 44,361.00</b>
	=====	=====

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for public liability insurance purposes in addition to all other library district taxes.



**UNEMPLOYMENT COMPENSATION FUND**

**Total Unemployment  
Compensation Fund**

<b>\$ 2,000.00</b>	<b>\$ 500.00</b>
=====	=====

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for unemployment compensation purposes and is in addition to all other library district taxes as provided by law. Said appropriation is hereby levied from the proceeds of a special tax for unemployment compensation purposes in addition to all other library district taxes.

**SPECIAL RESERVE FUND**

**Total Special Reserve Fund**

<b>\$ 1,491,900.00</b>	<b>\$ 0.00</b>
=====	=====

The foregoing appropriation is hereby appropriated from the unexpended balances of the proceeds received annually from public library taxes for the purpose of Section 40-5 and for emergency expenditures for the repair of an existing library building or its equipment. (75 ILCS 16/40-50)



**SUMMARY**

TOTAL CORPORATE FUND	\$ 8,063,900.00	\$ 7,761,538.00
TOTAL BUILDING AND MAINTENANCE FUND	424,200.00	236,342.00
TOTAL IMRF FUND	485,400.00	359,432.00
TOTAL SOCIAL SECURITY FUND	324,300.00	283,115.00
TOTAL AUDIT FUND	6,500.00	500.00
TOTAL PUBLIC LIABILITY INSURANCE FUND	106,700.00	44,361.00
TOTAL UNEMPLOYMENT COMPENSATION FUND	2,000.00	500.00
TOTAL SPECIAL RESERVE FUND	1,491,900.00	0.00
 <b>GRAND TOTAL</b>	 <b>\$ 10,904,900.00</b>	 <b>\$ 8,685,788.00</b>
	=====	=====

**Section 2:** That the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Cook County within the time specified by law.



**Section 3:** That this Ordinance shall be in full force and effect from and after its adoption as provided by law.

**ADOPTED** this 19th day of November 2019 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Andrea Vanderhoek, President

ATTEST:

\_\_\_\_\_  
Tracy Boland, Secretary





STATE OF ILLINOIS )  
                                  ) SS.  
COUNTY OF COOK )

**SECRETARY'S CERTIFICATE**

I, the undersigned, the duly qualified and acting Secretary of the Board of Library Trustees of the Palatine Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

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adopted at a regular meeting at which a quorum was present of the said Board of Library Trustees held in compliance with the Illinois Open Meetings Act on the 19th day of November 2019.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November 2019.

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Tracy Boland, Secretary



**CERTIFICATE OF COMPLIANCE WITH THE TRUTH IN TAXATION LAW**

I, Andrea Vanderhoek, the duly qualified and acting presiding officer of the Palatine Public Library District, Cook County, Illinois, do hereby certify that the 2019-2020 tax levy of said Public Library District, a certified copy of which is attached hereto, was adopted in full compliance with the provisions of Sections 18-60 through 18-80 of the "Truth In Taxation Law" found at 35 Illinois Compiled Statutes 200/18-55 et seq.

**IN WITNESS WHEREOF**, I have placed my official signature this 19th day of November 2019.

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Andrea Vanderhoek, President  
Board of Library Trustees