



Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
 - d. TAB Liaison (Bottu)
7. Unfinished business
 - a. Submission of Per Capita Grant (Westhoff)
8. New business
 - a. Schedule of board meetings for 2019 (Singh)
 - i. Ordinance 2020-03 Establishing the Time, Place and Date of the Regular Meetings of the Board of Library Trustees of the Palatine Public Library District for the Calendar Year 2020
 - b. Approval of policy changes (Brauer)
 - i. Policy 9-22 Policy Against Discrimination and Harassment
 - ii. Bylaws
 - iii. Appendix 0 Rules of Procedure for Public Meetings and Hearings
 - c. Approval of contracts for natural gas and electricity (Snyder)
9. President's report (Vanderhoek)

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Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- a. Review of library board advocacy activities
10. Director's report
- a. Strategic Plan 2019 year in review
 - b. ILA Conference reports (Burns, Buttera, Colin)
11. Committee reports
- a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Policy Committee (Brauer, Westhoff)
12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
- a. Approval of minutes: Finance Committee meeting of September 11, 2019, Finance Committee meeting of October 29, 2019, Building Renovation Committee meeting of November 7, 2019, public hearing of November 19, 2019, regular meeting of November 19, 2019, and Building Renovation Committee meeting of December 5, 2019
 - b. Financial report and approval of Warrant 2020-06 in the amount of \$578,267.38
13. Correspondence
14. Closed Session for the purpose of deliberations concerning employee performance in compliance with 5 ILCS 120/2 (C) (1)
- a. Executive Director's Evaluation
15. Vote on items discussed in closed session
- a. Approval of Executive Director salary adjustment
16. Adjournment

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