

Corporate

	FY2018-19 Receipts and Expenses	Working Budget 2019-2020	Actual Receipts/ Expenses as of 3/31/2020	Proposed Budget 2020- 2021	% Change Over LY Budget
FUND BALANCE as of 3/31				\$ 5,361,506	
Income					
4000 · Tax Levies	5,553,938	6,581,259	5,693,560	7,761,538	18%
4001 · Tax Levies - TIF	80,835	20,000	0	60,330	202%
4010 · Replacement Tax	12,617	12,716	44,883	29,623	133%
4100 · Interest Income	124,271	40,000	97,061	20,000	-50%
4200 · Other Fees and Income					
4201 · Fines	91,671	48,069	26,734	2,500	-95%
4203 · Lost/Replacement Fees	13,148	15,774	6,869	9,158	-42%
4204 · Book Recovery Service	11,259	14,688	5,931	9,918	-32%
4210 · Copier Income	9,937	8,954	6,745	8,750	-2%
4211 · Printing Income	16,349	17,122	12,440	15,000	-12%
4212 · Vending Machines	1,948	1,989	1,459	1,750	-12%
4222 · Meeting Room Fees	10,023	10,547	7,065	6,750	-36%
4223 · Interlibrary Loan Fees	112	201	31	106	-47%
4224 · Non-Resident Fees	13,322	12,557	7,498	10,293	-18%
4231 · Per Capita Grant	111,229	111,229	111,229	111,229	0%
4232 · Gifts/Donations	52,019	35,022	16,392	28,160	-20%
4233 · Other Grants	0	45,965	0	0	-100%
4241 · Misc-General	1,614	767	2,230	1,500	95%
4257 · Used Materials Income	4,845	7,083	39	7,083	0%
4261 · Sale of Equipment	10,894	1,929	2,032	4,892	154%
Total 4200 · Other Fees and Income	348,369	331,896	206,692	217,089	-35%
Total Income	6,120,028	6,985,871	6,042,196	8,088,580	16%
Expense					
5100 · Materials					
5101 · Print Materials	337,732	405,000	261,003	324,650	-20%
5104 · Databases	224,587	221,350	212,285	236,454	7%
5105 · Nonprint Materials	337,793	212,505	113,401	186,505	-12%
5107 · Electronic Materials		172,000	119,586	171,000	-1%
Total 5100 · Materials	936,142	1,010,855	706,275	918,609	-9%

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

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Corporate

	FY2018-19 Receipts and Expenses	Working Budget 2019-2020	Actual Receipts/ Expenses as of 3/31/2020	Proposed Budget 2020- 2021	% Change Over LY Budget
5200 · Capital Expenditures					
5205 · Furniture	6,503	40,000	13,274	20,000	-50%
5207 · Computers/Technology	253,772	192,871	41,561	256,347	33%
Total 5200 · Capital Expenditures	<u>260,275</u>	<u>232,871</u>	<u>54,835</u>	<u>276,347</u>	<u>19%</u>
5300 · Payroll Expenses					
5310 · Gross Salaries	3,182,039	3,401,016	2,463,811	3,318,704	-2%
5313 · Health & Life Insurance	258,599	293,559	190,322	282,581	-4%
5328 · Misc. Fringe Benefits	5,769	7,413	4,267	19,624	165%
Total 5300 · Payroll Expenses	<u>3,446,407</u>	<u>3,701,988</u>	<u>2,658,400</u>	<u>3,620,909</u>	<u>-2%</u>
5400 · Utilities					
5421 · Gas	31,485	30,000	20,661	28,633	-5%
5422 · Electricity	193,813	220,000	146,021	188,476	-14%
5423 · Water	8,129	14,615	6,463	9,296	-36%
Total 5400 · Utilities	<u>233,428</u>	<u>264,615</u>	<u>173,145</u>	<u>226,405</u>	<u>-14%</u>
5600 · Contracts					
5651 · Copier Costs	31,796	28,113	25,467	29,074	3%
5653 · Technology Support	45,075	73,895	64,730	95,811	30%
5654 · Postage Machine	2,206	1,891	1,576	1,891	0%
5655 · LAN Management	82,400	55,920	53,790	83,412	49%
5656 · Integrated Library System	76,863	169,170	86,786	117,036	-31%
5657 · Internet Service	23,394	25,556	17,937	23,407	-8%
5658 · Bibliographic Support	2,657	2,650	3,055	2,118	-20%
5659 · Book Recovery Service	5,639	5,338	2,300	4,404	-17%
5660 · Accounting/Payroll/Bank Fees	17,022	19,013	9,283	12,268	-35%
5661 · Leases (Office Park)	2,638	2,770	2,638	2,638	-5%
5663 · Consultants	44,625	47,500	5,020	29,600	-38%
5666 · Leases (Branches)	37,155	37,080	27,810	37,080	0%
5667 · Telephone Lease	0	18,000	16,007	21,342	19%
Total 5600 · Contracts	<u>371,470</u>	<u>486,895</u>	<u>316,399</u>	<u>460,081</u>	<u>-6%</u>

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

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Corporate

	FY2018-19 Receipts and Expenses	Working Budget 2019-2020	Actual Receipts/ Expenses as of 3/31/2020	Proposed Budget 2020- 2021	% Change Over LY Budget
5700 · Supplies					
5771 · Human Resources Supplies	1,252	1,500	758	1,500	0%
5772 · Art & Printing Supplies	9,689	11,000	7,127	11,000	0%
5773 · Copier & Printer Supplies	3,906	4,750	2,165	3,500	-26%
5774 · Library Services Supplies	45,737	37,000	23,028	49,000	32%
5776 · Program Supplies	12,298	15,300	8,959	15,000	-2%
Total 5700 · Supplies	72,883	69,550	42,037	80,000	15%
5800 · Operating - Other					
5810 · Interlibrary Loan/Recip Borrowing	7,726	3,839	8,019	6,726	75%
5811 · Telephone	14,910	4,254	2,573	3,088	-27%
5812 · Postage	1,387	3,927	1,161	1,835	-53%
5813 · Cultural/Educational Programs	37,072	37,000	26,839	35,400	-4%
5814 · Inservice & Training	22,590	32,137	24,891	32,137	0%
5815 · Memberships	7,477	11,805	5,410	11,736	-1%
5816 · Community Information	9,633	12,000	10,347	14,000	17%
5817 · Legal	8,247	6,325	1,454	6,350	0%
5819 · Want Ads/Legal Notices	885	1,387	339	872	-37%
5820 · Gifts/Donations	50,583	10,000	10,808	10,000	0%
5823 · POC Shared Administrative Costs	10,000	10,000	10,000	10,000	0%
5826 · Other Grant Expenditures	0	0	0	0	
5827 · Sales Tax	0	0	1,310	1,200	
Total 5800 · Operating - Other	173,039	132,673	103,152	132,144	0%
5900 · Auxiliary					
5913 · Newsletter/Communication	67,009	62,000	45,793	68,000	10%
5914 · Volunteer Programs	1,999	3,000	818	3,000	0%
Total 5900 · Auxiliary	69,008	65,000	46,611	71,000	9%
TXFR To Other Funds	500,000	600,000	0	743,000	24%
Total Expense	6,062,650	6,564,447	4,100,854	6,528,496	-0.5%
Net Income	57,378	421,424	1,941,342	1,560,084	
ANTICIPATED FUND BALANCE END OF FY				6,321,590	

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

AUDIT

DRAFT 6/5/2020

	<u>Working Budget 2019- 2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020- 2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				20,099.62	
Income					
4000 · Tax Levies	6,299.65	11,296.00	13,194.82	500.00	-92.06%
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	
4010 · Replacement Tax	0.00	0.00	0.00	0.00	
Total Income	<u>6,299.65</u>	<u>11,296.00</u>	<u>13,194.82</u>	<u>500.00</u>	-92.06%
Expense					
5600 · Contracts					
5662 · Audit Fund Expenses	5,200.00	6,500.00	5,200.00	5,400.00	3.85%
Total 5600 · Contracts	<u>5,200.00</u>	<u>6,500.00</u>	<u>5,200.00</u>	<u>5,400.00</u>	3.85%
Total Expense	5,200.00	6,500.00	5,200.00	5,400.00	3.85%
Net Income	<u>1,099.65</u>	<u>4,796.00</u>	<u>7,994.82</u>	<u>-4,900.00</u>	-545.60%
ANTICIPATED FUND BALANCE END OF FY				15,199.62	

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

BLDG & MAINT

DRAFT 6/5/2020

	<u>Working Budget 2019-2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020-2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				273,304.69	
Ordinary Income/Expense					
Income					
4000 · Tax Levies	225,363.36	223,920.28	229,590.04	236,342.00	4.87%
4001 · TIF	0.00	0.00	0.00	0.00	
4010 · Replacement Tax	0.00	0.00	0.00	0.00	
Total Income	<u>225,363.36</u>	<u>223,920.28</u>	<u>229,590.04</u>	<u>236,342.00</u>	4.87%
Expense					
5500 · Maintenance					
5531 · Cleaning Service	97,200.00	73,759.46	63,656.00	100,000.00	2.88%
5532 · Equipment Repair	500.00	2,089.44	0.00	500.00	0.00%
5533 · Trash	3,295.00	2,547.02	1,631.00	4,000.00	21.40%
5534 · Landscaping and Lawn Service	12,636.00	11,074.55	11,863.50	12,636.00	0.00%
5535 · Fire and Security	12,000.00	11,439.90	5,203.45	11,000.00	-8.33%
5536 · Elevator	8,000.00	8,798.00	6,749.00	9,000.00	12.50%
5537 · Building Maintenance	27,500.00	19,778.95	11,938.83	25,000.00	-9.09%
5538 · Snow Removal	10,000.00	13,883.00	7,352.75	10,000.00	0.00%
5539 · HVAC	55,000.00	59,424.71	23,261.86	55,000.00	0.00%
5540 · Parking Areas	10,000.00	11,916.66	0.00	10,000.00	0.00%
5541 · Van Maintenance	500.00	74.95	109.90	500.00	0.00%
5544 · Roof Maintenance	4,500.00	3,176.24	2,350.00	4,500.00	0.00%
5545 · Van Fuel	1,300.00	1,170.29	841.69	1,300.00	0.00%
5775 · Maintenance Supplies	35,000.00	36,976.98	21,558.82	35,000.00	0.00%
Total Expense	<u>277,431.00</u>	<u>256,110.15</u>	<u>156,516.80</u>	<u>278,436.00</u>	0.36%
Net Income	<u>-52,067.64</u>	<u>-32,189.87</u>	<u>73,073.24</u>	<u>-42,094.00</u>	-19.16%
ANTICIPATED FUND BALANCE END OF FY				231,210.69	

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

IMRF

DRAFT 6/5/2020

	<u>Working Budget 2019-2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020- 2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				307,052.24	
Income					
4000 · Tax Levies	316,257.30	340,936.53	349,663.03	359,432.00	13.65%
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	
4010 · Replacement Tax	0.00	50,467.09	0.00	0.00	
7000 · Transfer from General Fund	0.00	0.00	0.00	0.00	
Total Income	<u>316,257.30</u>	<u>391,403.62</u>	<u>349,663.03</u>	<u>359,432.00</u>	13.65%
Expense					
5300 · Payroll Expenses					
5311 · IMRF Fund Expense	389,629.97	361,652.67	276,125.25	416,661.08	6.94%
Total 5300 · Payroll Expenses	<u>389,629.97</u>	<u>361,652.67</u>	<u>276,125.25</u>	<u>416,661.08</u>	6.94%
Net Income	<u>-73,372.67</u>	<u>29,750.95</u>	<u>73,537.78</u>	<u>-57,229.08</u>	-22.00%
ANTICIPATED FUND BALANCE END OF FY				249,823.16	

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

SOCIAL SECURITY

DRAFT 6/5/2020

	<u>Working Budget 2019- 2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020- 2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				224,502.58	
Income					
4000 · Tax Levies	229,799.86	268,656.14	275,112.24	283,115.00	23.20%
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	
4010 · Replacement Tax	0.00	0.00	0.00	0.00	
Total Income	<u>229,799.86</u>	<u>268,656.14</u>	<u>275,112.24</u>	<u>283,115.00</u>	23.20%
Expense					
5300 · Payroll Expenses					
5312 · Social Security Fund Exp	260,177.71	235,454.37	182,882.90	252,623.20	-2.90%
Total 5300 · Payroll Expenses	<u>260,177.71</u>	<u>235,454.37</u>	<u>182,882.90</u>	<u>252,623.20</u>	-2.90%
Net Income	<u>(30,377.85)</u>	<u>33,201.77</u>	<u>92,229.34</u>	<u>30,491.80</u>	-200.38%
ANTICIPATED FUND BALANCE END OF FY				254,994.38	

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Palatine Public Library District
Working Budget

TORT IMMUNITY

DRAFT 6/5/2020

	<u>Working Budget 2019- 2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020- 2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				45,286.86	
Income					
4000 · Tax Levies	37,561.96	37,359.56	36,285.78	44,361.00	18.10%
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	
4010 · Replacement Tax	0.00	0.00	0.00	0.00	
7000 · Transfer from Corporate Fund	0.00	0.00	0.00	43,000.00	
Total Income	<u>37,561.96</u>	<u>37,359.56</u>	<u>36,285.78</u>	<u>87,361.00</u>	132.58%
Expense					
5801 · Library Insurance Package	2,717.00	2,530.00	2,530.00	3,162.50	16.40%
5802 · Public Liability Ins Fund Exp	68,397.47	59,476.06	67,946.66	84,933.33	24.18%
Total Expense	<u>71,114.47</u>	<u>62,006.06</u>	<u>70,476.66</u>	<u>88,095.83</u>	23.88%
Net Income	<u>(33,552.51)</u>	<u>(24,646.50)</u>	<u>(34,190.88)</u>	<u>(734.83)</u>	-97.81%
ANTICIPATED FUND BALANCE END OF FY				44,552.04	

*Anticipated Fund Balance End of FY assumes no expenses 4/1-6/30 in current year.

Palatine Public Library District
Working Budget

UNEMPLOYMENT

DRAFT 6/5/2020

	Working Budget 2019- 2020	FY2018-19 Receipts and Expenses	YTD Receipts/ Expenses as of 3/31/20	Proposed Budget 2020- 2021	% Change
FUND BALANCE as of 3/31				49,010.51	
Income					
4000 · Tax Levies	483.50	1,000.00	483.50	500.00	3.41%
Total Income	483.50	1,000.00	483.50	500.00	3.41%
Expense					
5330 · Unemployment Fund Expense	500.00	445.60	0.00	500.00	0.00%
Total Expense	500.00	445.60	0.00	500.00	0.00%
Net Income	(16.50)	554.40	483.50	0.00	-100.00%
ANTICIPATED FUND BALANCE END OF FY				49,010.51	

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Palatine Public Library District
Working Budget

SPECIAL RESERVE

DRAFT 6/5/2020

	<u>Working Budget 2019-2020</u>	<u>FY2018-19 Receipts and Expenses</u>	<u>YTD Receipts/ Expenses as of 3/31/20</u>	<u>Proposed Budget 2020- 2021</u>	<u>% Change</u>
FUND BALANCE as of 3/31				1,272,833.01	
Other Income/Expense					
Other Income					
7000 · Transfer from General Fund	600,000.00	500,000.00	0.00	700,000.00	16.67%
Total Other Income	<u>600,000.00</u>	<u>500,000.00</u>	<u>0.00</u>	<u>700,000.00</u>	16.67%
Ordinary Income/Expense					
Expense					
5200 · Capital Expenditures					
5208 - Roof					
5209 · Capital Acquisition-Spec Reser					
5210 - Building					
5210.10 Concrete, Masonry & Paving	100,000.00	0.00	14,405.00	242,750.00	142.75%
5210.20 Elevators	0.00	0.00	0.00	0.00	0.00%
5210.30 Doors & Windows	8,419.00	6,768.00	0.00	0.00	-100.00%
5210.40 Electrical	277,546.00	0.00	6,118.50	100,000.00	-63.97%
5210.50 Finishes	94,949.00	30,000.05	22,050.00	0.00	-100.00%
5210.60 Fire Protection & Security	0.00	0.00	0.00	0.00	0.00%
5210.70 HVAC	209,782.00	192,898.44	86,143.00	90,000.00	-57.10%
5210.80 Plumbing	0.00	0.00	0.00	0.00	0.00%
5210.90 Misc	55,269.00	0.00	130,732.60	0.00	-100.00%
Total 5200 · Capital Expenditures	<u>745,965.00</u>	<u>229,666.49</u>	<u>259,449.10</u>	<u>432,750.00</u>	-41.99%
Net Income	<u>(145,965.00)</u>	<u>270,333.51</u>	<u>(259,449.10)</u>	<u>267,250.00</u>	-283.09%
ANTICIPATED FUND BALANCE END OF FY				2,140,083.01	

Note: \$600,000 transfer to Special Reserve will be made 6/30/2020

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