



**Minutes**

**1. Call to order**

Committee Chairperson Tracy Boland called the meeting to order at 9:01 a.m.

**2. Roll call**

Upon roll call, Trustees Boland, Singh, and Snyder were physically present.

**3. Introduction of visitors**

None.

**4. Closed session for the purpose of the review of closed session minutes in compliance with 5 ILCS 120/2(c)(21)**

There being no visitors present, review proceeded without going into closed session. The Committee found minutes for closed sessions to be in order for the following and recommends their release for publication:

- A. Special Board Meeting 04/07/2020.
- B. Regular Board Meeting 06/16/2020.

**5. Review of open session minutes**

The Committee reviewed open session minutes for meetings of the full Board for the 2019-2020 fiscal year. Findings:

- A. For all meetings, attachments were missing from the binder for documents relating to votes by the Board.
- B. Mismatches were noted between agenda and minutes for the following meetings:
  - i. Special Board Meeting 09/11/2019.
  - ii. Regular Board Meeting 09/17/2019.
  - iii. Regular Board Meeting 01/21/2020.
  - iv. Regular Board Meeting 04/21/2020.
- C. Minutes for the following regular Board meeting were not ready for review and will be provided in the packet for the regular Board meeting of 08/18/2020:
  - i. Regular Board Meeting 06/16/2020

The Committee reviewed open session minutes for meetings of Committees of the Board for the 2019-2020 fiscal year. Findings:

- D. Mismatches were noted between agenda and minutes for the following Committee meetings:

- i. Building Renovation Committee 09/30/2019.
  - ii. Building Renovation Committee 10/03/2019.
  - iii. Finance Committee 10/28/2019.
  - iv. Committee to Review Closed Session Minutes 02/07/2020.
- E. Minutes for the following Committee meetings were not ready for review and will be provided in the packet for the regular Board meeting of 08/18/2020:
- i. Director Evaluation Committee 12/12/2019.
  - ii. Committee to Review Contents of Lockbox 02/29/2020.
  - iii. Finance Committee 04/21/2020.

**6. Audit of closed session recordings**

The Committee reviewed lockbox inventory for any closed session audio recordings prior to 02-07-2019, since these are 18 months old or more. Findings:

- A. The recording of 01/09/2019 may be destroyed.

**7. Other business**

None.

**8. Adjournment**

Trustee Boland adjourned the meeting at 10:16 a.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by Hal Snyder



**Minutes**

**1. Call to order**

President Vanderhoek called the meeting to order at 7:08 p.m. Secretary Boland was present by video conference.

**2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff were present by video conference. Trustee Jefferson was absent.

**3. Approval of agenda**

Trustee Snyder recommended removing from the agenda Item 8.b. Request for hearing from R. Benton, and changing the date to November 3, 2020, in Item 8.d. Polling place for November 2, 2020. Trustee Snyder moved, seconded by Trustee Brauer, approval of the agenda as amended.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson **Motion carried.**

**4. Introduction of visitors**

Also in attendance by video conference were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Finance Manager Beth Schwarz, Human Resources (HR) Manager Mary Schaeffer, Popular Materials Department (PMD) Manager Kathy Burns, Facilities Manager Gregg Szczesny, HR Associate Karla Nora, Equity, Diversity and Inclusivity (EDI) Committee representative Emilie Cheng, Friends representative Meg Cipar, Dan Eallonardo from Independent Construction Services, and League of Women Voters representative Ann Kennedy.

**5. Public comment**

None.

## 6. Liaison reports

### a. Friends of the Palatine Library

Friends representative Meg Cipar reported that a few Board members are periodically coming into the Library to volunteer. The Friends have not decided as to when they will start accepting book donations. They do not anticipate having any book sales this year.

### b. Palatine Public Library District Foundation

Executive Director Dilger reported that the Foundation had a very successful StoryWalk opening. The Foundation is focusing on renovation fundraising by preparing flyers to promote various spaces in the Library renovation for naming rights. The next meeting is August 20, 2020, at 9:00 am by video conference.

### c. RAILS

Trustee Brauer advised that there was no RAILS Trustee information to report.

## 7. Unfinished business

### a. Bond sale

Executive Director Dilger reviewed the results of the bond sale and advised that the Library expects to receive the proceeds of six million dollars on August 20, 2020. The Library received a very favorable rate of 1.613178%. There is a new debt service schedule with principal payments always due on December 1 and interest payments due on June 1 which helps with budgeting.

### b. Renovation project update

Executive Director Dilger advised that there are two mandatory pre-bid meetings on August 19, 2020, and a total of 50 people are registered for it. The registrants are general contractors and some sub-contractors (i.e. electrical, plumbing, movers, and furniture). The meetings will be recorded and put on our website to ensure that all are provided equal information.

Dan Eallonardo, from Independent Construction Services, advised that the bid documents were available August 10, 2020. There are 40 general contractors who have pulled plans. Bids will be due to the Library on September 3, 2020. The Library is bidding three jobs: construction, moving, and furniture. Bids will be opened and read on September 3, 2020. After bid opening, Engberg Anderson will compile a bid tabulation and review to ensure all bid requirements are met. Dan and Engberg

Anderson will do a scope and qualification review. They will then make a recommendation to the Board at the September 15, 2020, regular Board meeting. When the bid is approved, permits will be obtained, and construction will start in October.

Executive Director Dilger discussed the eligibility letter the Library received for a grant of two million dollars from the Illinois State Library. She advised that the Library renovation must meet five different requirements and the Library must set up a separate bank account in order to receive the grant funds.

Executive Director Dilger advised that she and Dan Eallonardo met with the Facilities Manager at Hoffman Estates Park District in July regarding the park district's renovation grant and how it will affect the North Hoffman Branch renovation. The park district advised that their grant provides for a build out/finished space for the Library branch with lighting, HVAC and flooring with a possibility for a first floor location. Furniture, fixtures, and optional windows will need to be provided by the Library.

## **8. New business**

### **a. Parking garage condition assessment**

Dan Eallonardo advised that the Library received a proposal from a general contractor to repair the parking garage which outlined \$300,000 in repairs. Due to the amount of recommended repairs, the Library chose Walker Consultants to do a complete evaluation of the entire parking garage to determine if the repairs were warranted. Walker Consultants' assessment came to a potential \$700,000 in repair costs. The report results were reviewed with Trustees. The Facilities Manager provided comments on the hazards and failures which have been observed and reviewed photos of these in the report. The next steps are to put bid documents together and go out for bid.

### **b. Statement on equity, diversity and inclusion**

Trustee Westhoff advised that the Library's Equity, Diversity, and Inclusion (EDI) Committee prepared a statement to be issued by the Library in response to recent race relations incidents this year. Human Resources Manager Mary Schaeffer read the proposed statement. Trustee Brauer recommended in the second line that the word systematic be changed to systemic. Trustees thanked the EDI Committee for their work on this statement and Executive Director Dilger recognized Library staff Tracie Padal, Carly Thompson, and Emilie Cheng for their work on the statement.

Trustee Boland moved, seconded by Trustee Singh, approval of the statement on equity, diversity and inclusion as amended.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

c. Polling place November 3, 2020

Trustee Snyder recommended to close the Library on election day to protect the health and safety of patrons and voters. The Library hosts three precincts and space will be limited with renovation construction at that time.

Trustee Snyder moved, seconded by Trustee Boland, to close the Library on November 3, 2020, in order to provide a safe polling place for the general election.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

d. Budget and appropriations draft 2020-2021

Executive Director Dilger highlighted the changes in the Budget and Appropriations document. Liability Insurance, Bond Fund, Capitol Project Fund, and Corporate Fund were reviewed. This report will be on file at the Library for public inspection and will be presented at the Public Hearing prior to the regular Board meeting in September.

e. Action on closed session minutes and verbatim recordings

The Committee to review Open and Closed Session Minutes met on August 7, 2020, and reviewed all of the open and closed session minutes.

Trustee Boland moved, seconded by Trustee Snyder, that the minutes of the following closed meetings of the Board of Library Trustees be approved as presented:

Special Board Meeting of April 7, 2020  
Regular Board Meeting of June 16, 2020

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.

Absent: Jefferson **Motion carried**

Trustee Boland moved, seconded by Trustee Snyder, that the following sets of approved closed session minutes no longer contain any portions thereof that require confidential treatment and shall be made available for public inspection:

Special Board Meeting of April 7, 2020  
Regular Board Meeting of June 16, 2020

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson **Motion carried**

Trustee Boland moved, seconded by Trustee Singh, that the Board Secretary promptly destroy each of the following verbatim audio recordings of closed session meetings because the audio recordings have been retained by the District for no less than 18 months after completion of the meetings recorded and the minutes of such closed session meetings have been approved and are available for public inspection.

Regular Board Meeting of January 9, 2019

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson **Motion carried**

f. Policy review and approval

- i. Policy 2–Library Cards and Accounts
- ii. Appendix 2A-Rules and Restrictions
- iii. Appendix 2B-Fines and Fees
- iv. Appendix 2C-Schedule of Loan Periods
- v. Appendix 3A-Hours of Operations
- vi. Appendix 3B-Statement of Professional Ethics
- vii. Appendix 3C-Library Bill of Rights

Trustee Brauer explained that most changes had to do with the switch over to the Cooperative Computer Services (CCS) consortium. Trustee Brauer moved, seconded by Trustee Westhoff, approval of changes to Policy 2-Library Cards and Accounts, Appendix 2A-Rules and Restrictions, Appendix 2B-Fines and Fees, Appendix 2C-Schedule of Loan Periods, Appendix 3A-Hours of Operations, Appendix 3B-Statement

of Professional Ethics, and Appendix 3C-Library Bill of Rights as presented, effective September 1, 2020.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

g. Certification of the Illinois Public Library Annual Report to the State Library

Trustee Singh moved, seconded by Trustee Snyder, that the Illinois Public Library Annual Report (IPLAR) be approved and submitted to the State Library as presented.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

h. Approval of trustee attendance at ILA Virtual Conference on October 20-22, 2020 in the amount of \$100 per person

The registration deadline for the conference is September 21, 2020. Trustees Brauer, Vanderhoek and Snyder were interested in attending the conference.

Trustee Brauer moved, seconded by Trustee Snyder, approval of trustees attendance at ILA Virtual Conference on October 20-22, 2020 in the amount of \$100 per person.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

i. Approval of Resolution of 2021-01 Resolution to Establish a Construction Account

Trustee Boland moved, seconded by Trustee Snyder, approval Resolution 2021-01 Resolution to Establish a Construction Account.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff



Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

**9. President's report**

- a. Review of Library Board Advocacy Activities

None.

**10. Director's report**

- a. Strategic plan update

Executive Director Dilger reviewed the Director's Report and Strategic Plan and advised that FY20 numbers were down due to the Library closing from March 14-June 30.

**11. Committee reports**

- a. Committee to Review Open and Closed Session Minutes

Trustee Boland advised that this Committee met on August 7, 2020. Trustee Boland moved, seconded by Trustee Brauer, that the October 28, 2019 Finance Committee minutes be amended to show the correct date of October 28, 2019.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Jefferson **Motion carried**

- b. Board Development Committee

No report.

- c. Building Renovation Committee

Trustee Vanderhoek announced that the renovation bid opening is September 3, 2020, at 2:00 p.m. in the Library's Board Room.

- d. Director's Review Committee

No report.

- e. Finance Committee

The committee met on August 10, 2020, and reviewed the budget for the public hearing in September.

f. Lock Box Committee

Trustee Boland advised that the lockbox inventory was updated and they need to add an updated inventory list.

g. Policy Committee

The next committee meeting is scheduled for September 3, 2020, at 9:00 am. They will review Policy 3-Library Operations, Policy 8-Community Relations, and Appendix 8A-Guidelines for Display Cases and Art Exhibits.

**12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.**

- a. Approval of minutes: Director's Evaluation committee meeting of December 12, 2019, Committee to Review Contents of Lockbox meeting of February 29, 2020, Finance Committee meeting of April 21, 2020, regular meeting of June 16, 2020 (corrected), regular meeting of July 21, 2020, and Policy Committee meeting of August 6, 2020, and Finance Committee meeting of August 10, 2020
- b. Financial report and approval of Warrant 2021-02 in the amount of \$482,897.94
- c. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)

Trustee Snyder, moved, seconded by Trustee Brauer, approval of the Consent Agenda as presented.

Roll call vote:

- Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff
- Nays: None.
- Abstain: None.
- Absent: Jefferson **Motion carried.**

**13. Correspondence**

Trustees received cards from the Teen Advisory Board in recognition of Library Worker’s Day, correspondence from a community member on a number of topics, and the Illinois State Library Public Library Construction Act grant eligibility letter.

**14. Adjournment**

President Vanderhoek adjourned the meeting at 8:46 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Andrea Vanderhoek, President

\_\_\_\_\_  
Tracy Boland, Secretary

DRAFT



**Minutes**

**1. Call to order**

Committee Chairperson Debby Brauer called the meeting to order at 9:00 a.m.

**2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, and Emilie Cheng attended.

**4. Public Comment**

None.

**5. Review and discussion of policies and appendices**

The committee discussed Policy 3—Library Operations, Appendix 3D—Code of Conduct, and Policy 8—Community Relations.

**6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

The committee plans to review Policy 4—Library Administration, Appendix 4A—The Role of the Board of Library Trustees, Appendix 4B—The Role of the Trustee, Appendix 4C—United for Libraries Public Library Trustee Ethics Statement, Appendix 4D—The Role of the Executive Director, and Policy 5—Financial Management in October.

**7. Other business**

The committee discussed logistics for the Building Renovation Committee meeting that afternoon, and Trustee Brauer asked for an update on quarantine procedures for returned materials.

**8. Date for next meeting**

The next meeting will be October 1, 2020, at 9 a.m.

**9. Adjournment**

Trustee Brauer adjourned the meeting at 10:30 a.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by Debby Brauer



**Minutes**

**1. Call to order**

Trustee Debby Brauer called the meeting to order at 2:02 p.m.

**2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

**3. Bid packet opening (Engberg Anderson)**

Sealed bids for the Main Library renovation project were opened, read, and recorded. Bid tabulations are attached to these minutes.

**4. Other business**

None.

**5. Date for next meeting**

There is no subsequent committee meeting scheduled at this time.

**6. Adjournment**

Trustee Brauer adjourned the meeting at 2:55 p.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by Debby Brauer

# Bid Tabulation Sheet

Palatine Public Library

EA Project No 193045

Bid Opening Date

9/3/2020

## BID PACKAGE 1: INTERIOR RENOVATION

BASE BID	ALTERNATE BIDS						Addendum Acknowledged	Bond Included	Signature	Pre-Bid Attendance
	1	2A	2B	3	4	5				
	North Entry	Snowmelt Tubing	Snowment System	Lobby Finishes	South Hole	Technology				
<b>Bidder 1:</b> Master Design Build										
\$ 3,348,572.00	\$ 224,647.00	\$ 16,720.00	\$ 111,595.00	\$ 67,199.00	\$ 41,257.00	\$ (6,850.00)	X	X	X	X
<b>Bidder 2:</b> Tandem										
\$ 3,310,000.00	\$ 210,000.00	\$ 36,000.00	\$ 115,600.00	\$ 65,843.00	\$ 33,392.00	\$ 20,000.00	X	X	X	X
<b>Bidder 3:</b> RL Sohol										
\$ 3,484,000.00	\$ 217,000.00	\$ 23,000.00	\$ 127,000.00	\$ 30,000.00	\$ 48,000.00	\$ 9,000.00	X	X	X	X
<b>Bidder 4:</b> Kandu										
\$ 3,776,000.00	\$ 247,000.00	\$ 47,000.00	\$ 147,000.00	\$ 27,000.00	\$ 37,000.00	\$ 11,000.00	X	X	X	X
<b>Bidder 5:</b> Henry Bros										
\$ 3,495,000.00	\$ 227,000.00	\$ 17,000.00	\$ 91,000.00	\$ 78,000.00	\$ 45,000.00	\$ 9,000.00	X	X	X	X
<b>Bidder 6:</b> IHC										
\$ 3,610,000.00	\$ 200,000.00	\$ 14,000.00	\$ 90,000.00	\$ 78,000.00	\$ 40,000.00	\$ 9,000.00	X	X	X	X

# Bid Tabulation Sheet

Palatine Public Library

EA Project No 193045

Bid Opening Date

9/3/2020

## BID PACKAGE 1: INTERIOR RENOVATION

BASE BID	ALTERNATE BIDS						Addendum Acknowledged	Bond Included	Signature	Pre-Bid Attendance
	1	2A	2B	3	4	5				
	North Entry	Snowmelt Tubing	Snowment System	Lobby Finishes	South Hole	Technology				
<b>Bidder 7:</b> LoDestro										
\$ 2,990,000.00	\$ 278,879.00	\$ 15,640.00	\$ 149,626.00	\$ 160,833.00	\$ 45,867.00	\$ 178,820.00	X	X	X	**
<b>Bidder 8:</b> Path										
\$ 3,484,000.00	\$ 198,000.00	\$ 35,000.00	\$ 95,000.00	\$ 68,000.00	\$ 36,000.00	\$ 16,000.00	X	X	X	X
<b>Bidder 9:</b> Stuckey Construction										
\$ 3,454,000.00	\$ 228,000.00	\$ 22,000.00	\$ 113,000.00	\$ 80,000.00	\$ 51,000.00	\$ 10,000.00	X	X	X	X
<b>Bidder 10:</b> FH Paschen										
\$ 3,216,000.00	\$ 286,000.00	\$ 14,500.00	\$ 96,200.00	\$ 71,000.00	\$ 43,700.00	\$ 9,250.00	X	X	X	X
<b>Bidder 11:</b> Troop Contracting										
\$ 3,549,800.00	\$ 259,200.00	\$ 29,800.00	\$ 92,600.00	\$ 83,400.00	\$ 81,000.00	\$ 8,900.00	X	X	X	X
<b>Bidder 12:</b> Pacific Construction Services*										
\$ 3,222,463.00	\$ 450,000.00	\$ 150,000.00	\$ 75,000.00	\$ 40,000.00	\$ 50,000.00	\$ 20,000.00	X	X	X	X



# Bid Tabulation Sheet

Palatine Public Library

EA Project No 193045

Bid Opening Date

9/3/2020

## BID PACKAGE 1: INTERIOR RENOVATION

BASE BID	ALTERNATE BIDS						Addendum Acknowledged	Bond Included	Signature	Pre-Bid Attendance
	1	2A	2B	3	4	5				
	North Entry	Snowmelt Tubing	Snowment System	Lobby Finishes	South Hole	Technology				
<b>Bidder 13:</b>	Boller Construction									
\$ 4,246,000.00	\$ 256,000.00	\$ 13,000.00	\$ 140,000.00	\$ 114,000.00	\$ 33,000.00	\$ 35,000.00	X	X	X	X
<b>Bidder 14:</b>	Madison									
\$ 3,337,037.00	\$ 278,347.00	\$ 18,546.00	\$ 144,747.00	\$ 63,814.00	\$ 44,777.00	\$ -	X	X	X	X
<b>Bidder 15:</b>	RC Wegman									
\$ 3,643,000.00	\$ 212,000.00	\$ 21,000.00	\$ 108,000.00	\$ 66,000.00	\$ 32,000.00	\$ 9,000.00	X	X	X	X
<b>Bidder 16:</b>	Bulley & Andrews									
\$ 3,582,657.00	\$ 209,283.00	\$ 13,342.00	\$ 122,709.00	\$ 67,962.00	\$ 49,330.00	\$ 14,463.00	X	X	X	X
<b>Bidder 17:</b>	Osman Construction									
\$ 3,562,800.00	\$ 222,500.00	\$ 13,000.00	\$ 129,700.00	\$ 53,600.00	\$ 26,900.00	\$ 12,700.00	X	X	X	X

# Bid Tabulation Sheet

Palatine Public Library

EA Project No 193045

## BID PACKAGE 2: MOVING

		Addendum Acknowledged	Bond Included	Signature
BASE BID				
<b>Bidder 1:</b>	Iron Mountain			
\$	183,332.00	x	x	x
<b>Bidder 2:</b>	Midwest			
\$	334,980.00	x	x	x
<b>Bidder 3:</b>	Armstrong			
\$	160,556.00	x	-	x
<b>Bidder 4:</b>	Hallett			
\$	205,000.00	x	x	x
<b>Bidder 5:</b>	Hollander			
\$	216,865.00	x	x	x

# Bid Tabulation Sheet

Palatine Public Library

EA Project No 193045

Bid Opening Date 9/3/2020

## BID PACKAGE 3: FURNITURE

CONTRACTS							Addendum Acknowledged	Bond Included	Signature
1 General Furnishings	2 Flip-Top Tables	3 Tables	4 Seating	5 Library Casegoods	6 Bookstacks & Endpanels				
<b>Bidder 1:</b> Office Revolution									
	\$ 227,654.48	NB	\$ 33,730.79	\$ 69,467.43	NB	NB	x	x	x
<b>Bidder 2:</b> Frank Cooney									
	NB	NB	\$ 39,541.50	NB	NB	NB	x	x	x
<b>Bidder 3:</b> IFB									
	\$ 224,659.52	NB	\$ 34,533.01	NB	NB	NB	x*	x	x
<b>Bidder 4:</b> Thomas Interiors									
	\$ 224,828.09	\$ 6,342.00	\$ 27,339.00	\$ 60,087.00	NB	NB	x	x	x
<b>Bidder 5:</b> Henrickson									
	\$ 229,381.01	NB	\$ 34,868.33	NB	NB	NB	x	x	x
<b>Bidder 6:</b> Interior Investments									
	\$ 226,117.80	NB	\$ 35,909.29	NB	NB	NB	x	x	x
<b>Bidder 7:</b> LFI									
	NB	NB	NB	NB	\$ 178,643.00	\$ 332,785.00	x	x	x

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**

July through August 2020  
17% of Budget Year Complete

	July - Aug 2020	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	3,769,106.57	7,761,538.00	48.56%	39.30%
4001 · Tax Levy - TIF	0.00	60,330.00	0.0%	0.00%
4010 · Replacement Tax	17,030.41	29,623.00	57.49%	89.50%
4100 · Interest Income	2,771.22	20,000.00	13.86%	78.90%
4200 · Other Fees and Income				
4201 · Fines	2,578.97	2,500.00	103.16%	19.70%
4203 · Lost/Replacement Fees	705.06	9,158.00	7.7%	11.80%
4204 · Book Recovery Serv/Collections	210.49	9,918.00	2.12%	13.10%
4210 · Copier Income	567.16	8,750.00	6.48%	16.80%
4211 · Printing/Fax Income	1,059.63	15,000.00	7.06%	18.80%
4212 · Vending Machines	0.00	1,750.00	0.0%	14.90%
4222 · Meeting Room Fees	-120.00	6,750.00	-1.78%	12.00%
4223 · Interlibrary Loan Fees	10.00	106.00	9.43%	0.00%
4224 · Non-Resident Fees	1,586.10	10,293.00	15.41%	8.90%
4231 · Per Capita Grant	0.00	111,229.00	0.0%	0.00%
4232 · Gifts/Donations	0.00	28,160.00	0.0%	12.70%
4233 · Other Grants	40,565.00	40,525.00	100.1%	3.40%
4241 · Misc-General	0.00	1,500.00	0.0%	0.00%
4257 · Used Materials Income	0.00	7,083.00	0.0%	0.00%
4261 · Sale of Equipment	18.00	4,892.00	0.37%	25.40%
<b>Total 4200 · Other Fees and Income</b>	<u>47,180.41</u>	<u>257,614.00</u>	<u>18.31%</u>	<u>8.20%</u>
<b>Total Income</b>	<u>3,836,088.61</u>	<u>8,129,105.00</u>	<u>47.19%</u>	<u>38.00%</u>
<b>Gross Profit</b>	3,836,088.61	8,129,105.00	47.19%	38.00%
<b>Expense</b>				
5100 · Materials				
5101 · Print Materials	46,605.95	324,650.00	14.36%	21.20%
5104 · Databases	166,328.33	236,454.00	70.34%	75.60%
5105 · Nonprint Materials	16,085.03	186,505.00	8.62%	13.00%
5107 · Electronic Materials	29,955.66	171,000.00	17.52%	21.80%
<b>Total 5100 · Materials</b>	<u>258,974.97</u>	<u>918,609.00</u>	<u>28.19%</u>	<u>31.50%</u>
5200 · Capital Expenditures				
5205 · Furniture	0.00	20,000.00	0.0%	17.40%
5207 · Computers/Technology	1,405.58	256,347.00	0.55%	5.20%
<b>Total 5200 · Capital Expenditures</b>	<u>1,405.58</u>	<u>276,347.00</u>	<u>0.51%</u>	<u>7.30%</u>
5300 · Payroll Expenses				
5310 · Gross Salaries	506,541.73	3,318,704.00	15.26%	17.10%
5313 · Health & Life Insurance	42,036.63	276,373.00	15.21%	14.80%
5314 · HSA Employer Contribution	2,137.50	4,838.00	44.18%	0.00%
5315 · HSA Employee Contribution	120.00			0.00%
5328 · Misc. Fringe Benefits	367.75	19,624.00	1.87%	33.40%
<b>Total 5300 · Payroll Expenses</b>	<u>551,203.61</u>	<u>3,619,539.00</u>	<u>15.23%</u>	<u>16.90%</u>
5400 · Utilities				

**Palatine Public Library District  
CORPORATE- FUND #10 Budget vs. Actual**

**July through August 2020  
17% of Budget Yearly Complete**

	2020	Budget	% of Budget	% of Budget Last YTD
5421 · Gas	555.53	28,633.00	1.94%	1.40%
5422 · Electricity	30,343.80	188,476.00	16.1%	15.90%
5423 · Water	1,568.36	9,296.00	16.87%	14.40%
<b>Total 5400 · Utilities</b>	<b>32,467.69</b>	<b>226,405.00</b>	<b>14.34%</b>	<b>14.20%</b>
<b>5600 · Contracts</b>				
5651 · Copier & Printer Maintenance	5,552.86	29,074.00	19.1%	18.30%
5653 · Technology Support	8,764.50	95,811.00	9.15%	40.20%
5654 · Postage Machine	0.00	1,891.00	0.0%	8.30%
5655 · LAN Management	14,462.00	83,412.00	17.34%	18.80%
5656 · Integrated Library Systems	31,228.32	117,036.00	26.68%	47.20%
5657 · Internet Service	3,899.91	23,407.00	16.66%	16.10%
5658 · Bibliographic Support	406.68	2,118.00	19.2%	102.60%
5659 · Book Recovery Service	0.00	4,404.00	0.0%	9.20%
5660 · Accounting/Payroll/Bank Fees	1,558.97	12,268.00	12.71%	13.50%
5661 · Leases(Office Park)	0.00	2,638.00	0.0%	47.60%
5663 · Consultants	1,820.00	29,600.00	6.15%	0.00%
5666 · Leases(Branches)	1,180.00	37,080.00	3.18%	18.30%
5667 · Telephone Lease	3,643.92	21,342.00	17.07%	29.60%
<b>Total 5600 · Contracts</b>	<b>72,517.16</b>	<b>460,081.00</b>	<b>15.76%</b>	<b>30.50%</b>
<b>5700 · Supplies</b>				
5771 · Human Resources Supplies	111.91	1,500.00	7.46%	2.20%
5772 · Art & Printing Supplies	2,542.68	11,000.00	23.12%	28.00%
5773 · Copier & Printer Supplies	0.00	3,500.00	0.0%	7.70%
<b>5774 · Library Services Supplies</b>				
5774.50 · TS Collection Supplies	2,967.49	20,000.00	14.84%	7.80%
5774.90 · General Service Supplies	7,821.76	29,000.00	26.97%	17.40%
<b>Total 5774 · Library Services Supplies</b>	<b>10,789.25</b>	<b>49,000.00</b>	<b>22.02%</b>	<b>12.20%</b>
<b>5776 · Program Supplies</b>				
5776.10 · Program Supplies - PMD	203.80	6,500.00	3.14%	13.80%
5776.20 · Program Supplies - ISD	2,048.61	7,500.00	27.32%	21.80%
5776.30 · Program Supplies - Tech	0.00	1,000.00	0.0%	0.00%
<b>Total 5776 · Program Supplies</b>	<b>2,252.41</b>	<b>15,000.00</b>	<b>15.02%</b>	<b>16.50%</b>
<b>Total 5700 · Supplies</b>	<b>15,696.25</b>	<b>80,000.00</b>	<b>19.62%</b>	<b>15.10%</b>
<b>5800 · Operating - Other</b>				
5810 · Interlibrary Loan/Recip Borrow	0.00	6,726.00	0.0%	0.00%
5811 · Telephone	543.82	3,088.00	17.61%	22.30%
5812 · Postage	506.85	1,835.00	27.62%	0.30%
<b>5813 · Cultural/Educational Programs</b>				
5813.10 · Cultural/Ed Programs - PMD	650.00	12,000.00	5.42%	14.70%
5813.20 · Cultural/Ed Programs - ISD	2,205.00	19,800.00	11.14%	13.80%
5813.30 · Cultural/Ed Programs - Tech	200.00	3,600.00	5.56%	12.00%
<b>Total 5813 · Cultural/Educational Programs</b>	<b>3,055.00</b>	<b>35,400.00</b>	<b>8.63%</b>	<b>13.60%</b>
5814 · Inservice & Training/Mileage	9,454.49	32,137.00	29.42%	23.50%
5815 · Memberships	2,002.50	11,736.00	17.06%	22.20%

**Palatine Public Library District  
CORPORATE- FUND #10 Budget vs. Actual**

**July through August 2020  
17% of Budget Year Complete**

	<u>2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
5816 · Community Information	787.00	14,000.00	5.62%	41.30%
5817 · Legal	2,103.00	6,350.00	33.12%	4.00%
5819 · Want Ads/Legal Notices	367.20	872.00	42.11%	2.60%
5820 · Gifts/Donations	2,840.00	10,000.00	28.4%	29.80%
5823 · POC Shared Administrative Costs	10,000.00	10,000.00	100.0%	100.00%
5827 · Sales Tax	165.00	1,200.00	13.75%	0.00%
<b>Total 5800 · Operating - Other</b>	<u>31,824.86</u>	<u>133,344.00</u>	<u>23.87%</u>	<u>25.30%</u>
<b>5900 · Auxilliary</b>				.
5913 · Newsletter/Communication	13,434.00	68,000.00	19.76%	24.70%
5914 · Volunteer Programs	0.00	3,000.00	0.0%	0.00%
<b>Total 5900 · Auxilliary</b>	<u>13,434.00</u>	<u>71,000.00</u>	<u>18.92%</u>	<u>23.60%</u>
<b>Total Expense</b>	<u>977,524.12</u>	<u>5,785,325.00</u>	<u>16.9%</u>	<u>20.30%</u>
<b>Net Ordinary Income</b>	<u>2,858,564.49</u>	<u>2,343,780.00</u>	<u>121.96%</u>	<u>141.10%</u>
<b>Net Income</b>	<u>2,858,564.49</u>	<u>2,343,780.00</u>	<u>121.96%</u>	<u>141.10%</u>

**Palatine Public Library District**  
**AUDIT FUND #20 Budget vs. Actual**

July through August 2020  
 17% of Budget Year Complete

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	8,734.86	500.00	1,746.97%	95.20%
<b>Total Income</b>	<u>8,734.86</u>	<u>500.00</u>	<u>1,746.97%</u>	<u>95.20%</u>
<b>Gross Profit</b>	8,734.86	500.00	1,746.97%	95.20%
<b>Expense</b>				
5600 · Contracts				
5662 · Audit Fund Expenses	4,400.00	5,400.00	81.48%	61.50%
<b>Total 5600 · Contracts</b>	<u>4,400.00</u>	<u>5,400.00</u>	<u>81.48%</u>	<u>61.50%</u>
<b>Total Expense</b>	<u>4,400.00</u>	<u>5,400.00</u>	<u>81.48%</u>	<u>61.50%</u>
<b>Net Ordinary Income</b>	<u>4,334.86</u>	<u>-4,900.00</u>	<u>-88.47%</u>	<u>254.10%</u>
<b>Net Income</b>	<u><u>4,334.86</u></u>	<u><u>-4,900.00</u></u>	<u><u>-88.47%</u></u>	<u><u>254.10%</u></u>

**Palatine Public Library District**  
**BUILDING- FUND #30 Budget vs. Actual**  
**July through August 2020**  
**17% of Budget Year Complete**

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	151,987.01	236,342.00	64.31%	46.30%
<b>Total Income</b>	<u>151,987.01</u>	<u>236,342.00</u>	<u>64.31%</u>	<u>46.30%</u>
<b>Gross Profit</b>	151,987.01	236,342.00	64.31%	46.30%
<b>Expense</b>				
<b>5500 · Maintenance</b>				
<b>5531 · Cleaning Service</b>	13,072.00	100,000.00	13.07%	12.50%
<b>5532 · Equipment Repair</b>	0.00	500.00	0.0%	0.00%
<b>5533 · Trash</b>	227.00	4,000.00	5.68%	6.30%
<b>5534 · Landscaping and Lawn Service</b>	1,353.00	12,636.00	10.71%	28.30%
<b>5535 · Fire and Security</b>	2,908.00	11,000.00	26.44%	21.50%
<b>5536 · Elevator</b>	398.00	9,000.00	4.42%	0.00%
<b>5537 · Building Maintenance</b>	479.40	25,000.00	1.92%	6.70%
<b>5538 · Snow Removal</b>	0.00	10,000.00	0.0%	0.00%
<b>5539 · HVAC</b>	3,751.56	55,000.00	6.82%	6.70%
<b>5540 · Parking Areas</b>	3,800.00	10,000.00	38.0%	0.00%
<b>5541 · Van Maintenance</b>	30.00	500.00	6.0%	11.00%
<b>5544 · Roof Maintenance</b>	667.00	4,500.00	14.82%	0.00%
<b>5545 · Van Fuel</b>	126.30	1,300.00	9.72%	18.00%
<b>Total 5500 · Maintenance</b>	<u>26,812.26</u>	<u>243,436.00</u>	<u>11.01%</u>	<u>10.00%</u>
<b>5700 · Supplies</b>				
<b>5775 · Maintenance Supplies</b>	4,906.24	35,000.00	14.02%	14.30%
<b>Total 5700 · Supplies</b>	<u>4,906.24</u>	<u>35,000.00</u>	<u>14.02%</u>	<u>14.30%</u>
<b>Total Expense</b>	<u>31,718.50</u>	<u>278,436.00</u>	<u>11.39%</u>	<u>10.60%</u>
<b>Net Ordinary Income</b>	<u>120,268.51</u>	<u>-42,094.00</u>	<u>-285.71%</u>	<u>-144.10%</u>
<b>Net Income</b>	<u>120,268.51</u>	<u>-42,094.00</u>	<u>-285.71%</u>	<u>-144.10%</u>



**Palatine Public Library District  
IMRF FUND #40 Budget vs. Actual**

**July through August 2020  
17% of Budget Year Complete**

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	231,474.43	359,432.00	64.4%	50.20%
<b>Total Income</b>	<u>231,474.43</u>	<u>359,432.00</u>	<u>64.4%</u>	<u>50.20%</u>
<b>Gross Profit</b>	231,474.43	359,432.00	64.4%	50.20%
<b>Expense</b>				
<b>5300 · Payroll Expenses</b>				
<b>5311 · IMRF Fund Expense</b>	66,576.89	416,661.08	15.98%	15.20%
<b>Total 5300 · Payroll Expenses</b>	<u>66,576.89</u>	<u>416,661.08</u>	<u>15.98%</u>	<u>15.20%</u>
<b>Total Expense</b>	<u>66,576.89</u>	<u>416,661.08</u>	<u>15.98%</u>	<u>15.20%</u>
<b>Net Ordinary Income</b>	<u>164,897.54</u>	<u>-57,229.08</u>	<u>-288.14%</u>	<u>-138.80%</u>
<b>Net Income</b>	<u><u>164,897.54</u></u>	<u><u>-57,229.08</u></u>	<u><u>-288.14%</u></u>	<u><u>-138.80%</u></u>

**Palatine Public Library District**  
**SOCIAL SECURITY FUND #50 Budget vs. Actual**

July through August 2020  
 17% of Budget Year Complete

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	182,122.35	283,115.00	64.33%	54.40%
<b>Total Income</b>	<u>182,122.35</u>	<u>283,115.00</u>	<u>64.33%</u>	<u>54.40%</u>
<b>Gross Profit</b>	182,122.35	283,115.00	64.33%	54.40%
<b>Expense</b>				
5300 · Payroll Expenses				
5312 · Social Security Fund Exp	37,445.57	252,623.20	14.82%	16.60%
<b>Total 5300 · Payroll Expenses</b>	<u>37,445.57</u>	<u>252,623.20</u>	<u>14.82%</u>	<u>16.60%</u>
<b>Total Expense</b>	<u>37,445.57</u>	<u>252,623.20</u>	<u>14.82%</u>	<u>16.60%</u>
<b>Net Ordinary Income</b>	<u>144,676.78</u>	<u>30,491.80</u>	<u>474.48%</u>	<u>-277.20%</u>
<b>Net Income</b>	<u><u>144,676.78</u></u>	<u><u>30,491.80</u></u>	<u><u>474.48%</u></u>	<u><u>-277.20%</u></u>

**Palatine Public Library District**  
**TORT IMMUNITY FUND #60 Budget vs. Actual**  
**June 30 through August 31, 2020**  
**17% of Budget Year Complete**

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	24,020.95	44,361.00	54.15%	43.90%
<b>Total Income</b>	<u>24,020.95</u>	<u>44,361.00</u>	<u>54.15%</u>	<u>43.90%</u>
<b>Gross Profit</b>	24,020.95	44,361.00	54.15%	43.90%
<b>Expense</b>				
5800 · Operating - Other				
5801 · Library Insurance Package	0.00	3,162.50	0.0%	0.00%
5802 · Public Liability Insurance	0.00	91,727.99	0.0%	0.00%
<b>Total 5800 · Operating - Other</b>	<u>0.00</u>	<u>94,890.49</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Total Expense</b>	<u>0.00</u>	<u>94,890.49</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Net Ordinary Income</b>	24,020.95	-50,529.49	-47.54%	-49.10%
<b>Net Income</b>	<u><u>24,020.95</u></u>	<u><u>-50,529.49</u></u>	<u><u>-47.54%</u></u>	<u><u>-49.10%</u></u>

**Palatine Public Library District**  
**UNEMPLOYMENT FUND #70 Budget vs. Actual**

July through August 2020  
 17% of Budget Year Complete

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	0.00	500.00	0.0%	100.00%
<b>Total Income</b>	<u>0.00</u>	<u>500.00</u>	<u>0.0%</u>	<u>100.00%</u>
<b>Gross Profit</b>	0.00	500.00	0.0%	100.00%
<b>Expense</b>				
5330 · Unemployment Fund Expense	318.00	500.00	63.6%	0.00%
<b>Total Expense</b>	<u>318.00</u>	<u>500.00</u>	<u>63.6%</u>	<u>0.00%</u>
<b>Net Ordinary Income</b>	<u>-318.00</u>	<u>0.00</u>	<u>100.0%</u>	<u>-2930.30%</u>
<b>Net Income</b>	<u><u>-318.00</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>	<u><u>-2930.30%</u></u>

**Palatine Public Library District**  
**SPECIAL RESERVE FUND #75 Budget vs. Actual**  
**July through August 2020**  
**17% of Budget Year Complete**

	<u>July - Aug 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>5200 · Capital Expenditures</b>				
<b>5210 · Building</b>				
5210.10 · Concrete, Masonry & Paving	0.00	242,750.00	0.0%	0.00%
5210.30 · Doors & Windows	0.00	100,000.00	0.0%	0.00%
5210.60 · Fire Protection & Security	0.00	90,000.00	0.0%	0.00%
<b>Total 5210 · Building</b>	<u>0.00</u>	<u>432,750.00</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Total 5200 · Capital Expenditures</b>	<u>0.00</u>	<u>432,750.00</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Total Expense</b>	<u>0.00</u>	<u>432,750.00</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Net Ordinary Income</b>	<u>0.00</u>	<u>-432,750.00</u>	<u>0.0%</u>	<u>0.00%</u>
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>-432,750.00</u></u>	<u><u>0.0%</u></u>	<u><u>0.00%</u></u>

**PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 8/31/2020**

FUND	Corporate	Audit	Building	IMRF	Soc Security	Tort Immun	Unemployment	Special Reserve	Capital Projects	Bond	Total
<b>INCOME</b>											
4000 · Tax Levies	\$3,769,106.57	\$8,734.86	\$151,987.01	231,474.43	\$182,122.35	\$24,020.95					\$4,367,446.17
4001 · TIF Rebates											\$0.00
4010 · Repl Tax	\$17,030.41										\$17,030.41
4100 · Interest Income	\$2,771.22										\$2,771.22
4200 · Other Income	\$47,180.41										\$47,180.41
4300 · Bond Income									\$6,099,191.30		\$6,099,191.30
<b>TOTAL INCOME</b>	<b>\$3,836,088.61</b>	<b>\$8,734.86</b>	<b>\$151,987.01</b>	<b>\$231,474.43</b>	<b>\$182,122.35</b>	<b>\$24,020.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,099,191.30</b>	<b>\$0.00</b>	<b>\$10,533,619.51</b>
<b>EXPENSE</b>											
5100 · Materials	\$258,974.97										\$258,974.97
5200 · Capital Exp	\$1,405.58										\$1,405.58
5250 · Renov Constr											\$0.00
5260 · Renov Indirect											\$0.00
5300 · Payroll Exp	\$551,203.61			\$66,576.89	\$37,445.57						\$655,226.07
5330 · Unemployment							\$318.00				\$318.00
5400 · Utilities	\$32,467.69										\$32,467.69
5500 · Maintenance			\$26,812.26								\$26,812.26
5600 · Contracts	\$72,517.16	\$4,400.00									\$76,917.16
5700 · Supplies	\$15,696.25		\$4,906.24								\$20,602.49
5800 · Operating	\$31,824.86										\$31,824.86
5802 · Insurance											\$0.00
5900 · Auxiliary	\$13,434.00										\$13,434.00
6500 · Bond Exp									\$97,283.00		\$97,283.00
<b>TOTAL EXPENSE</b>	<b>\$977,524.12</b>	<b>\$4,400.00</b>	<b>\$31,718.50</b>	<b>\$66,576.89</b>	<b>\$37,445.57</b>	<b>\$0.00</b>	<b>\$318.00</b>	<b>\$0.00</b>	<b>\$97,283.00</b>	<b>\$0.00</b>	<b>\$1,215,266.08</b>
<b>Audited Beg FB 7/1/19</b>	<b>\$3,422,224.76</b>	<b>\$12,104.80</b>	<b>\$200,231.45</b>	<b>\$233,514.46</b>	<b>\$132,273.24</b>	<b>\$79,477.74</b>	<b>\$48,527.01</b>	<b>\$1,532,282.11</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,660,635.57</b>
<b>Net Income</b>	<b>\$2,858,564.49</b>	<b>\$4,334.86</b>	<b>\$120,268.51</b>	<b>\$164,897.54</b>	<b>\$144,676.78</b>	<b>\$24,020.95</b>	<b>-\$318.00</b>	<b>\$0.00</b>	<b>\$6,001,908.30</b>	<b>\$0.00</b>	<b>\$9,318,353.43</b>
<b>Ending FB 8/31/2020</b>	<b>\$6,280,789.25</b>	<b>\$16,439.66</b>	<b>\$320,499.96</b>	<b>\$398,412.00</b>	<b>\$276,950.02</b>	<b>\$103,498.69</b>	<b>\$48,209.01</b>	<b>\$1,532,282.11</b>	<b>\$6,001,908.30</b>	<b>\$0.00</b>	<b>\$14,978,989.00</b>

<b>CASH</b>	
Bank Account	Balance
1003 · Chkg - CC	\$1,715.14
1004 · MM -Tax Dep	\$7,267,248.40
1005 · Chkg-General	\$26,051.32
1006 · Chkg - Imprest	\$1,500.00
1007 · Chkg - Payroll	\$23,384.20
1009.00 · Construction	\$0.00
1011 · Cash Boxes	\$1,678.00
<b>TOTAL CASH</b>	<b>\$7,321,577.06</b>

<b>IPRIME INVESTMENT PORTFOLIO</b>			
Description	Rate	Maturity Date	Amount
IPRIME ISC Acct 101			\$1,516,302.76
IPRIME ISC Acct 201			\$6,001,908.30
CD# 281301-1	1.35%	9/10/2020	\$246,600.00
CD# 281299-1	1.50%	3/3/2021	\$246,200.00
CD# 281300-1	1.51%	3/3/2021	\$246,200.00
<b>ACCOUNT TOTAL</b>			<b>\$8,257,211.06</b>

**Palatine Public Library District  
Early Release Check Register**

September 1, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
09/01/2020	6162	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
07/31/2020	T40002463181		5533 · Trash	-227.00
<b>TOTAL</b>				<b>-227.00</b>
09/01/2020	6171	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
08/23/2020			5774.90 · General Service Supplies	-123.32
			5107 · Electronic Materials	-67.86
			5815 · Memberships	-73.74
			5815 · Memberships	-147.46
			5328 · Misc. Fringe Benefits	-58.97
			5776.10 · Program Supplies - PMD	-57.59
			5328 · Misc. Fringe Benefits	-24.58
			5815 · Memberships	-73.74
			5820 · Gifts/Donations	-67.83
			5814 · Inservice & Training/Mileage	-14.75
			5815 · Memberships	-145.50
			5815 · Memberships	-145.50
			5772 · Art & Printing Supplies	-107.93
			5328 · Misc. Fringe Benefits	-209.15
			5814 · Inservice & Training/Mileage	-14.75
			5771 · Human Resources Supplies	-57.03
			5774.90 · General Service Supplies	-65.87
			5653 · Technology Support	-19.65
			5772 · Art & Printing Supplies	-397.51
			5772 · Art & Printing Supplies	-97.33
			5774.90 · General Service Supplies	-126.82
			5776.20 · Program Supplies - ISD	-89.39
			5776.20 · Program Supplies - ISD	-89.39
			5772 · Art & Printing Supplies	-17.70
			5776.20 · Program Supplies - ISD	-235.70
			5774.90 · General Service Supplies	-11.93
<b>TOTAL</b>				<b>-2,540.99</b>
09/01/2020	6169	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
08/23/2020			5775 · Maintenance Supplies	-160.00
			5775 · Maintenance Supplies	-106.43
			5775 · Maintenance Supplies	-108.92
<b>TOTAL</b>				<b>-375.35</b>
09/01/2020	6170	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	

# Palatine Public Library District Early Release Check Register

September 1, 2020

Date	Num	Name	Account	Paid Amount
08/23/2020			5772 · Art & Printing Supplies	-228.65
			5653 · Technology Support	-1.13
			5653 · Technology Support	-262.50
<b>TOTAL</b>				<b>-492.28</b>
09/01/2020	6163	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
08/23/2020			5105 · Nonprint Materials	-15.99
			5653 · Technology Support	-488.85
			5105 · Nonprint Materials	-15.99
			5105 · Nonprint Materials	-15.99
<b>TOTAL</b>				<b>-536.82</b>
09/01/2020	6172	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
08/15/2020	312382		5811 · Telephone	-272.21
<b>TOTAL</b>				<b>-272.21</b>
09/01/2020	6164	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
08/10/2020			5657 · Internet Service	-195.26
08/24/2020			5657 · Internet Service	-129.85
08/26/2020			5657 · Internet Service	-129.85
<b>TOTAL</b>				<b>-454.96</b>
09/01/2020	6165	EXXON-MOBIL	1005 · Chkg-Palatine Bk & Trt-General	
08/25/2020			5545 · Van Fuel	-44.23
<b>TOTAL</b>				<b>-44.23</b>
09/01/2020	6166	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
08/21/2020			5775 · Maintenance Supplies	-2.94
			5775 · Maintenance Supplies	-114.60
			5776.20 · Program Supplies - ISD	-77.28
<b>TOTAL</b>				<b>-194.82</b>
09/01/2020	6167	ILLINOIS DEPT OF EMPL SECURITY	1005 · Chkg-Palatine Bk & Trt-General	
08/14/2020	CNXXXX1518X87523		5330 · Unemployment Fund Expense	-318.00
<b>TOTAL</b>				<b>-318.00</b>



**Palatine Public Library District  
Early Release Check Register**

September 1, 2020

Date	Num	Name	Account	Paid Amount
09/01/2020	6173	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
08/15/2020	9007034614		5651 · Copier & Printer Maintenance	-91.04
08/15/2020	9007033520		5651 · Copier & Printer Maintenance	-534.34
08/15/2020	9007033679		5651 · Copier & Printer Maintenance	-300.08
<b>TOTAL</b>				<b>-925.46</b>
09/01/2020	6168	MATHERS, KAITLIN	1005 · Chkg-Palatine Bk & Trt-General	
08/03/2020			5814 · Inservice & Training/Mileage	-1,054.80
<b>TOTAL</b>				<b>-1,054.80</b>
				<b>TOTAL \$7,436.92</b>

Out of an abundance of caution to prevent the spread of COVID-19, this document is being emailed to Executive Director Jeannie Dilger, Trustee Bruce Jefferson, and Trustee Hal Snyder requesting electronic approvals by the two trustees to process and mail these early release checks dated 9-1-2020.

Please reply to [bschwarz@palatinepubliclibrary.org](mailto:bschwarz@palatinepubliclibrary.org) stating the following:

I, Bruce Jefferson, approve via electronic signature the processing of Early Release Checks #6162-6173 dated 9/1/2020 totaling \$7,436.92 for the Palatine Public Library District.

I, Hal Snyder, approve via electronic signature the processing of Early Release Checks #6162-6173 dated 9/1/2020 totaling \$7,436.92 for the Palatine Public Library District.

Respectfully submitted by Beth Schwarz, Finance Manager, Palatine Public Library District 9/1/2020

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
09/15/2020	6174	ANNETT, JOHN P.	1005 - Chkg-Palatine Bk & Trt-General	
08/12/2020			4222 - Meeting Room Fees	-70.00
<b>TOTAL</b>				<b>-70.00</b>
09/15/2020	6175	BAKER & TAYLOR-L542324	1005 - Chkg-Palatine Bk & Trt-General	
08/03/2020	2035398799		5101 - Print Materials	-35.15
08/19/2020	2035424207		5101 - Print Materials	-20.09
<b>TOTAL</b>				<b>-55.24</b>
09/15/2020	6213	BAKER & TAYLOR-L542324	1005 - Chkg-Palatine Bk & Trt-General	
08/26/2020	2035446120		5101 - Print Materials	-54.25
<b>TOTAL</b>				<b>-54.25</b>
09/15/2020	6176	BATTERIES PLUS LLC	1005 - Chkg-Palatine Bk & Trt-General	
08/13/2020	P29906026		5775 - Maintenance Supplies	-55.80
<b>TOTAL</b>				<b>-55.80</b>
09/15/2020	6214	BENSON, RAYMOND	1005 - Chkg-Palatine Bk & Trt-General	
09/01/2020			5813.20 - Cultural/Ed Programs - ISD	-250.00
<b>TOTAL</b>				<b>-250.00</b>
09/15/2020	6177	BLUE LION SYSTEMS	1005 - Chkg-Palatine Bk & Trt-General	
09/01/2020			5535 - Fire and Security	-35.00
<b>TOTAL</b>				<b>-35.00</b>
09/15/2020	6178	BRODEUR, GWEN	1005 - Chkg-Palatine Bk & Trt-General	
08/19/2020			4222 - Meeting Room Fees	-30.00
<b>TOTAL</b>				<b>-30.00</b>
09/15/2020	6179	CAREY ELECTRIC CONTRACTING, INC.	1005 - Chkg-Palatine Bk & Trt-General	
08/03/2020			5535 - Fire and Security	-258.00
<b>TOTAL</b>				<b>-258.00</b>
09/15/2020	6215	CENGAGE LEARNING INC - GALE	1005 - Chkg-Palatine Bk & Trt-General	
08/31/2020			5101 - Print Materials	-898.15

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
<b>TOTAL</b>				<b>-898.15</b>
09/15/2020	6180	CENTER POINT LARGE PRINT	1005 - Chkg-Palatine Bk & Trt-General	
08/01/2020	1779067		5101 - Print Materials	-140.22
<b>TOTAL</b>				<b>-140.22</b>
09/15/2020	6216	COLLEY ELEVATOR CO.	1005 - Chkg-Palatine Bk & Trt-General	
09/01/2020	201144		5536 - Elevator	-1,495.00
<b>TOTAL</b>				<b>-1,495.00</b>
09/15/2020	6181	COMPLETE CLEANING COMPANY, INC	1005 - Chkg-Palatine Bk & Trt-General	
08/21/2020	AW07863		5531 - Cleaning Service	-950.00
09/01/2020	C15031		5531 - Cleaning Service	-6,061.00
<b>TOTAL</b>				<b>-7,011.00</b>
09/15/2020	6217	COOPERATIVE COMPUTER SERVICES	1005 - Chkg-Palatine Bk & Trt-General	
07/15/2020	1722		5656 - Integrated Library Systems	-11,646.00
<b>TOTAL</b>				<b>-11,646.00</b>
09/15/2020	6182	CULLIGAN WATER CONDITIONING, INC	1005 - Chkg-Palatine Bk & Trt-General	
08/31/2020			5423 - Water	-12.50
<b>TOTAL</b>				<b>-12.50</b>
09/15/2020	6218	CURRENT TECHNOLOGIES CORP	1005 - Chkg-Palatine Bk & Trt-General	
08/31/2020	725165		5655 - LAN Management	-1,769.00
09/01/2020	725113		5655 - LAN Management	-4,270.00
09/01/2020	725118		5655 - LAN Management	-460.00
<b>TOTAL</b>				<b>-6,499.00</b>
09/15/2020	6183	DAILY HERALD	1005 - Chkg-Palatine Bk & Trt-General	
08/13/2020			5101 - Print Materials	-167.60
<b>TOTAL</b>				<b>-167.60</b>
09/15/2020	6184	DARICE INC.	1005 - Chkg-Palatine Bk & Trt-General	
08/13/2020	2020002416241		5776.20 - Program Supplies - ISD	-394.56
<b>TOTAL</b>				<b>-394.56</b>

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
<b>09/15/2020</b>	<b>6185</b>	<b>DEMCO</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/04/2020	6824140		5774.50 · TS Collection Supplies	-138.37
08/10/2020	6826108		5774.50 · TS Collection Supplies	-38.71
08/26/2020	6933811		5774.50 · TS Collection Supplies	-776.49
<b>TOTAL</b>				<b>-953.57</b>
<b>09/15/2020</b>	<b>6186</b>	<b>ELM USA, INC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/12/2020	32875		5774.50 · TS Collection Supplies	-56.75
<b>TOTAL</b>				<b>-56.75</b>
<b>09/15/2020</b>	<b>6187</b>	<b>ENGIE</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/25/2020			5422 · Electricity	-15,369.20
<b>TOTAL</b>				<b>-15,369.20</b>
<b>09/15/2020</b>	<b>6188</b>	<b>ESSCOE, L.L.C.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/01/2020	42742		5535 · Fire and Security	-2,580.00
<b>TOTAL</b>				<b>-2,580.00</b>
<b>09/15/2020</b>	<b>6189</b>	<b>EVERLIVING GREENERY</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020	43065		5534 · Landscaping and Lawn Service	-388.00
<b>TOTAL</b>				<b>-388.00</b>
<b>09/15/2020</b>	<b>6190</b>	<b>FILTER SERVICES, INC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/04/2020	INV240660,INV240661		5539 · HVAC	-1,127.58
			5539 · HVAC	-290.11
<b>TOTAL</b>				<b>-1,417.69</b>
<b>09/15/2020</b>	<b>6219</b>	<b>FIRST COM (GLOBAL COM)</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/23/2020	120201462		5667 · Telephone Lease	-1,837.19
<b>TOTAL</b>				<b>-1,837.19</b>
<b>09/15/2020</b>	<b>6220</b>	<b>GIBBONS, JIM</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020			5813.20 · Cultural/Ed Programs - ISD	-275.00
09/01/2020			5813.20 · Cultural/Ed Programs - ISD	-275.00
<b>TOTAL</b>				<b>-550.00</b>
<b>09/15/2020</b>	<b>6221</b>	<b>GIRE, DANN</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
09/01/2020			5813.20 · Cultural/Ed Programs - ISD	-250.00
<b>TOTAL</b>				<b>-250.00</b>
<b>09/15/2020</b>	<b>6191</b>	<b>GREAT COURSES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/01/2020	SINV09241719		5105 · Nonprint Materials	-599.75
<b>TOTAL</b>				<b>-599.75</b>
<b>09/15/2020</b>	<b>6222</b>	<b>HAYES MECHANICAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/28/2020	463382		5539 · HVAC	-725.50
<b>TOTAL</b>				<b>-725.50</b>
<b>09/15/2020</b>	<b>6192</b>	<b>HOH WATER TECHNOLOGY, INC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/07/2020	585403		5539 · HVAC	-328.37
08/20/2020	586710		5775 · Maintenance Supplies	-151.03
<b>TOTAL</b>				<b>-479.40</b>
<b>09/15/2020</b>	<b>6193</b>	<b>ILLINOIS OFFICE OF THE STATE FIRE MARSHAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/30/2020	9631215		5539 · HVAC	-200.00
<b>TOTAL</b>				<b>-200.00</b>
<b>09/15/2020</b>	<b>6223</b>	<b>INFOGROUP</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/01/2020	10003418692		5104 · Databases	-19,370.00
<b>TOTAL</b>				<b>-19,370.00</b>
<b>09/15/2020</b>	<b>6224</b>	<b>INGRAM-2004115</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020			5101 · Print Materials	-9,789.52
			5105 · Nonprint Materials	-113.97
<b>TOTAL</b>				<b>-9,903.49</b>
<b>09/15/2020</b>	<b>6225</b>	<b>KETCHMARK, TRENT</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020			5813.10 · Cultural/Ed Programs - PMD	-450.00
<b>TOTAL</b>				<b>-450.00</b>
<b>09/15/2020</b>	<b>6242</b>	<b>KLEIN THORPE AND JENKINS, LTD</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020	212329		5817 · Legal	-407.00
<b>TOTAL</b>				<b>-407.00</b>

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
09/15/2020	6194	KONICA MINOLTA	1005 - Chkg-Palatine Bk & Trt-General	
07/27/2020	35952980		5651 - Copier & Printer Maintenance	-715.22
<b>TOTAL</b>				<b>-715.22</b>
09/15/2020	6226	KONICA MINOLTA	1005 - Chkg-Palatine Bk & Trt-General	
08/26/2020	36138762		5651 - Copier & Printer Maintenance	-1,430.44
08/26/2020	36138760		5651 - Copier & Printer Maintenance	-680.00
08/26/2020	36138761		5651 - Copier & Printer Maintenance	-225.73
<b>TOTAL</b>				<b>-2,336.17</b>
09/15/2020	6227	LAUTERBACH & AMEN LLP	1005 - Chkg-Palatine Bk & Trt-General	
08/19/2020	48276		5662 - Audit Fund Expenses	-4,400.00
<b>TOTAL</b>				<b>-4,400.00</b>
09/15/2020	6228	LIBCEL MERCADO	1005 - Chkg-Palatine Bk & Trt-General	
08/26/2020			5814 - Inservice & Training/Mileage	-3,060.00
<b>TOTAL</b>				<b>-3,060.00</b>
09/15/2020	6229	LOGSDON OFFICE SUPPLY	1005 - Chkg-Palatine Bk & Trt-General	
09/02/2020	1089076-001		5773 - Copier & Printer Supplies	-201.98
<b>TOTAL</b>				<b>-201.98</b>
09/15/2020	6230	MICHALSKI, BRIAN RICHARD	1005 - Chkg-Palatine Bk & Trt-General	
09/01/2020			5813.20 - Cultural/Ed Programs - ISD	-150.00
<b>TOTAL</b>				<b>-150.00</b>
09/15/2020	6231	MIDWEST TAPE	1005 - Chkg-Palatine Bk & Trt-General	
09/01/2020			5101 - Print Materials	-214.86
			5105 - Nonprint Materials	-11,154.00
<b>TOTAL</b>				<b>-11,368.86</b>
09/15/2020	6232	MIDWEST TAPE-HOOPLA	1005 - Chkg-Palatine Bk & Trt-General	
08/31/2020	99329008		5107 - Electronic Materials	-6,886.36
<b>TOTAL</b>				<b>-6,886.36</b>
09/15/2020	6233	NEWS BANK INC	1005 - Chkg-Palatine Bk & Trt-General	

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
07/01/2020	RT546440		5104 · Databases	-18,914.00
<b>TOTAL</b>				<b>-18,914.00</b>
<b>09/15/2020</b>	<b>6195</b>	<b>NIR ROOF CARE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
06/25/2020	144601		5544 · Roof Maintenance	-600.00
<b>TOTAL</b>				<b>-600.00</b>
<b>09/15/2020</b>	<b>6196</b>	<b>NORTHWEST COMMUNITY HEALTHCARE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020			5666 · Leases(Branches)	-590.00
<b>TOTAL</b>				<b>-590.00</b>
<b>09/15/2020</b>	<b>6197</b>	<b>OVERDRIVE INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
06/30/2020	01018MA20211425		5107 · Electronic Materials	-3,650.64
07/03/2020	01018CO20215929		5107 · Electronic Materials	-1,283.35
08/07/2020	01018CO20255700		5107 · Electronic Materials	-907.63
08/14/2020	01018CO20261822		5107 · Electronic Materials	-1,087.61
<b>TOTAL</b>				<b>-6,929.23</b>
<b>09/15/2020</b>	<b>6234</b>	<b>OVERDRIVE INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/28/2020	01018CO20273997		5107 · Electronic Materials	-1,954.07
08/31/2020	01018CP20276734		5107 · Electronic Materials	-22.00
08/31/2020	01018MA20277469		5107 · Electronic Materials	-2,097.58
<b>TOTAL</b>				<b>-4,073.65</b>
<b>09/15/2020</b>	<b>6198</b>	<b>PADDOCK PUBLICATIONS-LEGAL NOTICES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/15/2020	154420		5819 · Want Ads/Legal Notices	-367.20
<b>TOTAL</b>				<b>-367.20</b>
<b>09/15/2020</b>	<b>6199</b>	<b>PALATINE OPPORTUNITY CENTER</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/11/2020			5823 · POC Shared Administrative Costs	-10,000.00
<b>TOTAL</b>				<b>-10,000.00</b>
<b>09/15/2020</b>	<b>6200</b>	<b>PAYPAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020	99470911		5660 · Accounting/Payroll/Bank Fees	-19.95
<b>TOTAL</b>				<b>-19.95</b>
<b>09/15/2020</b>	<b>6201</b>	<b>PERMA CARD (CREATIVE DATA PRODUCTS)</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
08/18/2020	207780		5774.90 · General Service Supplies	-1,182.91
<b>TOTAL</b>				<b>-1,182.91</b>
<b>09/15/2020</b>	<b>6235</b>	<b>PETTY CASH</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020			5328 · Misc. Fringe Benefits	-70.01
			5776.10 · Program Supplies - PMD	-89.89
			4222 · Meeting Room Fees	-20.00
			5812 · Postage	-7.10
			5814 · Inservice & Training/Mileage	-49.69
<b>TOTAL</b>				<b>-236.69</b>
<b>09/15/2020</b>	<b>6202</b>	<b>REGENT BOOK CO.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/19/2020	58900		5101 · Print Materials	-17.09
<b>TOTAL</b>				<b>-17.09</b>
<b>09/15/2020</b>	<b>6236</b>	<b>S &amp; P GLOBAL MARKET INTELLIGENCE LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/01/2020	200143245		5104 · Databases	-9,055.00
<b>TOTAL</b>				<b>-9,055.00</b>
<b>09/15/2020</b>	<b>6237</b>	<b>SCOTT LANDSCAPES LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020	1062		5534 · Landscaping and Lawn Service	-577.00
<b>TOTAL</b>				<b>-577.00</b>
<b>09/15/2020</b>	<b>6203</b>	<b>SIGNS BY TOMORROW</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/30/2020	32628		5772 · Art & Printing Supplies	-263.50
<b>TOTAL</b>				<b>-263.50</b>
<b>09/15/2020</b>	<b>6204</b>	<b>SYNCB/AMAZON</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/10/2020			5101 · Print Materials	-515.49
			5105 · Nonprint Materials	-1,013.96
			5207 · Computers/Technology	-885.90
			5774.50 · TS Collection Supplies	-31.74
			5774.90 · General Service Supplies	-2,162.96
			5776.10 · Program Supplies - PMD	-59.56
			5776.20 · Program Supplies - ISD	-72.87
<b>TOTAL</b>				<b>-4,742.48</b>
<b>09/15/2020</b>	<b>6205</b>	<b>TASTE OF HOME</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	



**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
08/10/2020	01086		5101 · Print Materials	-38.23
08/10/2020	01085		5101 · Print Materials	-38.23
<b>TOTAL</b>				<b>-76.46</b>
<b>09/15/2020</b>	<b>6238</b>	<b>TULLOCH, REBECCA</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020			5813.20 · Cultural/Ed Programs - ISD	-300.00
<b>TOTAL</b>				<b>-300.00</b>
<b>09/15/2020</b>	<b>6206</b>	<b>ULINE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/03/2020	122757427		5774.50 · TS Collection Supplies	-571.97
<b>TOTAL</b>				<b>-571.97</b>
<b>09/15/2020</b>	<b>6239</b>	<b>UNITE PRIVATE NETWORKS, LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
09/01/2020	SI-20-012644		5657 · Internet Service	-1,495.00
<b>TOTAL</b>				<b>-1,495.00</b>
<b>09/15/2020</b>	<b>6207</b>	<b>VANGUARD ENERGY SERVICES, LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/10/2020	G404409080620		5421 · Gas	-314.93
<b>TOTAL</b>				<b>-314.93</b>
<b>09/15/2020</b>	<b>6208</b>	<b>VILLAGE OF PALATINE-STICKER</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/31/2020			5541 · Van Maintenance	-30.00
<b>TOTAL</b>				<b>-30.00</b>
<b>09/15/2020</b>	<b>6209</b>	<b>VILLAGE OF PALATINE-WATER</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/12/2020			5423 · Water	-1,033.17
<b>TOTAL</b>				<b>-1,033.17</b>
<b>09/15/2020</b>	<b>6210</b>	<b>VOGUE PRINTERS, INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08/21/2020	16552		5913 · Newsletter/Communication	-10,294.00
<b>TOTAL</b>				<b>-10,294.00</b>
<b>09/15/2020</b>	<b>6240</b>	<b>WALKER CONSULTANTS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07/30/2020	310089220001		5540 · Parking Areas	-3,800.00
<b>TOTAL</b>				<b>-3,800.00</b>

**Palatine Public Library District**  
**Warrant 2021-03 Check Register**  
September 15, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
<b>09/15/2020</b>	<b>6211</b>	<b>WAREHOUSE DIRECT</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
07/07/2020	4709188-0		5775 · Maintenance Supplies	-349.21
07/07/2020	4708792-0		5775 · Maintenance Supplies	-57.50
07/17/2020	4719106-0		5775 · Maintenance Supplies	-250.30
08/05/2020	4708707-0		5774.90 · General Service Supplies	-166.00
08/11/2020	4738827-0		5775 · Maintenance Supplies	-241.80
08/12/2020	4739997-0		5774.90 · General Service Supplies	-24.42
08/14/2020	4740942-0		5774.90 · General Service Supplies	-97.18
08/18/2020	4743850-0		5774.90 · General Service Supplies	-30.70
08/19/2020	4745903-0		5775 · Maintenance Supplies	-126.96
08/20/2020	4709284-0 & 2 credit		5774.90 · General Service Supplies	-71.13
08/25/2020	4751528-0		5774.90 · General Service Supplies	-23.01
08/31/2020	4741405-0		5771 · Human Resources Supplies	-53.89
<b>TOTAL</b>				<b>-1,492.10</b>
<b>09/15/2020</b>	<b>6241</b>	<b>WOLTERS KLUWER LAW &amp; BUSINESS</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/22/2020	4804909490		5101 · Print Materials	-485.61
<b>TOTAL</b>				<b>-485.61</b>
<b>09/15/2020</b>	<b>6212</b>	<b>ZOOBEAN INC</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08/10/2020	16893		5653 · Technology Support	-2,179.00
<b>TOTAL</b>				<b>-2,179.00</b>
			<b>TOTAL</b>	<b>\$193,369.39</b>

**Palatine Public Library District**  
**Warrant 2021-03 Payroll and Invoice Distribution Totals**  
**FOR THE MONTH OF AUGUST 2020**

<b>5300 · PAYROLL EXPENSES</b>		
<b>5310 · Gross Salaries</b>		
08/14/2020	PAYCOM	\$125,304.83
08/31/2020	PAYCOM	\$127,726.15
Total 5310 · Gross Salaries		<b>\$253,030.98</b>
<b>5311 · Employer IMRF Fund Expense</b>		
08/31/2020	IMRF	\$33,277.62
Total 5311 · IMRF Fund Expense		<b>\$33,277.62</b>
<b>5312 · Employer Social Security Fund Expense</b>		
08/14/2020	PAYCOM	\$9,259.62
08/31/2020	PAYCOM	\$9,444.85
Total 5312 · Social Security Fund Exp		<b>\$18,704.47</b>
<b>5313 · Employer Health &amp; Life Insurance Expense</b>		
08/14/2020	BLUE CROSS BLUE SHIELD	\$21,819.74
08/31/2020	PRINCIPAL INSURANCE	\$1,394.22
Total 5313 · Health & Life Insurance		<b>\$23,213.96</b>
<b>5660 · Payroll Processing Fee</b>		
08/14/2020	Payroll Processing Fee	\$385.77
08/31/2020	Payroll Processing Fee	\$371.71
Total 5660 · Payroll Processing Fee		<b>\$757.48</b>
<b>TOTAL 5300 · PAYROLL EXPENSES:</b>		<b>\$328,984.51</b>
<b>EARLY RELEASE INVOICES:</b>		<b>\$7,436.92</b>
<b>WARRANT 2021-03 INVOICES:</b>		<b>\$193,369.39</b>
<b>TOTAL WARRANT 2021-03:</b>		<b>\$529,790.82</b>

\_\_\_\_\_  
Executive Director

**Approved by the Board of Trustees**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date