



## **Minutes**

### **1. Call to order**

Trustee Jefferson called the meeting to order at 2:00 p.m.

### **2. Roll call**

Trustee Jefferson and Trustee Andrea Vanderhoek were present.

### **3. Introduction of visitors**

Executive Director Jeannie Dilger and Finance Manger Beth Swartz were present.

### **4. Public Comment**

None.

### **5. Discussion of the following:**

1. The FY2020-2021 property tax levy;
2. Discussion of property tax abatement for 2020 bonds;
3. Updated cash flow analysis from PMA and investment of cash funds.

### **6. Other business**

None.

### **7. Date for next meeting**

The next meeting to be determined at a later date.

### **8. Adjournment**

Trustee Jefferson adjourned the meeting at 2:50 pm.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by: Bruce Jefferson



**Minutes**

**1. Open the public hearing**

President Vanderhoek opened the public hearing at 7:04 p.m. Secretary Boland was present by video conference.

**2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Singh, Snyder, and Vanderhoek were present by video conference. Trustee Westhoff joined the hearing at 7:06 p.m.

**3. Announcement of rules of procedure for public hearings**

President Vanderhoek reviewed the rules of procedure for public hearings and advised that visitors will be limited to five minutes to speak.

**4. Report on the proposed 2020 property tax levy**

Trustee Jefferson provided an overview of the ordinance to levy property taxes for the Palatine Public Library District. In September the Board adopted an ordinance for budget and appropriations and will now levy the tax funds. The levy attests that it is not more than 5% over the prior year's levy.

**5. Public comment on proposed 2020 property tax levy**

None.

**6. Close of the public hearing**

President Vanderhoek closed the public hearing at 7:07 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_

Andrea Vanderhoek, President

Tracy Boland, Secretary



**Board of Library Trustees Regular Meeting**  
Video Conference  
November 17, 2020  
immediately following public hearing

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**Minutes**

**1. Call to order**

President Vanderhoek called the meeting to order at 7:08 p.m. Secretary Boland was present by video conference.

**2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff were present by video conference.

**3. Approval of agenda**

Trustee Snyder moved, seconded by Trustee Jefferson, approval of the agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

**4. Introduction of visitors**

Also in attendance by video conference were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Finance Manager Beth Schwarz, Human Resources (HR) Manager Mary Schaeffer, Youth & Teen Services Manager Kathy Burns, Youth & Teen Services Assistant Manager Guadalupe Colin, Adult Services Librarian Xiang Li, Adult Services Library Associate Gayle Weyland, HR Associate Karla Nora, Friends representative Meg Cipar, and Teen Advisory Board (TAB) representative Anish Mukherjee.

**5. Public comment**

Executive Director Dilger read public comments from resident Alin Steglinski, which expressed concerns regarding the risks of the library being open during the COVID-19 pandemic and his support for curbside mandates. He would like

the Library to provide curbside service only during the renovation period and winter season while also dealing with the COVID-19 pandemic to maintain safety for all.

## 6. Liaison reports

### a. Friends of the Palatine Library

Friends representative Meg Cipar reported that they have welcomed a few more volunteers to help sort books. The book drop offs in October were very successful and they are sorting thru those books. There will be no book sales anytime soon. They are looking into working with a book dealer to sell the books.

### b. Teen Advisory Board (TAB)

TAB representative Anish Mukherjee reported that at the November meeting they decided on their annual service project which will be writing Valentine cards to seniors. They also discussed creating an online scrapbook to spread awareness of their activities and ways to increase teen enrollment in the Winter Reading Program.

### c. Palatine Public Library District Foundation

Trustee Jefferson reported that the Foundation met on October 22, 2020. They are continuing efforts to find donors for naming rights and have put together a brochure to use. They will meet November 19, 2020 to continue to work on fundraising activities. The Foundation has an account balance of \$6,900.

### d. RAILS

Trustee Brauer cited the following excerpts from an American Library Association (ALA) news statement, “On September 22 the White House issued its *Executive Order on Combating Race and Sex Stereotyping*, prohibiting federal employees, contractors, and grant recipients from discussing or considering concepts such as critical race theory and white privilege and discouraging diversity education and training.... ALA rejects this claim. We are painfully aware that libraries and the profession of librarianship have been—and still are—complicit in systems that oppress, exclude, and harm Black people, indigenous people, and people of color, and deny equal opportunity to women. We assert that a commitment to learn from the painful and brutal legacies of our history is essential to the fulfillment of our promise as a country of equal rights and opportunities.” She can send more information if Trustees are interested in reading the entire article.

She also reported that RAILS is offering a webinar for Trustees entitled “Compliance with the Open Meetings Act (OMA)” on December 8, 2020, from 10:00-11:30 a.m. Trustees can sign up through RAILS if interested.

## 7. Unfinished business

### a. Renovation update

Executive Director Dilger advised that staff recently met with contractor FH Paschen and the movers Iron Mountain. Iron Mountain is planning to start Monday, November 30, 2020, and will work for two weeks to move furniture to prepare for Phase 1. FH Paschen will start after moving is completed and when the Library has the building permit. The building permit will cost approximately \$98,000 which was in the budget.

Facilities Manager Gregg Szczesny has been working with ComEd on lighting incentives which could provide \$30,000-\$40,000. Gregg is hoping to retrieve all of the metal halide ballasts and sell them for repurpose. Staff are also working on some furniture disposal and there are items still available for purchase. Trustees were advised to notify Gregg if they know of non-profit agencies needing furniture.

### b. Approval of Ordinance 2021-03: Ordinance Levying and Assessing Taxes of Palatine Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2020, and Ending June 30, 2021

Trustee Jefferson reported that a public hearing was held on this ordinance earlier in the evening.

Trustee Jefferson moved, seconded by Trustee Brauer, approval of Ordinance 2021-03: Ordinance Levying and Assessing Taxes of Palatine Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2020, and Ending June 30, 2021, as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

## 8. New business

### a. Approval of Ordinance 2021-04: Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Palatine Public Library District, Cook County, Illinois

Trustee Jefferson advised that the Board made a decision on borrowing by issuing bonds for the library renovation and how to structure the debt service. The Board chose to back up debt with a tax levy that gave the Library a better interest rate over a longer period of time. The Library has enough money to repay the bond debt without levying additional taxes. Therefore, on an annual basis the Board must pass an ordinance to abate the tax levy and not take out additional taxes on residents.

Trustee Jefferson moved, seconded by Trustee Brauer, approval of Ordinance 2021-04: Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Palatine Public Library District, Cook County, Illinois as presented.

Trustees discussed the requirement of passing the abatement each year.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: None. **Motion carried.**

b. Policy review and approval

- i. Policy 5--Financial Management
- ii. Policy 7--Collections Management
- iii. Appendix 7D—ALA Statement on Rating Systems

Trustee Brauer advised that changes were made in Policy 5 regarding the purchasing policy to reflect that the Library does not need to solicit bids on certain services over \$25,000 per the Local Government Professional Selection Act. There were no ALA changes to Appendices 7A, 7B or 7C, but Trustees were encouraged to still review these. In Policy 5, a Capital Assets policy was added as recommended in the annual audit.

Trustee Brauer moved, seconded by Trustee Snyder, approval of changes to Policy 5--Financial Management, Policy 7—Collections Management, and Appendix 7D—ALA Statement on Rating Systems, as presented effective December 1, 2020.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: None. **Motion carried**

c. Intergovernmental and subrecipient agreement for coronavirus relief funds

Trustee Westhoff advised that the Library applied for these funds thru the Federal Cares Act for Coronavirus Relief and it could provide up to \$5,000 to the Library.

Trustee Snyder moved, seconded by Trustee Westhoff, approval of Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried**

**9. President's report**

a. Review of Library Board Advocacy Activities

Trustees Brauer and Vanderhoek attended the Illinois Library Association (ILA) Conference and each reported on a session they attended. Trustee Snyder will provide a report at the next Board meeting.

Trustee Westhoff advised that the bulletin board in his subdivision had the Library newsletter posted with programs highlighted.

Trustees Boland, Singh, and Vanderhoek attended the drive thru Trunk or Treat event at Falcon Park.

b. Director's annual review process

Trustee Vanderhoek advised that Executive Director Dilger will be sending her self-evaluation materials to the Director's Review Committee by November 20. The Committee will then send these materials to Trustees for review and feedback. The Director's Review Committee will be meeting with the Executive Director on December 11, 2020, at 10:00 a.m.

**10. Director's report**

Executive Director Dilger provided a report on curbside only service which starts November 19. It will include the following: longer hours, limited curbside service at the branches, take & make craft kits, Library of Things items, and possibly some printing services. Staff working from home will be able to handle phone demand with the new phone system and can access the new web-based Polaris system. Virtual programming will



continue and has been well attended. Executive Director Dilger discussed the Governor's Address on moving to Tier 3 and how it affects the Library. Trustees discussed the potential of curbside service being extended for a longer period of time.

Executive Director Dilger provided an overview of some new statistics retrieved under the new Polaris system and traditional circulation and program statistics. Trustees discussed which statistics were useful to see and the value of 2020 statistics due to COVID-19 pandemic.

a. ILA virtual conference report

Executive Director Dilger and Library staff reported on the sessions they attended at the ILA Conference in October:

Executive Director Dilger – “Employee Handbooks Made Easy”  
Xiang Li – “Free Ways to Expand Programming for Adult Learners”  
Gayle Weyland – “Library Programming in Uncertain Times”  
Guadalupe Colin – “Pages Against Prejudice”

b. Strategic plan update

Executive Director Dilger shared a year-to-date update on the action steps on the Strategic Plan. The Library completed a lot during the COVID-19 pandemic, but there were some things that were delayed which will carry over to 2021. Staff are working on 2021 action steps.

**11. Committee reports**

a. Committee to Review Open and Closed Session Minutes

No report.

b. Board Development Committee

No report.

c. Building Renovation Committee

The Committee will meet on Thursday, December 3, 2020, at 3:30 p.m. They plan to discuss how the curbside only service could affect construction.

d. Director's Review Committee

This Committee will meet on Friday, December 11, 2020 at 10:00 a.m. All Trustees are encouraged to participate in the meeting.

e. Finance Committee

The Finance Committee met on November 12, 2020 and discussed the property tax levy ordinance and property tax abatement for 2020 bonds. They reviewed an update from PMA on cash flow analysis and investments. PMA suggested to put \$3.6 million in various staggered CDs and the Committee agreed with PMA's cash flow analysis.

f. Lock Box Committee

No report.

g. Policy Committee

The Committee will not meet in December. The next meeting is Thursday, January 7, 2021, at 9:00 a.m. The Committee will review Bylaws, Appendix 0--Rules of Procedure for Public Meetings and Hearings, Policy 1--Policy Development, and Appendix 1A—Guidelines for the Development and Implementation of Policies and Procedures Affecting Access to Library Materials, Services, and Facilities.

**12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.**

a. Approval of minutes

i. regular meeting of October 20, 2020

ii. Policy Committee meeting of November 5, 2020

b. Financial report and approval of Warrant 2021-05 in the amount of \$493,069.01

Trustee Snyder, moved, seconded by Trustee Brauer, approval of the Consent Agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried**

**13. Correspondence**

Staff received a thank you note from the Hunger and Homelessness Group at Quest Academy for assisting with collecting blankets.

**14. Adjournment**

President Vanderhoek adjourned the meeting at 8:32 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Andrea Vanderhoek, President

\_\_\_\_\_  
Tracy Boland, Secretary



## Minutes

**1. Call to order by Trustee Vanderhoek at 4:05 p.m.**

**2. Roll call**

Trustees Brauer, Westhoff, and Vanderhoek were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Dan Eallonardo, and Kristin Richardson were also present.

**4. Public Comment**

None.

**5. Update on Interior Renovations**

a. Moving and phase 1 preparation

The committee learned that moving and preparation has been moving smoothly and efficiently.

b. Building permit

The building permit is not currently available. It is anticipated to be available within a few days.

c. Construction start

Construction will be ready to begin as soon as the permit is obtained. Owner's representative Dan Eallonardo reviewed his report documents for the committee.

**6. Other business**

The committee discussed the impact of the holidays on the construction timeline.

**7. Date for next meeting**

The next meeting will be tentatively scheduled for Thursday, January 7 at 4:00 p.m.

**8. Adjournment**

Trustee Vanderhoek adjourned the meeting at 4:29 p.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by: Andrea Vanderhoek

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**  
**July through November 2020**  
**42% of Budget Year Completed**

	July - Nov 2020	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	4,459,002.60	7,761,538.00	57.45%	39.80%
4001 · Tax Levy - TIF	0.00	60,330.00	0.0%	0.00%
4010 · Replacement Tax	26,204.86	29,623.00	88.46%	228.60%
4101 · Interest- CD's & Bank	7,751.28	20,000.00	38.76%	170.20%
4200 · Other Fees and Income				
4201 · Fines	2,676.05	2,500.00	107.04%	38.60%
4203 · Lost/Repl/Process/Damage Fees	3,003.91	9,158.00	32.8%	27.30%
4204 · Collection Agency	1,257.71	9,918.00	12.68%	24.80%
4210 · Copier Income	1,537.97	8,750.00	17.58%	43.40%
4211 · Printing/Fax Income	2,636.41	15,000.00	17.58%	42.30%
4212 · Vending Machines	38.65	1,750.00	2.21%	40.70%
4222 · Meeting Room Fees	-280.00	6,750.00	-4.15%	38.30%
4223 · Interlibrary Loan Fees	10.00	106.00	9.43%	2.50%
4224 · Non-Resident Fees	4,112.74	10,293.00	39.96%	36.20%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%	100.00%
4232 · Gifts/Donations	42,967.78	28,160.00	152.58%	18.60%
4233 · Other Grants	40,525.00	40,525.00	100.0%	0.00%
4241 · Misc-General	25.00	1,500.00	1.67%	277.70%
4257 · Used Materials Income	0.00	7,083.00	0.0%	0.50%
4261 · Sale of Equipment	1,369.18	4,892.00	27.99%	86.30%
<b>Total 4200 · Other Fees and Income</b>	<b>211,109.15</b>	<b>257,614.00</b>	<b>81.95%</b>	<b>50.50%</b>
<b>Total Income</b>	<b>4,704,067.89</b>	<b>8,129,105.00</b>	<b>57.87%</b>	<b>41.30%</b>
<b>Gross Profit</b>	<b>4,704,067.89</b>	<b>8,129,105.00</b>	<b>57.87%</b>	<b>41.30%</b>
<b>Expense</b>				
5100 · Materials				
5101 · Print Materials	100,559.94	324,650.00	30.98%	43.40%
5104 · Databases	189,933.83	236,454.00	80.33%	88.20%
5105 · Nonprint Materials	44,459.77	186,505.00	23.84%	25.20%
5107 · Electronic Materials	82,975.70	171,000.00	48.52%	41.20%
<b>Total 5100 · Materials</b>	<b>417,929.24</b>	<b>918,609.00</b>	<b>45.5%</b>	<b>49.00%</b>
5200 · Capital Expenditures				
5205 · Furniture	0.00	20,000.00	0.0%	33.20%
5207 · Computers/Technology	27,065.73	256,347.00	10.56%	9.00%
<b>Total 5200 · Capital Expenditures</b>	<b>27,065.73</b>	<b>276,347.00</b>	<b>9.79%</b>	<b>13.20%</b>
5300 · Payroll Expenses				
5310 · Gross Salaries	1,315,850.63	3,318,704.00	39.65%	40.90%
5313 · Health & Life Insurance	103,487.90	277,743.00	37.26%	37.40%
5314 · HSA Employer Contribution	2,137.50	4,838.00	44.18%	0.00%
5315 · HSA Employee Contribution	300.00			0.00%
5328 · Misc. Fringe Benefits	3,356.53	19,624.00	17.1%	42.30%
<b>Total 5300 · Payroll Expenses</b>	<b>1,425,132.56</b>	<b>3,620,909.00</b>	<b>39.36%</b>	<b>40.60%</b>
5400 · Utilities				

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**

July through November 2020

42% of Budget Year Completed

	July - Nov 2020	Budget	% of Budget	% of Budget Last YTD
5421 · Gas	2,301.20	28,633.00	8.04%	7.60%
5422 · Electricity	56,637.29	188,476.00	30.05%	36.50%
5423 · Water	3,765.46	9,296.00	40.51%	35.10%
<b>Total 5400 · Utilities</b>	<b>62,703.95</b>	<b>226,405.00</b>	<b>27.7%</b>	<b>33.20%</b>
<b>5600 · Contracts</b>				
5651 · Copier & Printer Maintenance	10,717.14	29,074.00	36.86%	50.10%
5653 · Technology Support	16,447.33	95,811.00	17.17%	64.00%
5654 · Postage Machine	460.20	1,891.00	24.34%	33.30%
5655 · LAN Management	33,593.00	83,412.00	40.27%	49.60%
5656 · Integrated Library Systems	107,299.43	114,741.00	93.51%	47.20%
5656.01 · Rails Grant Expenses	0.00	40,525.00	0.0%	0.00%
5657 · Internet Service	9,749.65	23,407.00	41.65%	39.70%
5658 · Bibliographic Support	406.68	350.00	116.19%	115.30%
5659 · Book Recovery Service	1,324.60	4,404.00	30.08%	23.60%
5660 · Accounting/Payroll/Bank Fees	3,980.26	12,268.00	32.44%	29.00%
5661 · Leases(Office Park)	0.00	2,638.00	0.0%	47.60%
5663 · Consultants	6,320.00	29,600.00	21.35%	3.20%
5666 · Leases(Branches)	21,040.00	37,080.00	56.74%	41.70%
5667 · Telephone Lease	9,373.78	21,342.00	43.92%	59.10%
<b>Total 5600 · Contracts</b>	<b>220,712.07</b>	<b>496,543.00</b>	<b>44.45%</b>	<b>44.80%</b>
<b>5700 · Supplies</b>				
5771 · Human Resources Supplies	230.40	1,500.00	15.36%	10.80%
5772 · Art & Printing Supplies	4,161.54	11,000.00	37.83%	47.70%
5773 · Copier & Printer Supplies	9,016.31	3,500.00	257.61%	22.70%
5774 · Library Services Supplies				
5774.50 · Collection Supplies - CS	7,462.24	20,000.00	37.31%	36.00%
5774.90 · General Service Supplies	17,648.54	29,000.00	60.86%	36.90%
<b>Total 5774 · Library Services Supplies</b>	<b>25,110.78</b>	<b>49,000.00</b>	<b>51.25%</b>	<b>36.40%</b>
5776 · Program Supplies				
5776.10 · Program Supplies - YTS	1,131.11	6,500.00	17.4%	36.90%
5776.20 · Program Supplies - AS	3,910.02	7,500.00	52.13%	31.70%
5776.30 · Program Supplies - Tech	0.00	1,000.00	0.0%	20.40%
<b>Total 5776 · Program Supplies</b>	<b>5,041.13</b>	<b>15,000.00</b>	<b>33.61%</b>	<b>33.00%</b>
<b>Total 5700 · Supplies</b>	<b>43,560.16</b>	<b>80,000.00</b>	<b>54.45%</b>	<b>36.00%</b>
<b>5800 · Operating - Other</b>				
5810 · Interlibrary Loan/Recip Borrow	0.00	6,726.00	0.0%	208.90%
5811 · Telephone	1,364.68	3,088.00	44.19%	37.90%
5812 · Postage	1,015.15	1,835.00	55.32%	27.30%
5813 · Cultural/Educational Programs				
5813.10 · Cultural/Ed Programs - YTS	2,660.25	12,000.00	22.17%	48.00%
5813.20 · Cultural/Ed Programs - AS	7,395.00	19,800.00	37.35%	34.50%
5813.30 · Cultural/Ed Programs - Tech	1,200.00	3,600.00	33.33%	24.00%
<b>Total 5813 · Cultural/Educational Programs</b>	<b>11,255.25</b>	<b>35,400.00</b>	<b>31.79%</b>	<b>39.50%</b>

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**  
**July through November 2020**  
**42% of Budget Year Completed**

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>5814 · Inservice &amp; Training/Mileage</b>	17,749.46	32,137.00	55.23%	54.70%
<b>5815 · Memberships</b>	3,027.50	11,736.00	25.8%	37.00%
<b>5816 · Community Information</b>	3,320.72	14,000.00	23.72%	69.30%
<b>5817 · Legal</b>	2,301.00	6,350.00	36.24%	7.80%
<b>5819 · Want Ads/Legal Notices</b>	1,648.62	872.00	189.06%	24.40%
<b>5820 · Gifts/Donations</b>	6,262.63	10,000.00	62.63%	103.00%
<b>5823 · POC Shared Administrative Costs</b>	10,000.00	10,000.00	100.0%	100.00%
<b>5827 · Sales Tax</b>	165.00	1,200.00	13.75%	100.00%
<b>Total 5800 · Operating - Other</b>	<u>58,110.01</u>	<u>133,344.00</u>	<u>43.58%</u>	<u>57.80%</u>
<b>5900 · Auxiliary</b>				
<b>5913 · Newsletter/Communication</b>	28,503.00	68,000.00	41.92%	49.10%
<b>5914 · Volunteer Programs</b>	442.29	3,000.00	14.74%	23.10%
<b>Total 5900 · Auxiliary</b>	<u>28,945.29</u>	<u>71,000.00</u>	<u>40.77%</u>	<u>47.90%</u>
<b>Total Expense</b>	<u>2,284,159.01</u>	<u>5,823,157.00</u>	<u>39.23%</u>	<u>41.40%</u>
<b>Net Ordinary Income</b>	<u>2,419,908.88</u>	<u>2,305,948.00</u>	<u>104.94%</u>	<u>40.20%</u>
<b>Net Income</b>	<u><u>2,419,908.88</u></u>	<u><u>2,305,948.00</u></u>	<u><u>104.94%</u></u>	<u><u>40.20%</u></u>



**Palatine Public Library District**  
**AUDIT FUND #20 Budget vs. Actual**

July through November 2020  
42% of Budget Year Completed

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	10,333.70	500.00	2,066.74%	96.3%
<b>Total Income</b>	<u>10,333.70</u>	<u>500.00</u>	<u>2,066.74%</u>	<u>96.3%</u>
<b>Gross Profit</b>	10,333.70	500.00	2,066.74%	96.3%
<b>Expense</b>				
<b>5600 · Contracts</b>				
<b>5662 · Audit Fund Expenses</b>	5,400.00	5,400.00	100.0%	100.0%
<b>Total 5600 · Contracts</b>	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Total Expense</b>	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Net Ordinary Income</b>	<u>4,933.70</u>	<u>-4,900.00</u>	<u>-100.69%</u>	<u>78.7%</u>
<b>Net Income</b>	<u><u>4,933.70</u></u>	<u><u>-4,900.00</u></u>	<u><u>-100.69%</u></u>	<u><u>78.7%</u></u>

**Palatine Public Library District**  
**BUILDING- FUND #30 Budget vs. Actual**  
 July through November 2020  
 42% of Budget Year Completed

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	179,806.69	236,342.00	76.08%	46.8%
<b>Total Income</b>	<u>179,806.69</u>	<u>236,342.00</u>	<u>76.08%</u>	<u>46.8%</u>
<b>Gross Profit</b>	179,806.69	236,342.00	76.08%	46.8%
<b>Expense</b>				
<b>5500 · Maintenance</b>				
<b>5531 · Cleaning Service</b>	31,255.00	100,000.00	31.26%	40.6%
<b>5532 · Equipment Repair</b>	0.00	500.00	0.0%	0.0%
<b>5533 · Trash</b>	2,068.63	4,000.00	51.72%	31.6%
<b>5534 · Landscaping and Lawn Service</b>	5,025.00	12,636.00	39.77%	61.8%
<b>5535 · Fire and Security</b>	3,216.72	11,000.00	29.24%	34.9%
<b>5536 · Elevator</b>	1,992.50	9,000.00	22.14%	26.5%
<b>5537 · Building Maintenance</b>	2,343.74	25,000.00	9.38%	29.7%
<b>5538 · Snow Removal</b>	0.00	10,000.00	0.0%	6.7%
<b>5539 · HVAC</b>	7,676.36	55,000.00	13.96%	24.8%
<b>5540 · Parking Areas</b>	3,940.00	10,000.00	39.4%	0.0%
<b>5541 · Van Maintenance</b>	84.95	500.00	16.99%	11.0%
<b>5544 · Roof Maintenance</b>	3,381.00	4,500.00	75.13%	38.9%
<b>5545 · Van Fuel</b>	242.38	1,300.00	18.65%	41.4%
<b>Total 5500 · Maintenance</b>	<u>61,226.28</u>	<u>243,436.00</u>	<u>25.15%</u>	<u>32.8%</u>
<b>5700 · Supplies</b>				
<b>5775 · Maintenance Supplies</b>	10,637.60	35,000.00	30.39%	33.4%
<b>Total 5700 · Supplies</b>	<u>10,637.60</u>	<u>35,000.00</u>	<u>30.39%</u>	<u>33.4%</u>
<b>Total Expense</b>	<u>71,863.88</u>	<u>278,436.00</u>	<u>25.81%</u>	<u>32.9%</u>
<b>Net Ordinary Income</b>	107,942.81	-42,094.00	-256.43%	-27.5%
<b>Net Income</b>	<u>107,942.81</u>	<u>-42,094.00</u>	<u>-256.43%</u>	<u>-27.5%</u>

**Palatine Public Library District  
IMRF FUND #40 Budget vs. Actual**

**July through November 2020  
42% of Budget Year Completed**

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	273,843.49	359,432.00	76.19%	50.8%
<b>Total Income</b>	<u>273,843.49</u>	<u>359,432.00</u>	<u>76.19%</u>	<u>50.8%</u>
<b>Gross Profit</b>	273,843.49	359,432.00	76.19%	50.8%
<b>Expense</b>				
5300 · Payroll Expenses				
5311 · IMRF Fund Expense	173,451.88	416,661.08	41.63%	36.8%
<b>Total 5300 · Payroll Expenses</b>	<u>173,451.88</u>	<u>416,661.08</u>	<u>41.63%</u>	<u>36.8%</u>
<b>Total Expense</b>	<u>173,451.88</u>	<u>416,661.08</u>	<u>41.63%</u>	<u>36.8%</u>
<b>Net Ordinary Income</b>	<u>100,391.61</u>	<u>-57,229.08</u>	<u>-175.42%</u>	<u>-24.9%</u>
<b>Net Income</b>	<u><u>100,391.61</u></u>	<u><u>-57,229.08</u></u>	<u><u>-175.42%</u></u>	<u><u>-24.9%</u></u>

**Palatine Public Library District**  
**SOCIAL SECURITY FUND #50 Budget vs. Actual**  
 July through November 2020  
 42% of Budget Year Completed

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	215,457.97	283,115.00	76.1%	55.0%
<b>Total Income</b>	<u>215,457.97</u>	<u>283,115.00</u>	<u>76.1%</u>	<u>55.0%</u>
<b>Gross Profit</b>	215,457.97	283,115.00	76.1%	55.0%
<b>Expense</b>				
5300 · Payroll Expenses				
5312 · Social Security Fund Exp	97,629.64	252,623.20	38.65%	39.7%
<b>Total 5300 · Payroll Expenses</b>	<u>97,629.64</u>	<u>252,623.20</u>	<u>38.65%</u>	<u>39.7%</u>
<b>Total Expense</b>	<u>97,629.64</u>	<u>252,623.20</u>	<u>38.65%</u>	<u>39.7%</u>
<b>Net Ordinary Income</b>	<u>117,828.33</u>	<u>30,491.80</u>	<u>386.43%</u>	<u>-79.4%</u>
<b>Net Income</b>	<u><u>117,828.33</u></u>	<u><u>30,491.80</u></u>	<u><u>386.43%</u></u>	<u><u>-79.4%</u></u>

**Palatine Public Library District**  
**TORT IMMUNITY FUND #60 Budget vs. Actual**  
**July through November 2020**  
**42% of Budget Year Completed**

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	28,417.73	44,361.00	64.06%	44.4%
<b>Total Income</b>	<u>28,417.73</u>	<u>44,361.00</u>	<u>64.06%</u>	<u>44.4%</u>
<b>Gross Profit</b>	28,417.73	44,361.00	64.06%	44.4%
<b>Expense</b>				
<b>5800 · Operating - Other</b>				
<b>5801 · Library Insurance Package</b>	2,530.00	3,162.50	80.0%	0.0%
<b>5802 · Public Liability Insurance</b>	0.00	91,727.99	0.0%	25.2%
<b>Total 5800 · Operating - Other</b>	<u>2,530.00</u>	<u>94,890.49</u>	<u>2.67%</u>	<u>24.2%</u>
<b>Total Expense</b>	<u>2,530.00</u>	<u>94,890.49</u>	<u>2.67%</u>	<u>24.2%</u>
<b>Net Ordinary Income</b>	<u>25,887.73</u>	<u>-50,529.49</u>	<u>-51.23%</u>	<u>1.6%</u>
<b>Net Income</b>	<u><u>25,887.73</u></u>	<u><u>-50,529.49</u></u>	<u><u>-51.23%</u></u>	<u><u>1.6%</u></u>

**Palatine Public Library District  
UNEMPLOYMENT FUND #70 Budget vs. Actual**

July through November 2020  
42% of Budget Year Completed

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	0.00	500.00	0.0%	100.0%
<b>Total Income</b>	<u>0.00</u>	<u>500.00</u>	<u>0.0%</u>	<u>100.0%</u>
<b>Gross Profit</b>	0.00	500.00	0.0%	100.0%
<b>Expense</b>				
5330 · Unemployment Fund Expense	318.00	500.00	63.6%	0.0%
<b>Total Expense</b>	<u>318.00</u>	<u>500.00</u>	<u>63.6%</u>	<u>0.0%</u>
<b>Net Ordinary Income</b>	<u>-318.00</u>	<u>0.00</u>	<u>100.0%</u>	<u>-2,930.3%</u>
<b>Net Income</b>	<u><u>-318.00</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>	<u><u>-2,930.3%</u></u>

**Palatine Public Library District**  
**SPECIAL RESERVE FUND #75 Budget vs. Actual**

July through November 2020  
42% of Budget Year Completed

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>5200 · Capital Expenditures</b>				
<b>5210 · Building</b>				
<b>5210.10 · Concrete, Masonry &amp; Paving</b>	29,200.00	242,750.00	12.03%	14.4%
<b>5210.30 · Doors &amp; Windows</b>	0.00	100,000.00	0.0%	0.0%
<b>5210.60 · Fire Protection &amp; Security</b>	0.00	90,000.00	0.0%	0.0%
<b>Total 5210 · Building</b>	<u>29,200.00</u>	<u>432,750.00</u>	<u>6.75%</u>	<u>21.8%</u>
<b>Total 5200 · Capital Expenditures</b>	<u>29,200.00</u>	<u>432,750.00</u>	<u>6.75%</u>	<u>21.8%</u>
<b>Total Expense</b>	<u>29,200.00</u>	<u>432,750.00</u>	<u>6.75%</u>	<u>21.8%</u>
<b>Net Ordinary Income</b>	<u>-29,200.00</u>	<u>-432,750.00</u>	<u>6.75%</u>	<u>21.8%</u>
<b>Net Income</b>	<u><u>-29,200.00</u></u>	<u><u>-432,750.00</u></u>	<u><u>6.75%</u></u>	<u><u>21.8%</u></u>

**Palatine Public Library District**  
**CAPITAL PROJECTS FUND #80 Budget vs. Actual**

July through November 2020  
42% of Budget Year Completed

	July - Nov 2020	Budget	% of Budget	NO DATA FROM LAST YEAR
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4300.00 · Proceeds from 2020 Bond	5,250,000.00	5,250,000.00	100.0%	
4300.01 · Bond Premiums from 2020 Bond	849,007.15	849,007.15	100.0%	
4301.00 · Interest Income from 2020 Bond	184.15	1,000.00	18.42%	
4302 · Grant Income	0.00	1,841,568.05	0.0%	
<b>Total Income</b>	<u>6,099,191.30</u>	<u>7,941,575.20</u>	<u>76.8%</u>	
<b>Gross Profit</b>	6,099,191.30	7,941,575.20	76.8%	
<b>Expense</b>				
<b>5250 · Renovation Construction Costs</b>				
5250.10 · Main Direct Costs	0.00	3,996,569.94	0.0%	
5250.20 · Rand Direct Costs	0.00	170,000.00	0.0%	
5250.30 · North Hoffman Direct Costs	0.00	250,000.00	0.0%	
<b>Total 5250 · Renovation Construction Costs</b>	<u>0.00</u>	<u>4,416,569.94</u>	<u>0.0%</u>	
<b>5260 · Renovation Indirect Costs</b>				
5260.10 · Permits and Fees	74,294.00	6,000.00	1,238.23%	
5260.11 · Furniture, Fixtures & Equipment	0.00	865,484.00	0.0%	
5260.12 · Technology	0.00	200,000.00	0.0%	
5260.13 · Moving/Storage	0.00	200,000.00	0.0%	
5260.14 · Legal/Financial	1,707.00	15,000.00	11.38%	
5260.15 · Architectural/Engineering	91,485.97	509,721.00	17.95%	
5260.16 · Owner's Rep	10,640.00	104,500.00	10.18%	
5260.17 · Builder's Risk Insurance	0.00	19,000.00	0.0%	
5260.20 · Other Indirect Costs	4,550.00	662,163.00	0.69%	
<b>Total 5260 · Renovation Indirect Costs</b>	<u>182,676.97</u>	<u>2,581,868.00</u>	<u>7.08%</u>	
<b>6500 · Bond Expenses</b>				
6503 · Legal/Misc Fees Due 2020 Bond	97,283.00	97,283.00	100.0%	
<b>Total 6500 · Bond Expenses</b>	<u>97,283.00</u>	<u>97,283.00</u>	<u>100.0%</u>	
<b>Total Expense</b>	<u>279,959.97</u>	<u>7,095,720.94</u>	<u>3.95%</u>	
<b>Net Ordinary Income</b>	5,819,231.33	845,854.26	687.97%	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	825,000.00	0.0%	
<b>Total Other Income</b>	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>	
<b>Net Other Income</b>	0.00	825,000.00	0.0%	
<b>Net Income</b>	<u><u>5,819,231.33</u></u>	<u><u>1,670,854.26</u></u>	<u><u>348.28%</u></u>	



**Palatine Public Library District  
BOND FUND #90 Budget vs. Actual**

**July through November 2020  
42% of Budget Year Completed**

	<u>July - Nov 2020</u>	<u>Budget</u>	<u>% of Budget</u>	<u>NO DATA FROM LAST YEAR</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>6500 · Bond Expenses</b>				
6501 · Principle Due 2020 Bond	0.00	515,000.00	0.0%	
6502 · Interest Due 2020 Bond	0.00	151,041.67	0.0%	
<b>Total 6500 · Bond Expenses</b>	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>	
<b>Total Expense</b>	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>	
<b>Net Ordinary Income</b>	0.00	-666,041.67	0.0%	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	666,041.67	0.0%	
<b>Total Other Income</b>	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>	
<b>Net Other Income</b>	0.00	666,041.67	0.0%	
<b>Net Income</b>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.0%</u></u>	

**PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 11-30-2020**

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
<b>INCOME</b>											
4000 · Tax Levies	\$4,459,002.60	\$10,333.70	\$179,806.69	273,843.49	\$215,457.97	\$28,417.73					\$5,166,862.18
4001 · TIF Rebates											\$0.00
4010 · Repl Tax	\$26,204.86										\$26,204.86
4100 · Interest Income	\$7,751.28										\$7,751.28
4200 · Other Income	\$211,109.15										\$211,109.15
4300 · Bond Income									\$6,099,191.30		\$6,099,191.30
<b>TOTAL INCOME</b>	<b>\$4,704,067.89</b>	<b>\$10,333.70</b>	<b>\$179,806.69</b>	<b>\$273,843.49</b>	<b>\$215,457.97</b>	<b>\$28,417.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,099,191.30</b>	<b>\$0.00</b>	<b>\$11,511,118.77</b>
<b>EXPENSE</b>											
5100 · Materials	\$417,929.24										\$417,929.24
5200 · Capital Exp	\$27,065.73							\$29,200.00			\$56,265.73
5250 · Renov Constr											\$0.00
5260 · Renov Indirect									\$182,676.97		\$182,676.97
5300 · Payroll Exp	\$1,425,132.56			\$173,451.88	\$97,629.64						\$1,696,214.08
5330 · Unemployment							\$318.00				\$318.00
5400 · Utilities	\$62,703.95										\$62,703.95
5500 · Maintenance			\$61,226.28								\$61,226.28
5600 · Contracts	\$220,712.07	\$5,400.00									\$226,112.07
5700 · Supplies	\$43,560.16		\$10,637.60								\$54,197.76
5800 · Operating	\$58,110.01					\$2,530.00					\$60,640.01
5802 · Insurance											\$0.00
5900 · Auxiliary	\$28,945.29										\$28,945.29
6500 · Bond Exp									\$97,283.00		\$97,283.00
<b>TOTAL EXPENSE</b>	<b>\$2,284,159.01</b>	<b>\$5,400.00</b>	<b>\$71,863.88</b>	<b>\$173,451.88</b>	<b>\$97,629.64</b>	<b>\$2,530.00</b>	<b>\$318.00</b>	<b>\$29,200.00</b>	<b>\$279,959.97</b>	<b>\$0.00</b>	<b>\$2,944,512.38</b>
<b>Audited Beg FB 7/1/2020</b>	<b>\$3,681,104.28</b>	<b>\$20,117.00</b>	<b>\$242,793.00</b>	<b>\$204,784.00</b>	<b>\$167,103.00</b>	<b>\$46,627.00</b>	<b>\$49,011.00</b>	<b>\$1,687,128.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,098,667.28</b>
<b>Net Income</b>	<b>\$2,419,908.88</b>	<b>\$4,933.70</b>	<b>\$107,942.81</b>	<b>\$100,391.61</b>	<b>\$117,828.33</b>	<b>\$25,887.73</b>	<b>-\$318.00</b>	<b>-\$29,200.00</b>	<b>\$5,819,231.33</b>	<b>\$0.00</b>	<b>\$8,566,606.39</b>
<b>Ending FB 11/30/2020</b>	<b>\$6,101,013.16</b>	<b>\$25,050.70</b>	<b>\$350,735.81</b>	<b>\$305,175.61</b>	<b>\$284,931.33</b>	<b>\$72,514.73</b>	<b>\$48,693.00</b>	<b>\$1,657,928.00</b>	<b>\$5,819,231.33</b>	<b>\$0.00</b>	<b>\$14,665,273.67</b>

CASH	
Bank Account	Balance
1003 · Chkg - CC	\$5,434.13
1004 · MM -Tax Dep	\$6,723,594.56
1005 · Chkg-General	\$23,390.81
1006 · Chkg - Imprest	\$1,445.01
1007 · Chkg - Payroll	\$11,655.29
1009.00 · Construction	\$3,634,241.32
1011 · Cash Boxes	\$1,653.00
<b>TOTAL CASH</b>	<b>\$10,401,414.12</b>

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO				
Description	Rate	Maturity Date	Amount	
Acct 101			\$914,836.87	
CD# 281299-1	1.50%	3/3/2021	\$246,200.00	
CD# 281300-1	1.51%	3/3/2021	\$246,200.00	
CD# 285489-1	0.36%	9/21/2022	\$225,000.00	
CD# 285490-1	0.20%	9/21/2022	\$200,000.00	
CD# 285491-1	0.15%	3/22/2022	\$249,400.00	
CD# 285492-1	0.14%	3/22/2022	\$175,600.00	
Acct 101	<b>ACCOUNT TOTAL</b>		<b>\$2,257,236.87</b>	

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO				
Description	Rate	Maturity Date	Amount	
Acct 201			\$520,984.56	
CD# 285951-1	0.15%	10/21/2021	\$249,600.00	
CD# 285950-1	0.20%	10/21/2021	\$249,500.00	
CD# 285953-1	0.10%	10/21/2021	\$249,700.00	
CD# 285948-1	0.25%	10/21/2021	\$249,300.00	
CD# 285952-1	0.10%	10/21/2021	\$249,700.00	
CD# 285949-1	0.20%	10/21/2021	\$249,100.00	
CD# 286086-1	0.15%	10/25/2021	\$249,600.00	
Acct 201	<b>ACCOUNT TOTAL</b>		<b>\$2,267,484.56</b>	

## Early Release Check Register

December 2, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Pd Amt</b>
12/02/2020	6406	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
10/31/2020	T40002508747		5533 · Trash	-227.00
<b>TOTAL</b>				<b>-227.00</b>
12/02/2020	6423	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5774.50 · Collection Supplies - CS	-22.97
			5328 · Misc. Fringe Benefits	-50.00
			5328 · Misc. Fringe Benefits	-7.00
			5773 · Copier & Printer Supplies	-329.52
			5328 · Misc. Fringe Benefits	-80.26
			5773 · Copier & Printer Supplies	-6,298.22
			5774.90 · General Service Supplies	-215.92
			5776.20 · Program Supplies - AS	-16.42
			5814 · Inservice & Training/Mileage	-15.00
			5774.90 · General Service Supplies	-64.95
			5816 · Community Information	-60.80
			5771 · Human Resources Supplies	-27.49
			5814 · Inservice & Training/Mileage	-59.00
			5653 · Technology Support	-19.99
			5774.90 · General Service Supplies	-134.46
			5815 · Memberships	-122.00
			5815 · Memberships	-122.00
			5774.50 · Collection Supplies - CS	-281.97
<b>TOTAL</b>				<b>-7,927.97</b>
12/02/2020	6425	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5775 · Maintenance Supplies	-90.68
<b>TOTAL</b>				<b>-90.68</b>
12/02/2020	6424	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5772 · Art & Printing Supplies	-228.65
			5775 · Maintenance Supplies	-206.35
			5775 · Maintenance Supplies	-245.70
			5328 · Misc. Fringe Benefits	-33.51
			5328 · Misc. Fringe Benefits	-27.63
			5775 · Maintenance Supplies	-74.63
			5775 · Maintenance Supplies	-337.32
			5653 · Technology Support	-1.13
			5653 · Technology Support	-262.50
			5814 · Inservice & Training/Mileage	-130.00
<b>TOTAL</b>				<b>-1,547.42</b>
12/02/2020	6407	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5653 · Technology Support	-488.85
			5105 · Nonprint Materials	-15.99
			5105 · Nonprint Materials	-15.99

## Early Release Check Register

December 2, 2020

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Account</b>	<b>Pd Amt</b>
			5105 · Nonprint Materials	-15.99
<b>TOTAL</b>				<b>-536.82</b>
12/02/2020	6422	BANK OF AMERICA - SC	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5653 · Technology Support	-300.00
			5773 · Copier & Printer Supplies	-456.86
			5653 · Technology Support	-112.00
<b>TOTAL</b>				<b>-868.86</b>
12/02/2020	6408	BENSON, RAYMOND	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			5813.20 · Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
12/02/2020	6409	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
11/15/2020	344941		5811 · Telephone	-277.85
<b>TOTAL</b>				<b>-277.85</b>
12/02/2020	6410	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
11/10/2020			5657 · Internet Service	-195.19
11/24/2020			5657 · Internet Service	-129.85
<b>TOTAL</b>				<b>-325.04</b>
12/02/2020	6427	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
11/22/2020			5657 · Internet Service	-129.85
<b>TOTAL</b>				<b>-129.85</b>
12/02/2020	6411	ELM USA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
09/14/2020	33679		5774.50 · Collection Supplies - CS	-45.25
<b>TOTAL</b>				<b>-45.25</b>
12/02/2020	6412	EXXON-MOBIL	1005 · Chkg-Palatine Bk & Trt-General	
11/19/2020	9042011		5545 · Van Fuel	-40.79
<b>TOTAL</b>				<b>-40.79</b>
12/02/2020	6413	FOTOPOULOS, KAREN	1005 · Chkg-Palatine Bk & Trt-General	
11/18/2020			5813.20 · Cultural/Ed Programs - AS	-80.00
11/30/2020			5813.20 · Cultural/Ed Programs - AS	-80.00
<b>TOTAL</b>				<b>-160.00</b>
12/02/2020	6428	GIRE, DANN	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			5813.20 · Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>

## Early Release Check Register

December 2, 2020

Date	Num	Name	Account	Pd Amt
12/02/2020	6414	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
11/16/2020			5775 · Maintenance Supplies	-8.41
			5775 · Maintenance Supplies	-6.09
			5775 · Maintenance Supplies	-47.34
<b>TOTAL</b>				<b>-61.84</b>
12/02/2020	6415	INFORMATION DIGGERS	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020			5813.20 · Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
12/02/2020	6416	ISAACS, ANETTE	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020			5813.20 · Cultural/Ed Programs - AS	-300.00
<b>TOTAL</b>				<b>-300.00</b>
12/02/2020	6417	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
11/15/2020	9007286766		5651 · Copier & Printer Maintenance	-92.89
11/15/2020	900285473		5651 · Copier & Printer Maintenance	-419.10
11/16/2020	9007287602		5651 · Copier & Printer Maintenance	-330.09
<b>TOTAL</b>				<b>-842.08</b>
12/02/2020	6429	LYNCH, TERRENCE	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020			5813.20 · Cultural/Ed Programs - AS	-300.00
<b>TOTAL</b>				<b>-300.00</b>
12/02/2020	6426	PITNEY BOWES PURCHASE POWER	1005 · Chkg-Palatine Bk & Trt-General	
11/22/2020			5812 · Postage	-500.00
<b>TOTAL</b>				<b>-500.00</b>
12/02/2020	6418	STATE CHEMICAL SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
09/23/2020	901686100		5775 · Maintenance Supplies	-214.73
<b>TOTAL</b>				<b>-214.73</b>
12/02/2020	6419	SYNCB/AMAZON	1005 · Chkg-Palatine Bk & Trt-General	
11/05/2020			5101 · Print Materials	-101.21
			5105 · Nonprint Materials	-4,329.53
			5207 · Computers/Technology	-2,850.14
			5328 · Misc. Fringe Benefits	-31.96
			5774.50 · Collection Supplies - CS	-51.98
			5774.90 · General Service Supplies	-1,275.94
			5776.10 · Program Supplies - YTS	-122.43
			5776.20 · Program Supplies - AS	-180.93
<b>TOTAL</b>				<b>-8,944.12</b>

## Early Release Check Register

December 2, 2020

Date	Num	Name	Account	Pd Amt
12/02/2020	6420	TALEWISE	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020	13337		5813.10 · Cultural/Ed Programs - YTS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
12/02/2020	6010	VILLAGE OF PALATINE	1010.00 · Construction Account	
11/30/2020			5260.10 · Permits and Fees	-74,294.00
<b>TOTAL</b>				<b>-74,294.00</b>
12/02/2020	6421	WENSTRUP, GARY	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020			5813.20 · Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
<b>TOTAL</b>				<b>\$98,784.30</b>

Out of an abundance of caution to prevent the spread of COVID-19, this document is being emailed to Executive Director Jeannie Dilger, Trustee Bruce Jefferson, and Trustee Hal Snyder requesting electronic approvals, via DocuSign, by the two trustees to process and mail these early release checks dated 12-2-2020.

DocuSigned by:

Bruce Jefferson

12/1/2020

Bruce Jefferson

Date

approve the processing of Early Release Checks # 6406-6429 totalling \$24,490.30 from the General Account and Check #6010 from the Construction Account totalling \$74,294.00 for the Palatine Public Library District.

DocuSigned by:

Hal Snyder

12/1/2020

Hal Snyder

Date

approve the processing of Early Release Checks # 6406-6429 totalling \$24,490.30 from the General Account and Check #6010 from the Construction Account totalling \$74,294.00 for the Palatine Public Library District.

**Palatine Public Library District  
Warrant 2021-06 Check Register**

December 15, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
12/15/2020	6430	ALBERTSONS/SAFEWAY	1005 · Chkg-Palatine Bk & Trt-General	
10/29/2020			5776.10 · Program Supplies - YTS	<u>-53.20</u>
TOTAL				-53.20
12/15/2020	6431	ASSISTIVE HEARING SYSTEM	1005 · Chkg-Palatine Bk & Trt-General	
11/06/2020	1510		5207 · Computers/Technology	<u>-3,956.00</u>
TOTAL				-3,956.00
12/15/2020	6432	BAKER & TAYLOR-L542324	1005 · Chkg-Palatine Bk & Trt-General	
11/02/2020	2035596493		5101 · Print Materials	<u>-45.19</u>
TOTAL				-45.19
12/15/2020	6433	BLUE LION SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
11/01/2020	322622		5535 · Fire and Security	<u>-35.00</u>
TOTAL				-35.00
12/15/2020	6434	CANON SOLUTIONS AMERICA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
11/18/2020	1400143017		5772 · Art & Printing Supplies	<u>-164.42</u>
TOTAL				-164.42
12/15/2020	6435	CAVENDISH SQUARE	1005 · Chkg-Palatine Bk & Trt-General	
10/30/2020	CAL325884I		5101 · Print Materials	<u>-177.93</u>
TOTAL				-177.93
12/15/2020	6436	CCH INCORPORATED	1005 · Chkg-Palatine Bk & Trt-General	
11/07/2020	4804989901		5101 · Print Materials	<u>-187.41</u>
TOTAL				-187.41
12/15/2020	6487	CENGAGE LEARNING INC - GALE	1005 · Chkg-Palatine Bk & Trt-General	
10/08/2020	repl lost ck		5101 · Print Materials	<u>-986.64</u>
TOTAL				-986.64
12/15/2020	6491	CENGAGE LEARNING INC - GALE	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			5101 · Print Materials	<u>-946.16</u>
TOTAL				-946.16

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
12/15/2020	6437	CHILDREN'S PLUS INC.	1005 · Chkg-Palatine Bk & Trt-General	
11/06/2020	190872		5101 · Print Materials	-3,659.13
11/18/2020	191216		5101 · Print Materials	-29.98
11/18/2020	191215		5101 · Print Materials	-81.84
<b>TOTAL</b>				<b>-3,770.95</b>
12/15/2020	6438	COMPLETE CLEANING COMPANY	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020	C15951		5531 · Cleaning Service	-2,114.63
<b>TOTAL</b>				<b>-2,114.63</b>
12/15/2020	6439	CONNEXION	1005 · Chkg-Palatine Bk & Trt-General	
10/23/2020	S1730733.002		5533 · Trash	-1,060.63
10/23/2020	S1730733.001		5533 · Trash	-100.00
<b>TOTAL</b>				<b>-1,160.63</b>
12/15/2020	6440	CULLIGAN WATER CONDITIONING	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			5423 · Water	-12.50
<b>TOTAL</b>				<b>-12.50</b>
12/15/2020	6481	CURRENT TECHNOLOGIES CORP	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020	3 invoices		5655 · LAN Management	-460.00
			5655 · LAN Management	-4,270.00
			5655 · LAN Management	-7.00
<b>TOTAL</b>				<b>-4,737.00</b>
12/15/2020	6441	DAILY HERALD	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020			5101 · Print Materials	-2,166.80
<b>TOTAL</b>				<b>-2,166.80</b>
12/15/2020	6488	DZIK, SHERRI	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			4222 · Meeting Room Fees	-150.00
<b>TOTAL</b>				<b>-150.00</b>
12/15/2020	6442	EBSCO	1005 · Chkg-Palatine Bk & Trt-General	
08/28/2020	1605183		5101 · Print Materials	-17,408.70
<b>TOTAL</b>				<b>-17,408.70</b>



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Date	Num	Name	Account	Paid Amount
12/15/2020	6470	ELM USA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
12/02/2020	35666		5774.50 · Collection Supplies - CS	-62.00
TOTAL				-62.00
12/15/2020	6011	ENGBERG ANDERSON, INC	1010.00 · Construction Account	
10/31/2020	19304500-14		5260.15 · Architectural/Engineering	-6,712.29
TOTAL				-6,712.29
12/15/2020	6471	ESAU, DAVID	1005 · Chkg-Palatine Bk & Trt-General	
12/15/2020			5813.20 · Cultural/Ed Programs - AS	-100.00
TOTAL				-100.00
12/15/2020	6443	EVERLIVING GREENERY	1005 · Chkg-Palatine Bk & Trt-General	
11/01/2020	43179		5534 · Landscaping and Lawn Service	-388.00
12/02/2020	43262		5534 · Landscaping and Lawn Service	-388.00
TOTAL				-776.00
12/15/2020	6482	FIRST COM (GLOBAL COM)	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020	120755461		5667 · Telephone Lease	-2,042.31
TOTAL				-2,042.31
12/15/2020	6472	FOTOPOULOS, KAREN	1005 · Chkg-Palatine Bk & Trt-General	
12/14/2020			5813.20 · Cultural/Ed Programs - AS	-80.00
TOTAL				-80.00
12/15/2020	6444	HALLORAN & YAUCH, INC	1005 · Chkg-Palatine Bk & Trt-General	
11/18/2020	21984		5534 · Landscaping and Lawn Service	-200.00
TOTAL				-200.00
12/15/2020	6445	HOFFMAN ESTATES PARK DIST	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5666 · Leases(Branches)	-2,500.00
TOTAL				-2,500.00
12/15/2020	6446	HR SOURCE	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020	12670		5663 · Consultants	-1,500.00

**Palatine Public Library District**  
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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL				-1,500.00
12/15/2020	6447	ILLINOIS LIBRARY ASSOCIATION	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5814 · Inservice & Training/Mileage	-100.00
11/20/2020			5814 · Inservice & Training/Mileage	-125.00
11/20/2020			5814 · Inservice & Training/Mileage	-100.00
TOTAL				-325.00
12/15/2020	6448	IMEG	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020	20004468.00-1		5210.10 · Concrete, Masonry & Paving	-29,200.00
TOTAL				-29,200.00
12/15/2020	6473	IMPREST FUND	1005 · Chkg-Palatine Bk & Trt-General	
12/07/2020			1006 · Chkg-Palatine Bk & Trt-Imprest	-101.59
TOTAL				-101.59
12/15/2020	6489	INGRAM-2004115	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020			5101 · Print Materials	-12,558.57
			5105 · Nonprint Materials	-8.24
TOTAL				-12,566.81
12/15/2020	6012	KLEIN THORPE AND JENKINS, LTD	1010.00 · Construction Account	
11/30/2020	214146		5260.14 · Legal/Financial	-1,223.00
TOTAL				-1,223.00
12/15/2020	6493	KLEIN THORPE AND JENKINS, LTD	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020	214146-2		5817 · Legal	-352.00
TOTAL				-352.00
12/15/2020	6449	KOLLUM, JASON	1005 · Chkg-Palatine Bk & Trt-General	
11/23/2020			5813.10 · Cultural/Ed Programs - YTS	-296.25
TOTAL				-296.25
12/15/2020	6483	KONICA MINOLTA	1005 · Chkg-Palatine Bk & Trt-General	
12/25/2020	36704430		5651 · Copier & Printer Maintenance	-227.53
TOTAL				-227.53

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
12/15/2020	6474	LACONI, INC.	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020			5815 · Memberships	-100.00
<b>TOTAL</b>				<b>-100.00</b>
12/15/2020	6475	MATHISEN, MARTINA	1005 · Chkg-Palatine Bk & Trt-General	
12/14/2020			5813.20 · Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
12/15/2020	6450	MESSAGE MOVERS	1005 · Chkg-Palatine Bk & Trt-General	
11/06/2020	2011004		5774 · Library Services Supplies	-166.17
<b>TOTAL</b>				<b>-166.17</b>
12/15/2020	6476	MIDWEST TAPE	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020			5105 · Nonprint Materials	-9,451.57
<b>TOTAL</b>				<b>-9,451.57</b>
12/15/2020	6451	MIDWEST TAPE-HOOPLA	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020	99706005		5107 · Electronic Materials	-5,926.77
<b>TOTAL</b>				<b>-5,926.77</b>
12/15/2020	6477	NEW YORK TIMES-NEWSPAPER	1005 · Chkg-Palatine Bk & Trt-General	
11/22/2020			5101 · Print Materials	-526.50
<b>TOTAL</b>				<b>-526.50</b>
12/15/2020	6452	NORTHWEST COMMUNITY HC	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020			5666 · Leases(Branches)	-590.00
<b>TOTAL</b>				<b>-590.00</b>
12/15/2020	6453	ORIENTAL TRADING COMPANY	1005 · Chkg-Palatine Bk & Trt-General	
11/09/2020	706156029-01		5774.90 · General Service Supplies	-26.76
11/11/2020	706248213-01		5816 · Community Information	-31.35
11/20/2020	706498330-01		5776.10 · Program Supplies - YTS	-12.38
<b>TOTAL</b>				<b>-70.49</b>
12/15/2020	6454	OVERDRIVE INC.	1005 · Chkg-Palatine Bk & Trt-General	
11/06/2020	01018CO20386933		5107 · Electronic Materials	-734.59

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
11/12/2020	01018CO20405029		5107 · Electronic Materials	-829.49
11/20/2020	01018CO20415912		5107 · Electronic Materials	-1,159.69
<b>TOTAL</b>				<b>-2,723.77</b>
12/15/2020	6455	PAYPAL	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020	102516976		5660 · Accounting/Payroll/Bank Fees	-19.95
<b>TOTAL</b>				<b>-19.95</b>
12/15/2020	6456	PEREZ, CELIA C.	1005 · Chkg-Palatine Bk & Trt-General	
11/29/2020			5813.10 · Cultural/Ed Programs - YTS	-300.00
<b>TOTAL</b>				<b>-300.00</b>
12/15/2020	6478	PETTY CASH	1005 · Chkg-Palatine Bk & Trt-General	
12/07/2020			5776.10 · Program Supplies - YTS	-15.99
			5812 · Postage	-7.80
			5814 · Inservice & Training/Mileage	-27.67
<b>TOTAL</b>				<b>-51.46</b>
12/15/2020	6457	REGENT BOOK CO.	1005 · Chkg-Palatine Bk & Trt-General	
10/25/2020	59068		5101 · Print Materials	-17.09
<b>TOTAL</b>				<b>-17.09</b>
12/15/2020	6490	S & S WORLDWIDE	1005 · Chkg-Palatine Bk & Trt-General	
11/20/2020	IN100655671		5776.10 · Program Supplies - YTS	-37.93
<b>TOTAL</b>				<b>-37.93</b>
12/15/2020	6492	SCHWARZ, BETH	1005 · Chkg-Palatine Bk & Trt-General	
12/07/2020			5328 · Misc. Fringe Benefits	-99.22
<b>TOTAL</b>				<b>-99.22</b>
12/15/2020	6458	SCOTT LANDSCAPES LLC	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020	1128		5534 · Landscaping and Lawn Service	-577.00
<b>TOTAL</b>				<b>-577.00</b>
12/15/2020	6459	SIERRA CLUB	1005 · Chkg-Palatine Bk & Trt-General	
11/16/2020			5101 · Print Materials	-39.00
<b>TOTAL</b>				<b>-39.00</b>

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
12/15/2020	6460	STERICYCLE, INC.	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020	4009768890		5775 · Maintenance Supplies	-104.75
<b>TOTAL</b>				<b>-104.75</b>
12/15/2020	6461	YSERCO	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020	1612		5539 · HVAC	-1,616.75
<b>TOTAL</b>				<b>-1,616.75</b>
12/15/2020	6462	TUMBLEWEED PRESS	1005 · Chkg-Palatine Bk & Trt-General	
10/01/2020	100282		5107 · Electronic Materials	-840.00
<b>TOTAL</b>				<b>-840.00</b>
12/15/2020	6463	UNIQUE MANAGEMENT SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
11/01/2020	597290		5659 · Book Recovery Service	-1,324.60
<b>TOTAL</b>				<b>-1,324.60</b>
12/15/2020	6484	UNITE PRIVATE NETWORKS, LLC	1005 · Chkg-Palatine Bk & Trt-General	
12/01/2020	S1-20-019095		5657 · Internet Service	-1,610.33
<b>TOTAL</b>				<b>-1,610.33</b>
12/15/2020	6464	VANGUARD ENERGY SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
11/06/2020	G404409110520		5421 · Gas	-1,122.95
<b>TOTAL</b>				<b>-1,122.95</b>
12/15/2020	6465	VILLAGE OF PALATINE-WATER	1005 · Chkg-Palatine Bk & Trt-General	
11/04/2020			5423 · Water	-467.96
<b>TOTAL</b>				<b>-467.96</b>
12/15/2020	6466	VOGUE PRINTERS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
11/18/2020	16862		5913 · Newsletter/Communication	-12,119.00
<b>TOTAL</b>				<b>-12,119.00</b>
12/15/2020	6467	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
11/09/2020	4814558-0		5774.90 · General Service Supplies	-135.36
11/09/2020	4814615-0		5774.90 · General Service Supplies	-0.75

**Palatine Public Library District  
Warrant 2021-06 Check Register**

December 15, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
11/12/2020	4818527-0		5774.90 · General Service Supplies	-159.96
11/12/2020	4818316-0		5774.90 · General Service Supplies	-225.24
11/12/2020	4817914-0		5775 · Maintenance Supplies	-100.58
			5775 · Maintenance Supplies	-34.81
			5775 · Maintenance Supplies	-27.55
			5775 · Maintenance Supplies	-24.56
11/16/2020	4738827-1		5775 · Maintenance Supplies	-39.68
11/17/2020	4821268-0		5774.90 · General Service Supplies	-253.82
11/17/2020	4821738-0		5774.90 · General Service Supplies	-17.97
11/20/2020	4825963-0		5775 · Maintenance Supplies	-11.07
11/20/2020	4804102-0,C4804102-0		5820 · Gifts/Donations	-1,946.10
11/23/2020	4826706-0		5774.50 · Collection Supplies - CS	-522.96
11/23/2020	4826522-0		5774.90 · General Service Supplies	-115.51
11/25/2020	4828651-0		5774.90 · General Service Supplies	-650.00
<b>TOTAL</b>				<b>-4,265.92</b>
12/15/2020	6479	WENSTRUP, GARY	1005 · Chkg-Palatine Bk & Trt-General	
12/07/2020			5813.20 · Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
12/15/2020	6485	WICKSTROM FORD	1005 · Chkg-Palatine Bk & Trt-General	
11/30/2020	776251		5541 · Van Maintenance	-54.95
<b>TOTAL</b>				<b>-54.95</b>
12/15/2020	6480	WILHELM, MATT	1005 · Chkg-Palatine Bk & Trt-General	
12/19/2020			5813.10 · Cultural/Ed Programs - YTS	-475.00
<b>TOTAL</b>				<b>-475.00</b>
12/15/2020	6468	WOLTERS KLUWER	1005 · Chkg-Palatine Bk & Trt-General	
11/09/2020	4804989901-001		5101 · Print Materials	-187.41
<b>TOTAL</b>				<b>-187.41</b>
12/15/2020	6469	WORLD BOOK INC	1005 · Chkg-Palatine Bk & Trt-General	
11/19/2020			5101 · Print Materials	-45.90
<b>TOTAL</b>				<b>-45.90</b>
			<b>TOTAL</b>	<b>\$141,670.38</b>

**Palatine Public Library District**  
**Warrant 2021-06 Payroll and Invoice Distribution Totals**  
**FOR THE MONTH OF NOVEMBER 2020**

<b>5300 · PAYROLL EXPENSES</b>		
<b>5310 · Gross Salaries</b>		
11/13/2020	PAYCOM	\$133,613.78
11/30/2020	PAYCOM	\$138,642.98
Total 5310 · Gross Salaries		<b>\$272,256.76</b>
<b>5311 · Employer IMRF Fund Expense</b>		
11/30/2020	IMRF	\$35,605.08
Total 5311 · IMRF Fund Expense		<b>\$35,605.08</b>
<b>5312 · Employer Social Security Fund Expense</b>		
11/13/2020	PAYCOM	\$9,950.16
11/30/2020	PAYCOM	\$10,334.92
Total 5312 · Social Security Fund Exp		<b>\$20,285.08</b>
<b>5313 · Employer Health &amp; Life Insurance Expense</b>		
11/30/2020	BLUE CROSS BLUE SHIELD	\$20,305.00
11/30/2020	PRINCIPAL INSURANCE	\$1,455.30
Total 5313 · Health & Life Insurance		<b>\$21,760.30</b>
<b>5660 · Payroll Processing Fee</b>		
11/13/2020	Payroll Processing Fee	\$385.51
11/30/2020	Payroll Processing Fee	\$396.29
Total 5660 · Payroll Processing Fee		<b>\$781.80</b>
<b>TOTAL 5300 · PAYROLL EXPENSES:</b>		<b>\$350,689.02</b>
<b>EARLY RELEASE INVOICES:</b>		<b>\$98,784.30</b>
<b>WARRANT 2021-06 INVOICES:</b>		<b>\$141,670.38</b>
<b>6500 · BOND EXPENSES</b>		
<b>PRINCIPLE PAYMENT FOR 2020 BOND</b>		<b>\$515,000.00</b>
<b>INTEREST PAYMENT FOR 2020 BOND</b>		<b>\$58,916.70</b>
<b>TOTAL WARRANT 2021-06:</b>		<b>\$1,165,060.40</b>

\_\_\_\_\_  
Executive Director

**Approved by the Board of Trustees**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date