



**Board of Library Trustees
Regular Meeting**
Video Conference
January 19, 2021, 7:00 pm

Due to the Governor's "Stay-at-Home" Executive Order, the meeting(s) below will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/y53t8ne6>

1-872-239-5794

Conference ID: 408 749 604#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. TAB Liaison (Mukherjee)
 - c. Palatine Public Library District Foundation (Jefferson)
 - d. RAILS/ILA (Brauer)
7. Unfinished business
 - a. Renovation update (Vanderhoek and Dilger)
8. New business
 - a. Annual review of succession plan (Snyder)
 - b. Policy review and approval (Brauer)
 - i. Bylaws

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- ii. Appendix 0—Rules of Procedure for Public Meetings and Hearings
 - iii. Policy 1—Policy Development
 - iv. Appendix 1A—Guidelines for Library Policies
- 9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. ILA Legislative Meet-up, Monday, February 15, 9:00-10:30 a.m.
- 10. Director's report (Dilger)
- 11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder, Singh)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Lock Box Committee (Boland, Snyder)
 - g. Policy Committee (Brauer, Westhoff)
- 12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes
 - i. Director Evaluation Committee meeting of December 11, 2020
 - ii. regular meeting of December 15, 2020
 - iii. Policy Committee meeting of January 7, 2021
 - iv. Building Renovation Committee meeting of January 7, 2021
 - b. Financial report and approval of Warrant 2021-07 in the amount of \$783,027.33
- 13. Correspondence
- 14. Adjournment

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