



Minutes

1. Call to order

President Vanderhoek called the meeting to order at 7:00 p.m. Secretary Boland was present by video conference.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff were present by video conference. Trustee Singh was absent.

3. Approval of agenda

Trustee Snyder moved, seconded by Trustee Brauer, approval of the consent agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Singh. **Motion carried.**

4. Introduction of visitors

Also in attendance by video conference were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Human Resources (HR) Manager Mary Schaeffer, Youth & Teen Services Manager Kathy Burns, Librarian Natalie LaRocque, Library Associate Tara Pummer, HR Associate Karla Nora, Kristin Richardson from Engberg Anderson, Dan Eallonardo from Independent Construction Services, Teen Advisory Board (TAB) representative Anish Mukherjee, Friends representative Meg Cipar, League of Women Voters representative Maureen DeRosa, and Emilie Cheng.

5. Public comment

None.

6. Liaison reports

a. Friends of the Palatine Library

Friends representative Meg Cipar reported that members rearranged the Friends room to look like a store display. They have contacted members who are large book dealers and recently sold \$2,200 worth of books and received a \$100 donation. They are discussing other options for sales such as private appointments, Farmer's Market, Book Nook and tent events. Jill Jensen is stepping down as President and they will need to schedule a meeting to elect a new board. They have resumed accepting book donations and hope to have a sale this fall.

b. Teen Advisory Board (TAB)

TAB representative Anish Mukherjee reported that TAB met on April 13 and talked about their proposal regarding a teen space on the library website. This has been pushed back until the summer and they hope to get it up for the fall semester. Their last meeting will be in May and they will have a fun socially distanced activity in the parking lot.

c. Palatine Public Library District Foundation

The Foundation met in March and continued their discussion of naming opportunities. The new StoryWalk will be unveiled on June 15, 2021, at 10:00 a.m. at Hamilton Park. The next meeting will be April 29, 2021.

d. RAILS

Trustee Brauer reported that RAILS has "Short Takes for Trustees" which is a series of short videos (8-10 minutes each) that can be shown during Board meetings. There is a Trustee networking event on Tuesday, May 11, 2021, from 12:00-1:00 p.m. and it will have a short presentation on the importance of strategic planning for library boards.

7. Unfinished business

a. Renovation update

Executive Director Dilger reported that Phase 1 is finishing up. This includes the Makerspace and Digital Media Lab on the east side and the Teen and AV/New Material on the west side. Iron Mountain will start moving furniture the week of April 26. Phase 2 includes all of the Youth & Teen Services area which could last 6-8 weeks. For the first week, this area will be roped off for safety and staff will man a temporary desk at the base of stairs to answer questions and retrieve materials. Phase 3 will be

the entire second floor and will start sometime in the summer. The second floor will be closed to the public during Phase 3, but staff will man a temporary desk on the first floor to retrieve items.

Dan Eallonardo from Independent Construction Services discussed issues and changes which affected the budget. Inspections by the Village of Palatine are good. He highlighted Allowance Authorization #5 for \$5,048.00 for extra dry walk work and Allowance Authorization #6 for \$13,127.64 for AV and electrical modifications. The contingency allowance is now approximately \$67,000 and there is another \$135,937 held in contract of which none of it has been used. There is a progress payment due to FH Paschen of about \$782,000 and they will be about 40% paid with more than 40% done with the job.

Executive Director Dilger advised that the first grant report was submitted to the Illinois State Library and the Library is now eligible for 30% of the grant money.

8. New business

a. Acceptance of bid for parking garage concrete repairs from Western Specialty in the amount of \$559,315

Trustee Westhoff reported that there has been significant deterioration to the parking garage and bids were solicited for repair. Dan Eallonardo from Independent Construction Services advised that lowest bidder did not meet the bid requirements and did not provide a bid bond in the amount required. The second lowest bidder had scope of the project questions that they were unable to answer sufficiently. The next lowest bidder was Western Specialty who meets all requirements. Dan reminded the Board that there will be other costs associated with this project for engineering, testing and contingency. Construction should begin within the month and is about 60 days of work.

Trustee Singh joined the meeting at 7:38 p.m.

Trustee Brauer moved, seconded by Trustee Jefferson, that the Board of Trustees finds that Western Specialty is the lowest responsible bidder for the garage concrete repair project and therefore accepts its bid in the amount of \$559,315 and authorizes the Library Director to execute a contract with Western Specialty, subject to attorney review.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff
Nays: None.

Abstain: None.
Absent: **Motion carried.**

b. Discussion of employee health insurance benefits for 2021-2022

Trustee Snyder advised that in the 2018 Financial Plan the Library targeted adding family health insurance coverage in 2021-22 and that a survey was sent to eligible employees to determine interest in this coverage.

Executive Director Dilger reviewed the survey results and insurance costs for single and family coverage. She discussed two spreadsheets showing hypothetical costs for (a) covering 85 % of employee and 50% of family premiums or (b) offering a flat amount of \$1,000/month toward premiums. Trustees discussed the options and survey and agreed to recommend offering to cover 50% of family premiums.

9. President's report

a. Review of Library Board Advocacy Activities

Trustee Brauer attended the Trustee Forum regarding Equity, Diversity and Inclusion (EDI).

b. POC Cinco de Mayo Fundraiser, May 5

Trustee Westhoff advised that he could attend this fundraiser. Trustee Snyder moved, seconded by Trustee Brauer, for Trustee Westhoff to attend the Cinco De Mayo Fundraiser on May 5, 2021, at \$50 ticket.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: **Motion carried.**

c. Reminder to file Statement of Economic Interest by May 1

Trustees Vanderhoek advised trustees to file their Statement of Economic Interest by May 1.

d. Discussion of in-person library board meetings

Trustees discussed a laptop hybrid, a microphone hybrid, and in-person meetings as options for future board meetings. The Board concluded that once the Governor's Executive Order expires, they would like to resume in-

person meetings in Meeting Room 1 with microphones, if possible, with all wearing masks and everyone sitting at least six feet apart.

10. Director's report

Executive Director Dilger advised that the Youth and Teen Services area will be closed the week of April 26 and staff will assist with retrieving material. She shared updated statistics from Cooperative Computer Service (CCS) after six months of use and noted that our Library members are utilizing CCS materials more than we are sending out. Circulation has been down at all branches, but they are slightly increasing. The Library is loaning out fewer items to reciprocal borrowers and are filling 80% more holds at the main library.

a. Reintroducing library services and open hours

Executive Director Dilger advised that staff did a poll of Library members regarding hours and reviewed the results with trustees. Most members wanted to just go back to pre-pandemic hours, therefore the Library will return to pre-pandemic hours starting May 1, 2021. Study rooms and meeting rooms will not reopen yet. There will be some in-person programs for the Summer Reading Program in Meeting Room 1 with open windows. Staff are working with the Park District on story programs and plan to rent a tent for one month to do some outside programming.

Trustee Singh left the meeting at 8:34 p.m. Trustees thanked him for serving on the Palatine Library Board of Trustees.

b. Strategic plan update

Executive Director Dilger shared the strategic plan update. Assistant Director Gardner explained that Library supported a broadband access grant for the Community Resource Center. She also advised that the Library has started to accept court ordered volunteers for minor offenses and had two of these volunteers recently complete their hours.

11. Committee reports

a. Committee to Review Open and Closed Session Minutes

No report.

b. Board Development Committee

No report.

c. Building Renovation Committee

The Committee met on April 8, 2021. The next meeting will be Thursday, May 6, 2021, at 4:00 p.m.

d. Director's Review Committee

No report.

e. Finance Committee

The Committee will meet on Friday, April 30 at 9:00 a.m. to review non-corporate funds. They will meet Friday, May 7 at 10:30 a.m. to review the corporate fund. They will also be discussing health insurance and funding extending hours.

f. Lock Box Committee

No report.

g. Nominating Committee

Trustee Vanderhoek will work with the Executive Director to set up a date and time for this meeting. A proposed slate will be voted on at the May regular Board meeting.

h. Policy Committee

The next meeting is Thursday, May 6, 2021, at 9:00 a.m. They will review Policy 6-Library Facilities, Appendix 6A-Noise Zones, and Policy 11-Privacy Policy.

12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

a. Approval of minutes

i. regular meeting of March 16, 2021

ii. Building Renovation Committee meeting of April 8, 2021

b. Financial report and approval of Warrant 2021-10 in the amount of \$1,601,497.58

Trustee Snyder moved, seconded by Trustee Jefferson, approval of the Consent Agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Singh. **Motion carried**

13. Correspondence

Trustee Vanderhoek received a notice of annexation ordinance from the Prospect Heights Library and a thank you note from former library staff Kiel Cross. Trustee Jefferson received a card from the Teen Advisory Board (TAB) for Library Worker's Day.

14. Closed session to discuss discipline, performance, or dismissal of employee in compliance with 5 ILCS 120/2 (c)(1)

Trustee Snyder moved, seconded by Trustee Brauer, that the Board go into closed session to discuss discipline, performance, or dismissal of employee in compliance with 5 ILCS 120/2 (c) (1).

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Singh. **Motion carried**

The meeting went into closed session at 8:41 p.m.

The meeting reconvened at 9:24 p.m. Upon roll call, Trustees Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff were present by video conference. Trustee Singh was absent. Also in attendance were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner and HR Manager Mary Schaeffer.

15. Adjournment

President Vanderhoek adjourned the meeting at 9:25 p.m.

Approved: _____

Andrea Vanderhoek, President

Tracy Boland, Secretary



Minutes

1. Call to order

The meeting was called to order by Trustee Vanderhoek at 4:00 p.m.

2. Roll call

Trustees Brauer, Westhoff, and Vanderhoek were present.

3. Introduction of visitors

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Joe Huberty, Kristin Richardson, Dan Eallonardo and Emilie Cheng were also present.

4. Public Comment

None.

5. Update on Main Library renovation

The committee received an update on renovation progress and reviewed the reports from owner's representative, Dan Eallonardo. The project remains on schedule.

The committee reviewed photos of the renovation progress and furniture.

The committee reviewed the timeline for construction on the library branches.

6. Approval of change order(s)

The committee reviewed the change order.

7. Other business

An illumination study is underway to inform updates to the parking garage lighting.

8. Date for next meeting

The next meeting will be tentatively scheduled for Thursday, June 3, 2021 at 4:00 pm.

10. Adjournment

Trustee Vanderhoek adjourned the meeting at 4:29 pm.

Approved on: _____

Trustee

Trustee

Prepared by: Andrea Vanderhoeck



Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:05 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Assistant Director Melissa Gardner attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Policy 6—Library Facilities, Appendix 6A—Noise Zones, and Policy 11—Privacy Policy.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

Policy 9-9—Working Hours includes telecommuting policy that may need revision in light of changing COVID-19 phases. Policy 10—Digital Resources and Appendix 10A—Use of Digital Resources may be addressed as soon as June 2021. The committee is ahead of review schedule.

7. Other business

None.

8. Date for next meeting

The committee is tentatively scheduled to meet Thursday, June 3, at 9:00 a.m.

9. Adjournment

Trustee Brauer adjourned the meeting at 9:24 a.m.

Approved on: _____

Trustee

Trustee

Prepared by Debby Brauer

Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	8,410,961.11	7,761,538.00	108.37%
4001 · Tax Levy - TIF	0.00	60,330.00	0.0%
4010 · Replacement Tax	63,017.11	29,623.00	212.73%
4101 · Interest- CD's & Bank	18,262.67	20,000.00	91.31%
4200 · Other Fees and Income			
4201 · Fines	1,939.24	2,500.00	77.57%
4203 · Lost/Repl/Process/Damage Fees	6,874.77	9,158.00	75.07%
4204 · Collection Agency	3,612.72	9,918.00	36.43%
4210 · Copier Income	2,668.57	8,750.00	30.5%
4211 · Printing/Fax Income	4,468.42	15,000.00	29.79%
4212 · Vending Machines	135.58	1,750.00	7.75%
4222 · Meeting Room Fees	-280.00	6,750.00	-4.15%
4223 · Interlibrary Loan Fees	25.00	106.00	23.59%
4224 · Non-Resident Fees	8,995.81	10,293.00	87.4%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%
4232 · Gifts/Donations	43,141.41	28,160.00	153.2%
4233 · Other Grants	43,256.38	40,525.00	106.74%
4241 · Misc-General	425.00	1,500.00	28.33%
4257 · Used Materials/Book Nook	0.00	7,083.00	0.0%
4261 · Sale of Equipment	2,423.49	4,892.00	49.54%
Total 4200 · Other Fees and Income	<u>228,915.14</u>	<u>257,614.00</u>	<u>88.86%</u>
Total Income	<u>8,721,156.03</u>	<u>8,129,105.00</u>	<u>107.28%</u>
Gross Profit	8,721,156.03	8,129,105.00	107.28%
Expense			
5100 · Materials			
5101 · Print Materials	178,794.77	324,650.00	55.07%
5104 · Databases	208,647.83	236,454.00	88.24%
5105 · Nonprint Materials	89,335.58	186,505.00	47.9%
5107 · Electronic Materials	159,622.50	171,000.00	93.35%
Total 5100 · Materials	<u>636,400.68</u>	<u>918,609.00</u>	<u>69.28%</u>
5200 · Capital Expenditures			
5205 · Furniture	0.00	20,000.00	0.0%
5207 · Computers/Technology	140,797.08	256,347.00	54.92%
Total 5200 · Capital Expenditures	<u>140,797.08</u>	<u>276,347.00</u>	<u>50.95%</u>

Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
5300 · Payroll Expenses			
5310 · Gross Salaries	2,679,721.76	3,318,704.00	80.75%
5313 · Health & Life Insurance	208,218.28	277,743.00	74.97%
5314 · HSA Employer Contribution	3,937.50	4,838.00	81.39%
5315 · HSA Employee Contribution	780.00		
5328 · Misc. Fringe Benefits	4,758.58	19,624.00	24.25%
Total 5300 · Payroll Expenses	<u>2,897,416.12</u>	<u>3,620,909.00</u>	<u>80.02%</u>
5400 · Utilities			
5421 · Gas	33,014.75	28,633.00	115.3%
5422 · Electricity	137,083.01	188,476.00	72.73%
5423 · Water	4,463.92	9,296.00	48.02%
Total 5400 · Utilities	<u>174,561.68</u>	<u>226,405.00</u>	<u>77.1%</u>
5600 · Contracts			
5651 · Copier & Printer Maintenance	23,993.86	29,074.00	82.53%
5653 · Technology Support	72,848.85	95,811.00	76.03%
5654 · Postage Machine	1,380.60	1,891.00	73.01%
5655 · LAN Management	57,250.00	83,412.00	68.64%
5656 · Integrated Library Systems	146,464.07	114,741.00	127.65%
5656.01 · Rails Grant Expenses	0.00	40,525.00	0.0%
5657 · Internet Service	19,870.04	23,407.00	84.89%
5658 · Bibliographic Support	406.68	350.00	116.19%
5659 · Book Recovery Service	3,615.80	4,404.00	82.1%
5660 · Accounting/Payroll/Bank Fees	10,088.88	12,268.00	82.24%
5661 · Leases(Office Park)	1,318.96	2,638.00	50.0%
5663 · Consultants	11,490.50	29,600.00	38.82%
5666 · Leases(Branches)	33,400.00	37,080.00	90.08%
5667 · Telephone Lease	19,797.33	21,342.00	92.76%
Total 5600 · Contracts	<u>401,925.57</u>	<u>496,543.00</u>	<u>80.95%</u>
5700 · Supplies			
5771 · Human Resources Supplies	506.73	1,500.00	33.78%
5772 · Art & Printing Supplies	7,104.31	11,000.00	64.59%
5773 · Copier & Printer Supplies	10,510.61	3,500.00	300.3%
5774 · Library Services Supplies			
5774.50 · Collection Supplies - CS	10,907.71	20,000.00	54.54%
5774.90 · General Service Supplies	22,938.77	29,000.00	79.1%
Total 5774 · Library Services Supplies	<u>33,846.48</u>	<u>49,000.00</u>	<u>69.07%</u>
5776 · Program Supplies			
5776.10 · Program Supplies - YTS	3,378.53	6,500.00	51.98%
5776.20 · Program Supplies - AS	6,982.70	7,500.00	93.1%
5776.30 · Program Supplies - Tech	0.00	1,000.00	0.0%
Total 5776 · Program Supplies	<u>10,361.23</u>	<u>15,000.00</u>	<u>69.08%</u>
Total 5700 · Supplies	<u>62,329.36</u>	<u>80,000.00</u>	<u>77.91%</u>
5800 · Operating - Other			
5810 · Interlibrary Loan/Recip Borrow	15.00	6,726.00	0.22%
5811 · Telephone	2,724.50	3,088.00	88.23%
5812 · Postage	2,022.95	1,835.00	110.24%

**Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual**

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
5813 · Cultural/Educational Programs			
5813.10 · Cultural/Ed Programs - YTS	6,224.25	12,000.00	51.87%
5813.20 · Cultural/Ed Programs - AS	16,049.00	19,800.00	81.06%
5813.30 · Cultural/Ed Programs - Tech	3,325.00	3,600.00	92.36%
5813 · Cultural/Educational Programs - Other	150.00	0.00	100.0%
Total 5813 · Cultural/Educational Programs	<u>25,748.25</u>	<u>35,400.00</u>	<u>72.74%</u>
5814 · Inservice & Training/Mileage	25,266.11	32,137.00	78.62%
5815 · Memberships	5,832.50	11,736.00	49.7%
5816 · Community Information	6,082.28	14,000.00	43.45%
5817 · Legal	7,967.65	6,350.00	125.48%
5819 · Want Ads/Legal Notices	1,273.62	872.00	146.06%
5820 · Gifts/Donations	11,782.96	10,000.00	117.83%
5823 · POC Shared Administrative Costs	10,000.00	10,000.00	100.0%
5827 · Sales Tax	360.31	1,200.00	30.03%
Total 5800 · Operating - Other	<u>99,076.13</u>	<u>133,344.00</u>	<u>74.3%</u>
5900 · Auxiliary			
5913 · Newsletter/Communication	44,657.00	68,000.00	65.67%
5914 · Volunteer Programs	786.26	3,000.00	26.21%
Total 5900 · Auxiliary	<u>45,443.26</u>	<u>71,000.00</u>	<u>64.01%</u>
Total Expense	<u>4,457,949.88</u>	<u>5,823,157.00</u>	<u>76.56%</u>
Net Ordinary Income	4,263,206.15	2,305,948.00	184.88%
Other Income/Expense	0.00	-2,244,042.00	0.0%
	<u><u>4,263,206.15</u></u>	<u><u>61,906.00</u></u>	<u><u>6,886.58%</u></u>

Palatine Public Library District
AUDIT FUND # 20 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	10,956.76	500.00	2,191.35%
Total Income	<u>10,956.76</u>	<u>500.00</u>	<u>2,191.35%</u>
Gross Profit	10,956.76	500.00	2,191.35%
Expense			
5600 · Contracts			
5662 · Audit Fund Expenses	5,400.00	5,400.00	100.0%
Total 5600 · Contracts	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>
Total Expense	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>5,556.76</u>	<u>-4,900.00</u>	<u>-113.4%</u>
Net Income	<u><u>5,556.76</u></u>	<u><u>-4,900.00</u></u>	<u><u>-113.4%</u></u>

Palatine Public Library District
BUILDING- FUND #30 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 • Tax Levies	300,641.12	236,342.00	127.21%
Total Income	<u>300,641.12</u>	<u>236,342.00</u>	<u>127.21%</u>
Gross Profit	300,641.12	236,342.00	127.21%
Expense			
5200 • Capital Expenditures	0.00		
5500 • Maintenance			
5531 • Cleaning Service	57,613.63	100,000.00	57.61%
5532 • Equipment Repair	0.00	500.00	0.0%
5533 • Trash	3,203.63	4,000.00	80.09%
5534 • Landscaping and Lawn Service	7,124.00	12,636.00	56.38%
5535 • Fire and Security	29,120.31	11,000.00	264.73%
5536 • Elevator	5,594.50	9,000.00	62.16%
5537 • Building Maintenance	27,387.74	25,000.00	109.55%
5538 • Snow Removal	8,319.75	10,000.00	83.2%
5539 • HVAC	21,835.84	55,000.00	39.7%
5540 • Parking Areas	3,940.00	10,000.00	39.4%
5541 • Van Maintenance	744.79	500.00	148.96%
5544 • Roof Maintenance	3,381.00	4,500.00	75.13%
5545 • Van Fuel	512.89	1,300.00	39.45%
Total 5500 • Maintenance	<u>168,778.08</u>	<u>243,436.00</u>	<u>69.33%</u>
5700 • Supplies			
5775 • Maintenance Supplies	21,435.61	35,000.00	61.25%
Total 5700 • Supplies	<u>21,435.61</u>	<u>35,000.00</u>	<u>61.25%</u>
Total Expense	<u>190,213.69</u>	<u>278,436.00</u>	<u>68.32%</u>
Net Ordinary Income	<u>110,427.43</u>	<u>-42,094.00</u>	<u>-262.34%</u>
Net Income	<u><u>110,427.43</u></u>	<u><u>-42,094.00</u></u>	<u><u>-262.34%</u></u>

Palatine Public Library District
IMRF FUND # 40 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	457,762.59	359,432.00	127.36%
Total Income	<u>457,762.59</u>	<u>359,432.00</u>	<u>127.36%</u>
Gross Profit	457,762.59	359,432.00	127.36%
Expense			
5300 · Payroll Expenses			
5311 · IMRF Fund Expense	347,454.69	416,661.08	83.39%
Total 5300 · Payroll Expenses	<u>347,454.69</u>	<u>416,661.08</u>	<u>83.39%</u>
Total Expense	<u>347,454.69</u>	<u>416,661.08</u>	<u>83.39%</u>
Net Ordinary Income	<u>110,307.90</u>	<u>-57,229.08</u>	<u>-192.75%</u>
Net Income	<u><u>110,307.90</u></u>	<u><u>-57,229.08</u></u>	<u><u>-192.75%</u></u>

Palatine Public Library District
SOCIAL SECURITY FUND # 50 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	360,281.05	283,115.00	127.26%
Total Income	<u>360,281.05</u>	<u>283,115.00</u>	<u>127.26%</u>
Gross Profit	360,281.05	283,115.00	127.26%
Expense			
5300 · Payroll Expenses			
5312 · Social Security Fund Exp	199,230.80	252,623.20	78.87%
Total 5300 · Payroll Expenses	<u>199,230.80</u>	<u>252,623.20</u>	<u>78.87%</u>
Total Expense	<u>199,230.80</u>	<u>252,623.20</u>	<u>78.87%</u>
Net Ordinary Income	<u>161,050.25</u>	<u>30,491.80</u>	<u>528.18%</u>
Net Income	<u><u>161,050.25</u></u>	<u><u>30,491.80</u></u>	<u><u>528.18%</u></u>

Palatine Public Library District
TORT IMMUNITY FUND # 60 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	51,011.11	44,361.00	114.99%
Total Income	<u>51,011.11</u>	<u>44,361.00</u>	<u>114.99%</u>
Gross Profit	51,011.11	44,361.00	114.99%
Expense			
5800 · Operating - Other			
5801 · Library Insurance Package	2,530.00	3,162.50	80.0%
5802 · Public Liability Insurance	85,693.00	91,727.99	93.42%
Total 5800 · Operating - Other	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>
Total Expense	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>
Net Ordinary Income	-37,211.89	-50,529.49	73.64%
Other Income/Expense			
Other Income			
7000 · Transfers	0.00	53,000.00	0.0%
Total Other Income	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>
Net Other Income	0.00	53,000.00	0.0%
Net Income	<u><u>-37,211.89</u></u>	<u><u>2,470.51</u></u>	<u><u>-1,506.24%</u></u>

Palatine Public Library District
UNEMPLOYMENT FUND # 70 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4000 · Tax Levies	500.00	500.00	100.0%
Total Income	<u>500.00</u>	<u>500.00</u>	<u>100.0%</u>
Gross Profit	500.00	500.00	100.0%
Expense			
5330 · Unemployment Fund Expense	318.00	500.00	63.6%
Total Expense	<u>318.00</u>	<u>500.00</u>	<u>63.6%</u>
Net Ordinary Income	<u>182.00</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>182.00</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

Palatine Public Library District
SPECIAL RESERVE FUND # 75 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
5200 · Capital Expenditures			
5210 · Building			
5210.10 · Concrete, Masonry & Paving	47,500.73	242,750.00	19.57%
5210.40 · Electrical	0.00	100,000.00	0.0%
5210.70 · HVAC	5,205.00	90,000.00	5.78%
Total 5210 · Building	<u>52,705.73</u>	<u>432,750.00</u>	<u>12.18%</u>
Total 5200 · Capital Expenditures	<u>52,705.73</u>	<u>432,750.00</u>	<u>12.18%</u>
Total Expense	<u>52,705.73</u>	<u>432,750.00</u>	<u>12.18%</u>
Net Ordinary Income	-52,705.73	-432,750.00	12.18%
Other Income/Expense			
Other Income			
7000 · Transfers	0.00	700,000.00	0.0%
Total Other Income	<u>0.00</u>	<u>700,000.00</u>	<u>0.0%</u>
Net Other Income	0.00	700,000.00	0.0%
Net Income	<u><u>-52,705.73</u></u>	<u><u>267,250.00</u></u>	<u><u>-19.72%</u></u>

Palatine Public Library District
CAPITAL PROJECTS FUND # 80 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
4300.00 · Proceeds from 2020 Bond	5,250,000.00	5,250,000.00	100.0%
4300.01 · Bond Premiums from 2020 Bond	849,007.15	849,007.15	100.0%
4301.00 · Interest Income from 2020 Bond	578.05	1,000.00	57.81%
4302 · Grant Income	552,470.42	1,841,568.05	30.0%
Total Income	<u>6,652,055.62</u>	<u>7,941,575.20</u>	<u>83.76%</u>
Gross Profit	6,652,055.62	7,941,575.20	83.76%
Expense			
5250 · Renovation Construction Costs			
5250.10 · Main Direct Costs	1,650,822.38	3,996,569.94	41.31%
5250.20 · Rand Direct Costs	0.00	170,000.00	0.0%
5250.30 · North Hoffman Direct Costs	0.00	250,000.00	0.0%
Total 5250 · Renovation Construction Costs	<u>1,650,822.38</u>	<u>4,416,569.94</u>	<u>37.38%</u>
5260 · Renovation Indirect Costs			
5260.10 · Permits and Fees	74,294.00	6,000.00	1,238.23%
5260.11 · Furniture, Fixtures & Equipment	176,369.00	865,484.00	20.38%
5260.12 · Technology	22,750.13	200,000.00	11.38%
5260.13 · Moving/Storage	75,033.61	200,000.00	37.52%
5260.14 · Legal/Financial	1,773.00	15,000.00	11.82%
5260.15 · Architectural/Engineering	135,884.83	509,721.00	26.66%
5260.16 · Owner's Rep	34,440.00	104,500.00	32.96%
5260.17 · Builder's Risk Insurance	0.00	19,000.00	0.0%
5260.20 · Other Indirect Costs	4,550.00	662,163.00	0.69%
Total 5260 · Renovation Indirect Costs	<u>525,094.57</u>	<u>2,581,868.00</u>	<u>20.34%</u>
6500 · Bond Expenses			
6503 · Legal/Misc Fees Due 2020 Bond	97,283.00	97,283.00	100.0%
Total 6500 · Bond Expenses	<u>97,283.00</u>	<u>97,283.00</u>	<u>100.0%</u>
Total Expense	<u>2,273,199.95</u>	<u>7,095,720.94</u>	<u>32.04%</u>
Net Ordinary Income	4,378,855.67	845,854.26	517.68%
Other Income/Expense			
Other Income			
7000 · Transfers	0.00	825,000.00	0.0%
Total Other Income	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>
Net Other Income	0.00	825,000.00	0.0%
Net Income	<u><u>4,378,855.67</u></u>	<u><u>1,670,854.26</u></u>	<u><u>262.07%</u></u>

Palatine Public Library District
BOND FUND # 90 Budget vs. Actual

July 2020 through April 2021
83% of Budget Year Completed

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Expense			
6500 · Bond Expenses			
6501 · Principle Due 2020 Bond	515,000.00	515,000.00	100.0%
6502 · Interest Due 2020 Bond	58,916.70	151,041.67	39.01%
Total 6500 · Bond Expenses	<u>573,916.70</u>	<u>666,041.67</u>	<u>86.17%</u>
Total Expense	<u>573,916.70</u>	<u>666,041.67</u>	<u>86.17%</u>
Net Ordinary Income	-573,916.70	-666,041.67	86.17%
Other Income/Expense			
Other Income			
7000 · Transfers	0.00	666,041.67	0.0%
Total Other Income	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>
Net Other Income	0.00	666,041.67	0.0%
Net Income	<u><u>-573,916.70</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 4-30-2021

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
INCOME											
4000 - Tax Levies	\$8,410,961.11	\$10,956.76	\$300,641.12	457,762.59	\$360,281.05	\$51,011.11	\$500.00				\$9,592,113.74
4001 - TIF Rebates											\$0.00
4010 - Repl Tax	\$63,017.11										\$63,017.11
4100 - Interest Income	\$18,262.67										\$18,262.67
4200 - Other Income	\$228,915.14										\$228,915.14
4300 - Bond Income									\$6,652,055.62		\$6,652,055.62
TOTAL INCOME	\$8,721,156.03	\$10,956.76	\$300,641.12	\$457,762.59	\$360,281.05	\$51,011.11	\$500.00	\$0.00	\$6,652,055.62	\$0.00	\$16,554,364.28
EXPENSE											
5100 - Materials	\$636,400.68										\$636,400.68
5200 - Capital Exp	\$140,797.08		\$3,488.40					\$52,705.73			\$196,991.21
5250 - Renov Constr									\$1,650,822.38		\$1,650,822.38
5260 - Renov Indirect									\$525,094.57		\$525,094.57
5300 - Payroll Exp	\$2,897,416.12			\$347,454.69	\$199,230.80						\$3,444,101.61
5330 - Unemployment							\$318.00				\$318.00
5400 - Utilities	\$174,561.68										\$174,561.68
5500 - Maintenance			\$165,289.68								\$165,289.68
5600 - Contracts	\$401,925.57	\$5,400.00									\$407,325.57
5700 - Supplies	\$62,329.36		\$21,435.61								\$83,764.97
5800 - Operating	\$99,076.13					\$88,223.00					\$187,299.13
5802 - Insurance											\$0.00
5900 - Auxiliary	\$45,443.26										\$45,443.26
6500 - Bond Exp									\$97,283.00	\$573,916.70	\$671,199.70
TOTAL EXPENSE	\$4,457,949.88	\$5,400.00	\$190,213.69	\$347,454.69	\$199,230.80	\$88,223.00	\$318.00	\$52,705.73	\$2,273,199.95	\$573,916.70	\$8,188,612.44
Audited Beg FB 7/1/2020	\$3,681,104.28	\$20,117.00	\$242,793.00	\$204,784.00	\$167,103.00	\$46,627.00	\$49,011.00	\$1,687,128.00	\$0.00	\$0.00	\$6,098,667.28
Net Income	\$4,263,206.15	\$5,556.76	\$110,427.43	\$110,307.90	\$161,050.25	-\$37,211.89	\$182.00	-\$52,705.73	\$4,378,855.67	-\$573,916.70	\$8,365,751.84
Ending FB 3/31/2021	\$7,944,310.43	\$25,673.76	\$353,220.43	\$315,091.90	\$328,153.25	\$9,415.11	\$49,193.00	\$1,634,422.27	\$4,378,855.67	-\$573,916.70	\$14,464,419.12

CASH	
Bank Account	Balance
1003 - Chkg - CC	\$10,103.30
1004 - MM -Tax Dep	\$7,994,884.87
1005 - Chkg-General	\$22,007.80
1006 - Chkg - Imprest	\$1,500.00
1007 - Chkg - Payroll	-\$36,103.92
1009.00 - Construction	\$2,128,648.59
1011 - Cash Boxes	\$1,653.00
TOTAL CASH	\$10,122,693.64

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 101			\$916,470.31
CD# 285489-1	0.36%	9/21/2022	\$225,000.00
CD# 285490-1	0.20%	9/21/2022	\$200,000.00
CD# 285491-1	0.15%	3/22/2022	\$249,400.00
CD# 285492-1	0.14%	3/22/2022	\$175,600.00
CD# 288507-1	0.15%	3/3/2023	\$249,200.00
CD# 288506-1	0.14%	3/3/2023	\$249,200.00
Acct 101	ACCOUNT TOTAL		\$2,264,870.31

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 201			\$521,113.20
CD# 285951-1	0.15%	10/21/2021	\$249,600.00
CD# 285950-1	0.20%	10/21/2021	\$249,500.00
CD# 285953-1	0.10%	10/21/2021	\$249,700.00
CD# 285948-1	0.25%	10/21/2021	\$249,300.00
CD# 285952-1	0.10%	10/21/2021	\$249,700.00
CD# 285949-1	0.20%	10/21/2021	\$249,100.00
CD# 286086-1	0.15%	10/25/2021	\$249,600.00
Acct 201	ACCOUNT TOTAL		\$2,267,613.20

11:30 AM
04/29/21

Palatine Public Library District
Early Release Check Register
 April 21 - 29, 2021

Date	Num	Name	Account	Paid Amount
04/28/2021	6819	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
03/31/2021	T40002586759		5533 · Trash	-79.00
			5533 · Trash	-148.00
TOTAL				-227.00
04/29/2021	6820	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
04/15/2021	398198		5811 · Telephone	-274.53
TOTAL				-274.53
04/29/2021	6821	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
04/10/2021			5657 · Internet Service	-75.10
04/24/2021			5657 · Internet Service	-129.85
04/26/2021			5657 · Internet Service	-129.85
TOTAL				-334.80
04/29/2021	6822	EXXON-MOBIL	1005 · Chkg-Palatine Bk & Trt-General	
04/18/2021	9042104		5545 · Van Fuel	-105.51
TOTAL				-105.51
04/29/2021	6823	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
04/16/2021			5775 · Maintenance Supplies	-40.38
			5775 · Maintenance Supplies	-14.08
			5775 · Maintenance Supplies	-9.16
			5775 · Maintenance Supplies	-3.06
			5775 · Maintenance Supplies	-35.67
TOTAL				-102.35
04/29/2021	6824	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
04/15/2021	9007683068,900768168		5651 · Copier & Printer Maintenance	-139.84
			5651 · Copier & Printer Maintenance	-330.96
TOTAL				-470.80
TOTAL				-1514.99

DocuSigned by:

Bruce Jefferson 4/29/2021

Signature:

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DocuSigned by:

Hal Snyder 4/29/2021

Signature:

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Palatine Public Library District
Warrant 2021-11 Check Register
 May 18, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
05/18/2021	6825	ALLEGRA PRINT & IMAGING	1005 · Chkg-Palatine Bk & Trt-General	
04/07/2021	63140		5771 · Human Resources Supplies	-156.00
TOTAL				-156.00
05/18/2021	6885	ASSISTIVE HEARING SYSTEM	1005 · Chkg-Palatine Bk & Trt-General	
05/03/2021	1544		5207 · Computers/Technology	-4,181.50
TOTAL				-4,181.50
05/18/2021	6826	AVI SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
04/08/2021	88727245		5653 · Technology Support	-5,000.00
04/16/2021	88728381		5207 · Computers/Technology	-35,569.66
TOTAL				-40,569.66
05/18/2021	6886	AVI SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
03/26/2021	88725427		5207 · Computers/Technology	-217.25
			5207 · Computers/Technology	-7,272.00
TOTAL				-7,489.25
05/18/2021	6827	BAKER & TAYLOR-L542324	1005 · Chkg-Palatine Bk & Trt-General	
04/06/2021	2035889578		5101 · Print Materials	-73.35
04/19/2021	2035918281		5101 · Print Materials	-32.15
TOTAL				-105.50
05/18/2021	6828	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
04/20/2021			5914 · Volunteer Programs	-185.97
			1240 · Prepaid Expenses	-43.77
			5817 · Legal	-15.20
			5771 · Human Resources Supplies	-39.19
			5774.90 · General Service Supplies	-16.79
			5776.20 · Program Supplies - AS	-364.34
			5105 · Nonprint Materials	-95.43
			5328 · Misc. Fringe Benefits	-123.11
			5776.20 · Program Supplies - AS	-7.89
			5328 · Misc. Fringe Benefits	-20.52
			5776.10 · Program Supplies - YTS	-30.97
			5105 · Nonprint Materials	-38.73
			5653 · Technology Support	-12.16
			5914 · Volunteer Programs	-38.00
			5817 · Legal	-7.89
			5914 · Volunteer Programs	-42.54

Palatine Public Library District
Warrant 2021-11 Check Register
 May 18, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
			5774.90 · General Service Supplies	-13.89
			5776.10 · Program Supplies - YTS	-136.78
			5776.10 · Program Supplies - YTS	-15.01
			5817 · Legal	-7.89
TOTAL				-1,256.07
05/18/2021	6829	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
04/24/2021			5775 · Maintenance Supplies	-110.92
			5772 · Art & Printing Supplies	-485.04
			5775 · Maintenance Supplies	-38.20
			5775 · Maintenance Supplies	-59.00
TOTAL				-693.16
05/18/2021	6830	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	
04/24/2021			5772 · Art & Printing Supplies	-238.00
			5653 · Technology Support	-262.50
			5653 · Technology Support	-2.26
TOTAL				-502.76
05/18/2021	6831	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
04/24/2021			5653 · Technology Support	-488.85
			5105 · Nonprint Materials	-17.99
			5105 · Nonprint Materials	-17.99
			5207 · Computers/Technology	-3,118.87
			5653 · Technology Support	-112.00
			5814 · Inservice & Training/Mileage	-175.00
			5105 · Nonprint Materials	-17.99
			5814 · Inservice & Training/Mileage	-10.00
			5207 · Computers/Technology	-93.57
TOTAL				-4,052.26
05/18/2021	6832	BANK OF AMERICA - SC	1005 · Chkg-Palatine Bk & Trt-General	
04/24/2021			5653 · Technology Support	-35.26
			5663 · Consultants	-416.58
			5663 · Consultants	-188.18
			5663 · Consultants	-188.18
			5105 · Nonprint Materials	-218.77
TOTAL				-1,046.97
05/18/2021	6833	BENSON, RAYMOND	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021			5813.20 · Cultural/Ed Programs - AS	-250.00
TOTAL				-250.00

Palatine Public Library District
Warrant 2021-11 Check Register
 May 18, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
05/18/2021	6834	BLUE LION SYSTEMS	1005 · Chkg-Palatine Bk & Trt-General	
04/19/2021	323952		5535 · Fire and Security	-35.00
TOTAL				-35.00
05/18/2021	6835	CAVENDISH SQUARE	1005 · Chkg-Palatine Bk & Trt-General	
04/23/2021	CAL3300211		5101 · Print Materials	-177.93
TOTAL				-177.93
05/18/2021	6836	CENGAGE LEARNING INC - GALE	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021			5101 · Print Materials	-826.27
TOTAL				-826.27
05/18/2021	6837	CENTER POINT LARGE PRINT	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	1844403		5101 · Print Materials	-140.22
TOTAL				-140.22
05/18/2021	6838	CHESS SCHOLARS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
04/14/2021			5813.10 · Cultural/Ed Programs - YTS	-160.00
TOTAL				-160.00
05/18/2021	6839	CHILDREN'S PLUS INC.	1005 · Chkg-Palatine Bk & Trt-General	
04/15/2021	196300		5101 · Print Materials	-39.94
TOTAL				-39.94
05/18/2021	6840	COMPLETE CLEANING COMPANY, INC	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	C17443		5531 · Cleaning Service	-6,061.00
TOTAL				-6,061.00
05/18/2021	6887	COOPERATIVE COMPUTER SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
04/15/2021	1834		5656 · Integrated Library Systems	-14,732.64
			5656 · Integrated Library Systems	-4,849.68
05/10/2021	1842		5656 · Integrated Library Systems	-5,001.00
TOTAL				-24,583.32
05/18/2021	6035	COVERS UNLIMITED CORP	1010.00 · Construction Account	
04/16/2021	20210416		5260.11 · Furniture, Fixtures & Equipment	-7,911.00
TOTAL				-7,911.00
05/18/2021	6841	CULLIGAN WATER CONDITIONING, INC	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2021-11 Check Register
 May 18, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
04/30/2021			5423 · Water	-12.50
TOTAL				-12.50
05/18/2021	6842	CURRENT TECHNOLOGIES CORPORATION	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021	11137,11138,11159		5207 · Computers/Technology	-1,401.32
			5207 · Computers/Technology	-2,562.08
			5207 · Computers/Technology	-10,774.16
05/03/2021	726559,726566		5655 · LAN Management	-4,270.00
			5655 · LAN Management	-460.00
05/04/2021	11217		5653 · Technology Support	-3,235.21
TOTAL				-22,702.77
05/18/2021	6843	D & Z HOUSE OF BOOKS	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021	2021/1145857		5101 · Print Materials	-387.24
TOTAL				-387.24
05/18/2021	6844	D.E.S. PAINTING INCORPORATED	1005 · Chkg-Palatine Bk & Trt-General	
04/20/2021	48332		5537 · Building Maintenance	-3,500.00
TOTAL				-3,500.00
05/18/2021	6845	DOST VALUATION GROUP LTD	1005 · Chkg-Palatine Bk & Trt-General	
04/16/2021	1620,1644		5817 · Legal	-250.00
			5817 · Legal	-250.00
TOTAL				-500.00
05/18/2021	6846	EARLY CHILDHOOD RESOURCE CENTER	1005 · Chkg-Palatine Bk & Trt-General	
04/12/2021	21SL21		5101 · Print Materials	-276.00
TOTAL				-276.00
05/18/2021	6847	ELM USA, INC.	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	39325		5774.50 · Collection Supplies - CS	-127.93
TOTAL				-127.93
05/18/2021	6036	ENGBERG ANDERSON, INC	1010.00 · Construction Account	
03/31/2021	19304500-19		5260.15 · Architectural/Engineering	-9,495.12
05/07/2021	19304500-20		5260.15 · Architectural/Engineering	-5,796.16
TOTAL				-15,291.28
05/18/2021	6848	ENGIE	1005 · Chkg-Palatine Bk & Trt-General	

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04/19/2021	4161735		5422 · Electricity	-12,284.49
TOTAL				-12,284.49
05/18/2021	6849	ESAU, DAVID	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021			5813.20 · Cultural/Ed Programs - AS	-100.00
TOTAL				-100.00
05/18/2021	6850	EVERLIVING GREENERY	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	43503		5534 · Landscaping and Lawn Service	-275.00
TOTAL				-275.00
05/18/2021	6037	F.H. PASCHEN, S.N. NIELSEN & ASSOC, LLC	1010.00 · Construction Account	
04/30/2021	4625-005		5250.10 · Main Direct Costs	-645,683.98
TOTAL				-645,683.98
05/18/2021	6851	FINDAWAY	1005 · Chkg-Palatine Bk & Trt-General	
04/29/2021	348645		5105 · Nonprint Materials	-1,919.87
TOTAL				-1,919.87
05/18/2021	6852	FOTOPOULOS, KAREN	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021			5813.20 · Cultural/Ed Programs - AS	-80.00
TOTAL				-80.00
05/18/2021	6853	GIRE, DANN	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021			5813.20 · Cultural/Ed Programs - AS	-250.00
TOTAL				-250.00
05/18/2021	6854	H2I GROUP	1005 · Chkg-Palatine Bk & Trt-General	
04/26/2021	208463		5207 · Computers/Technology	-11,006.82
TOTAL				-11,006.82
05/18/2021	6855	HOFFMAN ESTATES PARK DISTRICT	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021			5666 · Leases(Branches)	-2,500.00
TOTAL				-2,500.00
05/18/2021	6856	HOH WATER TECHNOLOGY, INC	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021	601158		5775 · Maintenance Supplies	-528.72
04/23/2021	602567		5775 · Maintenance Supplies	-275.00
04/28/2021	602948		5775 · Maintenance Supplies	-616.93

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TOTAL				-1,420.65
05/18/2021	6857	ILLINOIS LIBRARY ASSOCIATION	1005 · Chkg-Palatine Bk & Trt-General	
04/07/2021	196322		5815 · Memberships	-75.00
04/09/2021	196560		5814 · Inservice & Training/Mileage	-100.00
04/09/2021	196264		5814 · Inservice & Training/Mileage	-150.00
04/13/2021	196940		5814 · Inservice & Training/Mileage	-100.00
TOTAL				-425.00
05/18/2021	6858	IMEG	1005 · Chkg-Palatine Bk & Trt-General	
03/22/2021	20004468.00-2		5210.10 · Concrete, Masonry & Paving	-2,035.73
TOTAL				-2,035.73
05/18/2021	6859	INDEPENDENT CONSTRUCTION SERVICES, IN	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	843		5663 · Consultants	-420.00
TOTAL				-420.00
05/18/2021	6038	INDEPENDENT CONSTRUCTION SERVICES, IN	1010.00 · Construction Account	
05/01/2021	843-1		5260.16 · Owner's Rep	-5,740.00
TOTAL				-5,740.00
05/18/2021	6860	INGRAM-2004115	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021			5101 · Print Materials	-19,404.25
			5105 · Nonprint Materials	-14.68
TOTAL				-19,418.93
05/18/2021	6861	KLEIN THORPE AND JENKINS, LTD	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021	217249,217250		5817 · Legal	-704.00
TOTAL				-704.00
05/18/2021	6888	KONICA MINOLTA	1005 · Chkg-Palatine Bk & Trt-General	
04/26/2021	37641701		5651 · Copier & Printer Maintenance	-1,501.96
			5651 · Copier & Printer Maintenance	-227.53
			5651 · Copier & Printer Maintenance	-442.89
TOTAL				-2,172.38
05/18/2021	6862	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
04/30/2021	272882820		5651 · Copier & Printer Maintenance	-15.80
TOTAL				-15.80

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05/18/2021	6863	MAGNOLIA JOURNAL	1005 · Chkg-Palatine Bk & Trt-General	
04/04/2021			5101 · Print Materials	-20.00
TOTAL				-20.00
05/18/2021	6864	MIDWEST TAPE	1005 · Chkg-Palatine Bk & Trt-General	
05/03/2021			5105 · Nonprint Materials	-6,205.76
TOTAL				-6,205.76
05/18/2021	6865	MIDWEST TAPE-HOOPLA	1005 · Chkg-Palatine Bk & Trt-General	
04/30/2021	500378301		5107 · Electronic Materials	-5,966.26
TOTAL				-5,966.26
05/18/2021	6866	NIR ROOF CARE	1005 · Chkg-Palatine Bk & Trt-General	
05/05/2021	149122		5544 · Roof Maintenance	-550.00
TOTAL				-550.00
05/18/2021	6867	NORTHWEST COMMUNITY HEALTHCARE	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021			5666 · Leases(Branches)	-590.00
TOTAL				-590.00
05/18/2021	6868	OVERDRIVE INC.	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021	01018CO21138643		5107 · Electronic Materials	-1,282.44
04/16/2021	01018CO21146906		5107 · Electronic Materials	-1,057.95
04/23/2021	01018CO21166758		5107 · Electronic Materials	-648.89
04/30/2021	01018MA21207271		5107 · Electronic Materials	-2,420.86
04/30/2021	01018CO21186972		5107 · Electronic Materials	-937.26
04/30/2021	01018CP21208133		5107 · Electronic Materials	-2.49
TOTAL				-6,349.89
05/18/2021	6869	PAYPAL	1005 · Chkg-Palatine Bk & Trt-General	
04/30/2021	107624016		5660 · Accounting/Payroll/Bank Fees	-19.95
TOTAL				-19.95
05/18/2021	6870	PENNSYLVANIA STATE UNIVERSITY	1005 · Chkg-Palatine Bk & Trt-General	
04/08/2021	1800008040		5810 · Interlibrary Loan/Recip Borrow	-15.00
TOTAL				-15.00
05/18/2021	6871	PETTY CASH	1005 · Chkg-Palatine Bk & Trt-General	
05/10/2021			5328 · Misc. Fringe Benefits	-50.48

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			5776.10 · Program Supplies - YTS	-47.93
			4212 · Vending Machines	-1.00
			5914 · Volunteer Programs	-11.00
			5814 · Inservice & Training/Mileage	-71.18
TOTAL				-181.59
05/18/2021	6872	PITNEY BOWES PURCHASE POWER	1005 · Chkg-Palatine Bk & Trt-General	
04/26/2021			5812 · Postage	-500.00
TOTAL				-500.00
05/18/2021	6873	REGENT BOOK CO.	1005 · Chkg-Palatine Bk & Trt-General	
04/21/2021	59313		5101 · Print Materials	-31.57
TOTAL				-31.57
05/18/2021	6874	ROYAL PUBLISHING	1005 · Chkg-Palatine Bk & Trt-General	
04/29/2021	8017085		5816 · Community Information	-275.00
TOTAL				-275.00
05/18/2021	6875	SENSOURCE	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021	48465		5653 · Technology Support	-520.00
TOTAL				-520.00
05/18/2021	6876	SHERWIN-WILLIAMS CO.	1005 · Chkg-Palatine Bk & Trt-General	
04/14/2021	9789-3		5775 · Maintenance Supplies	-29.48
04/23/2021	4581-3		5775 · Maintenance Supplies	-63.85
			5775 · Maintenance Supplies	-147.40
			5775 · Maintenance Supplies	-29.48
TOTAL				-270.21
05/18/2021	6877	SYNCB/AMAZON	1005 · Chkg-Palatine Bk & Trt-General	
05/10/2021			5105 · Nonprint Materials	-843.52
			5107 · Electronic Materials	-300.00
			5207 · Computers/Technology	-2,741.97
			5772 · Art & Printing Supplies	-5.21
			5773 · Copier & Printer Supplies	-1,323.35
			5774.50 · Collection Supplies - CS	-38.82
			5774.90 · General Service Supplies	-581.11
			5776.10 · Program Supplies - YTS	-194.23
			5776.20 · Program Supplies - AS	-85.84
			5101 · Print Materials	-64.04
TOTAL				-6,178.09

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
05/18/2021	6878	UNIQUE MANAGEMENT SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
03/01/2021	599959		5659 · Book Recovery Service	-358.00
TOTAL				-358.00
05/18/2021	6879	UNITE PRIVATE NETWORKS, LLC	1005 · Chkg-Palatine Bk & Trt-General	
05/01/2021	SI-21-010858		5657 · Internet Service	-1,584.24
TOTAL				-1,584.24
05/18/2021	6880	VERY SMART PEOPLE LLC	1005 · Chkg-Palatine Bk & Trt-General	
03/17/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
03/19/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
04/14/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
05/06/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
05/06/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
05/06/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
05/11/2021			5813.30 · Cultural/Ed Programs - Tech	-200.00
TOTAL				-1,400.00
05/18/2021	6881	VILLAGE OF PALATINE-WATER	1005 · Chkg-Palatine Bk & Trt-General	
04/08/2021			5423 · Water	-106.87
TOTAL				-106.87
05/18/2021	6882	VRABLIK II, SCOTT STEVEN	1005 · Chkg-Palatine Bk & Trt-General	
03/26/2021			5813.30 · Cultural/Ed Programs - Tech	-175.00
04/09/2021			5813.30 · Cultural/Ed Programs - Tech	-175.00
05/06/2021			5813.30 · Cultural/Ed Programs - Tech	-175.00
05/06/2021			5813.30 · Cultural/Ed Programs - Tech	-175.00
TOTAL				-700.00
05/18/2021	6883	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
04/13/2021	4933240-0		5774.50 · Collection Supplies - CS	-189.84
04/19/2021	4925643-0		5771 · Human Resources Supplies	-55.86
04/22/2021	4941076-0		5774.90 · General Service Supplies	-97.18
04/22/2021	4941449-0		5775 · Maintenance Supplies	-606.55
04/27/2021	4944167-0		5774.50 · Collection Supplies - CS	-143.28
04/30/2021	4947197-0		5772 · Art & Printing Supplies	-20.39
04/30/2021	4934563-0		5776.10 · Program Supplies - YTS	-321.58
TOTAL				-1,434.68
05/18/2021	6889	WENSTRUP, GARY	1005 · Chkg-Palatine Bk & Trt-General	
04/27/2021			5813.20 · Cultural/Ed Programs - AS	-220.00

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TOTAL				-220.00
05/18/2021	6884	WISCONSIN ILLINOIS INNOVATIVE USERS GR1 1005	Chkg-Palatine Bk & Trt-General	
05/01/2021			5814 · Inservice & Training/Mileage	-10.00
05/01/2021			5814 · Inservice & Training/Mileage	-10.00
TOTAL				-20.00
Total				-\$882,985.29

Palatine Public Library District
Warrant 2021-11 Payroll and Invoice Distribution Totals
FOR THE MONTH OF MAY 2021

5300 · PAYROLL EXPENSES		
5310 · Gross Salaries		
04/15/2021	PAYCOM	\$136,151.62
04/30/2021	PAYCOM	\$137,991.91
Total 5310 · Gross Salaries		\$274,143.53
5311 · Employer IMRF Fund Expense		
04/30/2021	IMRF	\$34,843.03
Total 5311 · IMRF Fund Expense		\$34,843.03
5312 · Employer Social Security Fund Expense		
04/15/2021	PAYCOM	\$10,142.70
04/30/2021	PAYCOM	\$10,283.44
Total 5312 · Social Security Fund Exp		\$20,426.14
5313 · Employer Health & Life Insurance Expense		
04/15/2021	BLUE CROSS BLUE SHIELD	\$25,140.31
04/30/2021	PRINCIPAL INSURANCE	\$1,907.41
Total 5313 · Health & Life Insurance		\$27,047.72
5660 · Payroll Processing Fee		
04/15/2021	Payroll Processing Fee	\$397.01
04/30/2021	Payroll Processing Fee	\$402.49
Total 5660 · Payroll Processing Fee		\$799.50
TOTAL 5300 · PAYROLL EXPENSES:		\$357,259.92
EARLY RELEASE INVOICES:		\$1,514.99
WARRANT 2021-11 INVOICES:		\$882,985.29
TOTAL WARRANT 2021-11:		\$1,241,760.20

Executive Director

Approved by the Board of Trustees

President

Date

Secretary

Date