

Minutes

1. Call to order

President Reshkin called the meeting to order at 7:03 p.m. Secretary Snyder was physically present.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder were physically present.

3. Introduction of visitors

Also present were Director Anthony Auston, Assistant Director Maureen Galvan, Finance Manager Regina Stapleton, Administrative Coordinator Deborah Pettersen, Engberg Anderson architect Joe Huberty, and Andrea van der Hoek.

4. Minutes of previous meetings

- A. Approval of minutes: Regular Meeting of July 13, 2016; and meeting of the Committee to Review Open and Closed Session Minutes of August 8, 2016

Trustee Snyder moved, seconded by Trustee Boland, approval of the minutes of the Regular Meeting of July 13, 2016 and the Committee to Review Open and Closed Session Minutes of August 8, 2016.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

5. Financial report and authorization of expenditures

- A. Approval of Warrant 2017-2 in the amount of \$545,046.90

Trustee Jefferson moved, seconded by Snyder, that the Treasurer's financial report for the month ending July 31, 2016 be received and filed for audit and that Warrant 2017-2 for the month of August, 2016 in the amount of \$545,046.90, be approved and authorized for disbursement.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Ratification of Contract

1. Groot Industries Inc., 1 year contract for waste removal and recycling services in the amount of \$3,527.52.

Trustee Jefferson moved, seconded by Trustee Snyder, ratification of the 1 year contract with Groot Industries Inc. for waste removal and recycling services in the amount of \$3,527.52.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

6. **President's report**

- A. Reminder of date for the Budget and Appropriations Ordinance hearing

The Budget and Appropriations Ordinance hearing is scheduled for September 14, 2016. The Regular Board Meeting will immediately follow the hearing.

- B. Discussion of fall long range planning meeting

The date of the Fall Long Range Planning meeting will be finalized at the September Board Meeting.

- C. Discussion of Library Board advocacy initiatives

Trustee Rodgers reported he and Director Auston had a conference call with John Chrastka, from EveryLibrary. Trustee Rodgers recommended that John Chrastka meet with the Board in December to discuss library advocacy.

Trustee Boland stated she will be attending the Harper Board Meeting on August 17, 2016.

7. Public comment

None.

8. Director's report

A. Presentation of engineering study and long range plan for Library's structure and building components

Engberg Anderson architect/consultant Joe Huberty presented various components of the Engineering Study and discussed how to use the document as a long range planning tool for maintenance of the Library's structure and building components.

President Reshkin thanked him for his thorough report.

B. Review of FY15-16 Circulation and Quarterly Statistical Summary

Director Auston reviewed the FY 2015-2016 Circulation and Quarterly Statistical reports. There will be an infographic in the upcoming newsletter summarizing the information contained in these reports.

C. Approval of certification of the annual report (IPLAR) to the State Library per ILCS 16/30-65

Trustee Rodgers moved, seconded by Trustee Reshkin, that the Illinois Public Library Annual Report be approved and submitted as presented.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

9. Other Reports

A. Friends of the Palatine Library

Director Auston reported 227 volunteer hours for the month of July. The next Board meeting is August 31, 2016. The next used book sale is October 14, 15, and 16, 2016.

B. Palatine Public Library District Foundation

Trustee Jefferson reported that the Foundation met on July 29, 2016. The Foundation received a small donation this month and currently has a