



Minutes

1. Call to order

President Reshkin called the meeting to order at 7:02 p.m. Secretary Snyder was physically present.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder, and Vanderhoek were physically present.

3. Introduction of visitors

Also in attendance were Director Anthony Auston, Assistant Director Maureen Galvan, Assistant Director Melissa Gardner, Finance Manager Regina Stapleton, Technology Manager Susan Conner, Librarian Carly Thompson, Administrative Coordinator Deborah Pettersen, TAB Liaison Emily Steinebrey, Jeffrey Westhoff, Debby Brauer, and Peter (Sung) Cho.

4. Minutes of previous meetings

- A. Approval of minutes: Regular Meeting of January 11, 2017; January 14, 2017 meeting of the Committee to Review Contents of Lock Box; and the January 12, 2017 and January 17, 2017 meetings of the Committee to Review Closed Session Minutes

Trustee Snyder moved, seconded by Trustee Polka, approval of the minutes of the Regular Meeting of January 11, 2017; the January 14, 2017 meeting of the Committee to Review Contents of Lock Box; and the January 12, 2017 and January 17, 2017 meetings of the Committee to Review Closed Session Minutes as presented.

Roll call vote:

Aye: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder, and Vanderhoek.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

5. Financial report and authorization of expenditures

A. Approval of Warrant 2017-8 in the amount of \$471,734.55

Trustee Jefferson moved, seconded by Trustee Polka, that the Treasurer's financial report for the month ending January 31, 2017 be received and filed for audit and that Warrant 2017-8 for the month of February, 2017 in the amount of \$471,734.55, be approved and authorized for disbursement.

Roll call vote:

Aye: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder, and Vanderhoek.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Overview of Library's information on current tax bills

Finance Manager Stapleton stated that tax bills have been mailed. The Library should receive the majority of the revenues mid-February through March. She distributed information on the Library's liability as listed on the tax bills.

C. Ratification of contracts

1. Annual contract with T.L. Scott for lawn maintenance for the period of April 1 through November 30, 2017 in the amount of \$540.00 per month

Trustee Jefferson moved, seconded by Trustee Vanderhoek, ratification of the annual contract with T.L. Scott for lawn maintenance for the period of April 1 through November 30, 2017 in the amount of \$540.00 per month.

Roll call vote:

Aye: Boland, Jefferson, Polka, Reshkin, Rodgers, Snyder, and Vanderhoek.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

6. **President's report**

A. Report of the Committee to Review Contents of Lock Box

Trustee Snyder reported that the Committee met on January 14, 2017. The contents of the Lock Box were reviewed and the inventory was updated.