



**Minutes**

**1. Call to order**

President Jefferson called the meeting to order at 7:00 p.m. Secretary Westhoff was physically present.

**2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were physically present.

**3. Introduction of visitors**

Also in attendance were Interim Director Melissa Gardner, Assistant Director Maureen Galvan, Finance Manager Regina Stapleton, Administrative Coordinator Deborah Pettersen, Friends Representative Jill Jensen, League of Women Voters Representative Ann Kennedy, and Patricia Polka.

**4. Minutes of previous meetings**

A. Approval of minutes: Regular Meeting of June 14, 2017, Special Meeting of June 22, 2017

Trustee Westhoff moved, seconded by Trustee Vanderhoek, approval of the Minutes of the Regular Meeting of June 14, 2017, and the Special Meeting of June 22, 2017, as presented.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

**5. Financial report and authorization of expenditures**

A. Approval of Warrant 2018-1 in the amount of \$723,361.87

Trustee Snyder moved, seconded by Trustee Brauer, that the Treasurer's financial report for the month ending June 30, 2017, be received and filed for audit and that Warrant 2018-1 for the month of July 2017, in the amount of \$723,361.87, be approved and authorized for disbursement.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)

Trustee Snyder stated he has received and reviewed the Statement of Receipts and Expenditures for January 1, 2017, through June 30, 2017.

**6. President's report**

A. Appoint Policy Committee

President Jefferson appointed Trustees Boland (Chair) and Brauer to the Policy Committee.

B. Set date for Budget and Appropriations Ordinance hearing

The Budget and Appropriations Ordinance hearing will be held at 7:00 p.m. September 13, 2017. The regular Board Meeting will follow immediately.

C. Review of Library Board advocacy activities

Trustees Vanderhoek and Sherman discussed recent Board advocacy activities including trustee participation at the Palatine 4<sup>th</sup> of July parade, visits to several area libraries, and attendance at Palatine Village Council meetings. Trustees also have been promoting the Library via social media.

The reactivation of the Community Connection Committee will be discussed at the August meeting.