

Board of Library Trustees Committee to Review Closed and Open Session Minutes Board Room, Main Library

Board Room, Main Library 700 N. North Court, Palatine, IL July 21, 2017 10:00 a.m.

<u>Minutes</u>

1. Call to order

Committee Chairperson Tracy Boland called the meeting to order at 10:35 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Tracy Boland were physically present.

3. Introduction of visitors

There were no visitors.

4. Closed session for the purpose of the review of closed session minutes in compliance with 5 ILCS 120/2(c)(21)

The committee did not go into closed session. The committee reviewed all closed session minutes for Board meetings and for committee meetings held from January 1 through June 30, 2017 and will seek review and approval of these minutes at the next Board meeting.

The committee reviewed whether audio verbatim tapes of closed sessions 18 months or older may be destroyed.

5. Review of open session minutes

The committee reviewed open session minutes from January 1 through June 30, 2017, and, with two exceptions, found them to be properly signed with all the appropriate attachments.

The minutes from the Community Connection Committee meeting of February 8, 2017, and the Budget Committee meeting of April 26, 2017 were found to contain discrepancies which will be corrected at the next Board meeting.

6. Other business

There was no other business.

7. Adjournment

Trustee Boland adjourned the meeting at 12:58 pm.

Trustée

Approved on:

Trustee

Prepared by Tracy Boland