



## Minutes

### **1. Call to order**

President Jefferson called the meeting to order at 6:59 p.m.

### **2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were physically present.

### **3. Introduction of visitors**

Also in attendance were Interim Director Melissa Gardner, Assistant Director Maureen Galvan, Finance Manager Regina Stapleton, Popular Materials Manager Kathleen Burns, Facilities Manager Gregg Szczesny, Administrative Coordinator Deborah Pettersen, Technology Support Specialist Andrew Oshana, Friends of the Library representative Jill Jensen, Ehlers representatives John Piemonte (municipal advisor) and Anthony Kalina (financial specialist), and League of Women Voters representative Ann Kennedy.

### **4. Minutes of previous meetings**

- a. Approval of minutes: Regular Meeting of July 12, 2017, Committee to Review Open and Closed Session Minutes of July 21, 2017, and Committee to Review Open and Closed Session Minutes of July 27, 2017

Trustee Westhoff moved, seconded by Trustee Boland, approval of the minutes of the Regular Meeting of July 12, 2017, the Committee to Review Closed and Open Session Minutes of July 21, 2017, and the Committee to Review Closed and Open Session Minutes of July 27, 2017, as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

## 5. Financial report and authorization of expenditures

- a. Approval of Warrant 2018-2 in the amount of \$574,420.63

Trustee Snyder moved, seconded by Trustee Brauer, that the Treasurer's financial report for the month ending July 31, 2017, be received and filed for audit and that Warrant 2018-2 for the month of August 2017, in the amount of \$574,420.63, be approved and authorized for disbursement.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

- b. Colley Elevator two-year contract for elevator maintenance in the amount of \$11,616

Trustee Snyder moved, seconded by Trustee Boland, approval of a two-year contract with Colley Elevator for elevator maintenance in the amount of \$11,616.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

## 6. Update on Financial Management Plan by Ehlers

Ehlers Municipal Advisor John Piemonte and Financial Specialist Anthony Kalina were joined via teleconference by Financial Specialist Jessica Cook to explain the Financial Management Plan to Trustees. The representatives discussed the District's financial outlook and presented several scenarios to meet the costs of planned maintenance needs, which include a new roof. The representatives answered Trustees' questions.

The next Ehlers update will be at the October Board meeting.

## 7. President's report

- a. Reminder of date for the Budget Appropriations Ordinance hearing