



## Minutes

### **1. Call to order**

Committee Chairperson Tracy Boland called the meeting to order at 9:00 a.m.

### **2. Roll call**

Upon roll call, Trustees Tracy Boland and Debby Brauer were physically present.

### **3. Introduction of visitors**

Interim Director Melissa Gardner and Asst. Director of Support Services Maureen Galvan were present.

### **4. Approval of minutes**

The minutes from the March 21, 2017 and the July 27, 2017 meeting were approved.

### **6. Review and discussion of Appendices 10, 13, 14**

The staff-recommended changes to Appendices 10, 13, and 14 were reviewed and will be presented to the board at the September meeting.

### **7. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed**

The staff reported that switching from Parliamentary Procedure by Sturgis to Robert's Rule of Order would likely have no substantive effect on the conduct of board meetings. The policies to be reviewed at the next meeting of the committee are Policy 10: Digital Resources, Appendix 19: Use of Digital Resources and Appendix 21: Unfiltered Internet.

### **8. Other business**

None.

### **9. Date for next meeting**

In general, the committee agreed to a standing meeting every 4th Thursday of the month at 9 am. The next meeting will September 28, 2017 at 9 am.

**10. Adjournment**

Trustee Boland adjourned the meeting at 10:25 am.

Approved on: ~~10/26/~~<sup>TAB</sup> 9/28/2017

Julie Boland  
Trustee

LJ Braun  
Trustee

Prepared by Tracy Boland