



Board of Library Trustees Policy Committee

Director's Office, Main Library
700 N. North Court, Palatine, IL
September 28, 2017, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Tracy Boland called the meeting to order at 9:04 a.m.

2. Roll call

Upon roll call, Trustees Tracy Boland and Debby Brauer were physically present.

3. Introduction of visitors

Interim Director Melissa Gardner, Asst. Director of Support Services Maureen Galvan, and Technology Manager Susan Conner were present.

4. Approval of minutes

The minutes from the August 17, 2017 meeting were approved.

6. Review and discussion of Appendices 10, 13, 14

The staff-recommended changes to Appendices 10, 13, and 14 were reviewed and will be presented for approval to the board at the October meeting.

7. Review and discussion of Policy 10, and Appendices 19, and 21

The staff-recommended changes to Policy 10 and Appendices 19 and 21 were reviewed and will be presented for for review and discussion to the board at the October meeting.

8. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed

The policies to be reviewed at the next meeting of the committee are Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures Mtgs. & Hearings.

9. Other business

None.

10. Date for next meeting


The next meeting will October 26, 2017 at 9 am.

10. Adjournment

Trustee Boland adjourned the meeting at 10:18 am.

Approved on: 10/26/2017


Trustee


Trustee

Prepared by Tracy Boland