



## Minutes

### **1. Call to order**

Committee Chairperson Tracy Boland called the meeting to order at 9:01 a.m.

### **2. Roll call**

Upon roll call, Trustees Tracy Boland and Debby Brauer were physically present.

### **3. Introduction of visitors**

Interim Director Melissa Gardner and Asst. Director of Support Services Maureen Galvan were present.

### **4. Approval of minutes**

The minutes from the August 17, 2017 meeting were approved.

### **5. Review and discussion of Policy 10, and Appendices 19, and 21**

The staff-recommended changes to Policy 10 and Appendices 19 and 21 were reviewed and will be presented to the board for approval at the November meeting.

### **6. Review and discussion of Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures Mtgs & Hearings**

The staff-recommended changes to Volunteer Recognition Plan, Donor Recognition Plan, Board Bylaws, Appendix 16: Procedures Mtgs & Hearings were reviewed and will be presented to the board for review and discussion at the November meeting.

### **7. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed**

The policies to be reviewed at the next meeting of the committee are Policy 8: Community Relations, and Appendix 10: Schedule of Fines and Fees.

### **8. Other business**

None.

**9. Date for next meeting**

The next meeting will be November 30, 2017 at 9 am.

**10. Adjournment**

Trustee Boland adjourned the meeting at 9:59 am.

Approved on: December 1, 2017

Jerese Boland  
Trustee

L. J. Braus  
Trustee

Prepared by Tracy Boland