

Closed session for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C)(2) and for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1)

Closed Session Minutes

1. Call to order of closed session

The closed session of the Board of Library Trustees Regular Meeting was called to order by President Jefferson at 8:20 p.m. on November 8, 2017, and was audiorecorded in its entirety. The closed session was for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C)(2) and for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1).

2. Roll call

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were physically present.

3. Introduction of visitors

Also in attendance were Interim Director Melissa Gardner and Assistant Director Maureen Galvan. John Keister of Keister Associates arrived later.

4. Deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C)(2)

Interim Director Gardner and Assistant Director Galvan shared the Library salary schedule for the coming year. Galvan said library staff would receive a 2 percent salary increase across the board. These increases would take effect January 1, 2018. Galvan said that a 2 percent salary increase was in line with recommendations of the Management Association of Illinois. She and Gardner explained that merit increases are separate from this pay increase that those would go into effect on July 1, 2018. Merit increases are determined by individual.

Gardner and Galvan left the Board Room at the end of this discussion.

5. Deliberations for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1)

John Keister entered the Board Room at this point.

The Board discussed the candidates for the Library Director position. Trustees decided to remove Jason Kuhl, Randall Yelverton and Carlen DeThorne from consideration. The Board directed Keister to invite Melissa Gardner and Jeannie Dilger to return for a second interview on either November 20, 2017, or November 21, 2017, depending on their schedules.

6. Reconvene to regular session

President Jefferson reconvened the meeting to regular session at 10:03 p.m.

Prepared by Jeffrey Westhoff Jeffrey Westhoff 11/19/17

Approved on Feb. 14, 2018

Jeffrey Westhoff
Trustee

[Signature]
Trustee