

Minutes

1. Call to order

President Jefferson called the meeting to order at 7:03 p.m. Secretary Westhoff was physically present.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek and Westhoff were physically present.

3. Introduction of visitors

Also in attendance were Interim Director Melissa Gardner, Assistant Director Maureen Galvan, Finance Manager Regina Stapleton, Circulation Manager Rosalie Scarpelli, Administrative Coordinator Deborah Pettersen, Branch Supervisor Karen Bollman, Friends representative Jill Jensen, Historical Society representatives Joe Petykowski, Sue Minott, and Linni Pesch, and Ann Kennedy.

4. Minutes of previous meetings

- A. Approval of minutes: Special Meeting October 4, 2017; Regular Meeting of October 11, 2017; Special Meeting October 23, 2017; Special Meeting October 24, 2017

Trustee Westhoff moved, seconded by Trustee Vanderhoek, approval of the minutes of the Special Meeting October 4, 2017, the Regular Meeting of October 11, 2017, the Special Meeting October 23, 2017, and the Special Meeting October 24, 2017, as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

5. Financial report and authorization of expenditures

A. Approval of Warrant 2018-5 in the amount of \$519,597.79

Trustee Snyder moved, seconded by Trustee Brauer, that the Treasurer's financial report for the month ending October 31, 2017, be received and filed for audit and that Warrant 2018-5 for the month of November 2017 in the amount of \$519,597.79 be approved and authorized for disbursement.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Approval of Ordinance 2018-2, Fiscal Year 2017/2018 Tax Levy in the amount of \$6,606,560.00

Trustee Snyder moved, seconded by Trustee Boland, approval of Ordinance 2018-2, an ordinance levying and assessing taxes of Palatine Public Library District, Cook County, Illinois, in the amount of \$6,606,560.00, for Fiscal Year beginning July 1, 2017, and ending June 30, 2018.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

C. Posting of audit online and filing of Annual Statement of Receipts and Disbursements

Financial Manager Stapleton reported that the audit has been posted online and that the Annual Statement of Receipts and Disbursements has been completed and will be filed with the State.

6. **President's report**

A. Palatine Historical Society

Palatine Historical Society Board President Joe Petykowski presented the Board with a copy of "Celebrating Palatine" for the Library's collection. He thanked the Board for the collaboration between the two organizations. Historical Society Board Member Linni Pesch also thanked the Board and extended an invitation for a tour of the Clayson House.