



Minutes

1. Call to order

President Jefferson called the meeting to order at 7:00 p.m. Secretary Westhoff was physically present.

President Jefferson stated a Teen Advisory Board update had been added to the agenda as item 7C.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were present. Trustee Brauer was absent.

Trustee Vanderhoek moved, seconded by Trustee Boland, that Trustee Brauer be permitted to attend the January 10, 2018, regular meeting of the Palatine Public Library District Board of Library Trustees by means of audio conference.

Roll call vote:

Aye: Boland, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: Brauer. **Motion carried.**

Trustee Brauer joined the meeting via audio conference at 7:03 p.m.

3. Introduction of visitors

Also in attendance were Executive Director Jeannie Dilger, Assistant Director Maureen Galvan, Assistant Director Melissa Gardner, Finance Manager Regina Stapleton, Popular Materials Manager Kathleen Burns, Administrative Coordinator Deborah Pettersen, Friends representative Jill Jensen, Teen Advisory Board representative Abhi Balu, Linni Pesch, and Ann Kennedy.

4. Public comment

None.

5. Review of banned patron

President Jefferson moved, seconded by Trustee Vanderhoek, to extend the January 26, 2017, ban of Richard Benton from entering any facility of the Palatine Public Library District indefinitely. Richard Benton will continue to receive cardholder privileges for online services.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

6. Minutes of previous meetings

A. Approval of minutes: Regular Meeting on December 13, 2017

Trustee Westhoff moved, seconded by Trustee Boland, approval of the minutes of the Regular Meeting on December 13, 2017, as presented.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

7. Financial report and authorization of expenditures

A. Approval of Warrant 2018-7 in the amount of \$564,476.66

Trustee Snyder moved, seconded by Trustee Boland, that the Treasurer's financial report for the month ending December 31, 2017, be received and filed for audit and that Warrant 2018-7 for the month of January 2018 in the amount of \$564,476.66 be approved and authorized for disbursement.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

B. Ratification of Contract

1. Northwest Community Healthcare, annual lease for the Rand Road Branch in the amount of \$590 per month, for a total of \$7,080

Trustee Snyder moved, seconded by Trustee Vanderhoek, ratification of the contract with Northwest Community Healthcare for the annual lease for the Rand Road Branch in the amount of \$590 per month, for a total of \$7,080.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**

C. Teen Advisory Board Update

Teen Advisory Board (TAB) representative Abhi Balu reported that TAB will be concentrating on community service this year. He reviewed various programs TAB is considering.

8. President's report

A. Community Connection Committee

The Community Connection Committee will report at the February meeting.

- B. Approval of Trustees to attend ILA Trustee Forum Workshop February 17, 2018, in the amount of \$135 per person

Trustee Vanderhoek moved, seconded by Trustee Snyder, approval of Trustee attendance at the ILA Trustee Forum Workshop on February 17, 2018, in the amount of \$135 per person.

Roll call vote:

Aye: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff.

Nay: None.

Abstain: None.

Absent: None. **Motion carried.**