



Board of Library Trustees Policy Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
July 26, 2018, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:04 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer, Jeffrey Westhoff, and Tracy Boland were physically present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Assistant Director for Public Services Melissa Gardner were present.

4. Approval of minutes

The minutes from the June 28, 2018 meeting were approved.

5. Review and discussion of Policy 5: Financial Management

The committee continued discussion of Policy 5: Financial Management. Executive Director Dilger and Trustee Brauer will compare Policy 5 to Illinois statute before the committee completes review of Policy 5.

6. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed

The committee will continue review of Policy 5, specifically section 5-7, at the next meeting. Policy 4: Library Administration, Appendix 4A: Role of the Board, Appendix 4B: Role of the Trustees, Appendix 4C: ALA Trustee Ethics Statement, and Appendix 4D: Role of the Director will be reviewed at the August meeting, as well.

7. Other business

Time for the August committee meeting only will be 10:00 am. Dates for the November and December meetings will be November 15, 2018 and December 20, 2018, to avoid holidays.

8. Date for next meeting

The next meeting will be August 23, 2018 at 10 am.

9. Adjournment

Trustee Brauer adjourned the meeting at 10:55 am.

Approved on: 8/23/18


Trustee


Trustee

Prepared by Debby Brauer