



Board of Library Trustees Policy Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
September 27, 2018, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:02 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were physically present.

3. Introduction of visitors

Executive Director Jeannie Dilger was present. Assistant Director Melissa Gardner, Technical Services Manager Kristin Sedivy, and Information Services Manager Brian Herner were present for portions of the meeting.

4. Approval of minutes

The minutes from the August 23, 2018, meeting were approved.

5. Review and discussion of policies and appendices

The committee discussed Appendices 4A: Role of the Board, 4B: Role of Trustees, 4D: Role of the Executive Director, 2C: Loan Rules, and Policy 7: Collection Management.

6. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed

The committee will review Bylaws and Appendix 0 at the next meeting.

7. Other business

None

8. Date for next meeting

The next meeting will be October 25, 2018, at 9 am.

9. Adjournment

Trustee Brauer adjourned the meeting at 10:45 am.

Approved on: 10/25/18

Debby Brauer
Trustee

[Signature]
Trustee

Prepared by Debby Brauer