



Board of Library Trustees Policy Committee  
Board Room, Main Library  
700 N. North Court, Palatine, IL  
June 27, 2019, 9:00 a.m.

### Minutes

**1. Call to order**

Committee Chairperson Debby Brauer called the meeting to order at 9:08 a.m.

**2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were physically present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Circulation Manager Rosalie Scarpelli, and Assistant Director Melissa Gardner were present.

**4. Public Comment**

None.

**5. Approval of minutes**

The minutes from the May 23, 2019, meeting were approved.

**6. Review and discussion of policies and appendices**

Due to an error in published agenda, committee voted to postpone item 6 to July meeting.

**7. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

The committee will review Policy 3 and its appendices in July.

**8. Other business**

The committee discussed Policy 2—Library Cards and Accounts, Appendix 2A—Certain Rules and Restrictions on the Use of Services and Facilities, Appendix 2B—Schedule of Fines and Fees, and Appendix 2C—Schedule of Loan Periods and Restrictions.

**9. Date for next meeting**

The next meeting will be July 25, 2019, at 9 a.m.

**10. Adjournment**

Trustee Brauer adjourned the meeting at 10:40 a.m.

Approved on: 2019-07-16

  
Trustee

  
Trustee

Prepared by Debby Brauer