



Board of Library Trustees Regular Meeting
Board Room, Main Library
700 N. North Court, Palatine, IL
July 16, 2019, 7:00 pm

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Sherman)
 - c. RAILS/ILA (Snyder)
7. Unfinished business
 - a. Board expectations (Vanderhoek)
8. New business
 - a. Policy review and approval (Brauer)
 - i. Policy 2—Library Cards and Accounts
 - ii. Appendix 2A—Certain Rules and Restrictions on the Use of Services and Facilities
 - iii. Appendix 2B—Schedule of Fines and Fees
 - iv. Appendix 2C—Schedule of Loan Periods
 - b. Potential trustee opening (Vanderhoek)
9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. Set date for Budget & Appropriations Hearing
 - c. Interior design feedback sessions

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

10. Director's report

- a. Report on American Library Association conference

11. Committee reports

- a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
- b. Board Development Committee (Boland, Snyder)
- c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
- d. Director's Review Committee (Sherman, Vanderhoek, Boland)
- e. Finance Committee (Jefferson, Vanderhoek)
- f. Policy Committee (Brauer, Westhoff)

12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes: Finance Committee meeting of November 29, 2018, regular meeting of May 21, 2019, and Policy Committee meeting of June 27, 2019
- b. Financial report and approval of Warrant 2020-01 in the amount of \$401,884.31.

13. Correspondence

14. Adjournment

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.