



## Minutes

### **1. Call to order**

Committee Chairperson Debby Brauer called the meeting to order at 9:05 a.m.

### **2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were physically present.

### **3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, and Information Services Manager Brian Herner were present.

### **4. Public Comment**

None.

### **5. Review and discussion of policies and appendices**

The committee discussed Policy 3—Library Operations, Appendix 3A—Hours of Operation, Appendix 3B—ALA Statement of Professional Ethics, and Appendix 3C—ALA Bill of Rights.

### **6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

The committee will review Policy 5—Financial Management in August.

### **7. Other business**

Starting in September, the committee will meet on the first Thursday of each month.

### **8. Date for next meeting**

The next meeting will be August 22, 2019, at 9 a.m.

### **9. Adjournment**

Trustee Brauer adjourned the meeting at 10:49 a.m.

Approved on: 8/20/19

Debby Brauer  
Trustee

Andrew van der Hek  
Trustee

Prepared by Debby Brauer