



Board of Library Trustees  
Committee to Review Closed and  
Open Session Minutes  
Board Room, Main Library  
700 N. North Court, Palatine, IL  
August 17, 2019, 10:00 a.m.

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## Minutes

### 1. Call to order

Committee Chairperson Tracy Boland called the meeting to order at 10:04 a.m.

### 2. Roll call

Upon roll call, Trustees Boland and Snyder were physically present.

### 3. Introduction of visitors

None.

### 4. Review of closed session recordings

The lock box inventory list was reviewed for closed session recordings eligible for destruction. The range of dates included recordings from 3/8/2017-2/14/2018. A detailed report will be at next available Board meeting.

### 5. Other business

None.

### 6. Adjournment

Trustee Boland adjourned the meeting at 10:10 a.m.

Approved on: 9-17-19

  
Trustee

  
Trustee

Prepared by Hal Snyder