



## Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. Palatine Public Library District Foundation (Sherman)
  - c. RAILS/ILA (Brauer)
7. Unfinished business
  - a. Trustee vacancy (Boland)
  - b. Interior design feedback (Dilger & Gardner)
8. New business
  - a. CCS consortium migration schedule (Dilger)
  - b. Renovation draft schedule from Engberg Anderson (Dilger)
  - c. Policy review and approval (Brauer)
    - i. Policy 3-Library Operations
    - ii. Appendix 3A-Hours of Operation
    - iii. Appendix 3B-ALA Statement of Professional Ethics
    - iv. Appendix 3C-ALA Library Bill of Rights
  - d. Approval of certification of the Illinois Public Library Annual Report (IPLAR) to the State Library (Snyder)
  - e. Action on closed session minutes and verbatim recordings (Boland)

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Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- f. Approval of trustee attendance at ILA Conference Trustee Day, in Tinley Park, IL on Thursday October 24, 2019, in the amount of \$175 per person (Westhoff)
9. President's report (Vanderhoek)
  - a. Review of library board advocacy activities
10. Director's report
  - a. Bilingual Committee report (Guadalupé Colin, Kiel Cross, and Xiang Li)
  - b. Illinois Public Library Per Capita Grant requirements (Dilger)
11. Committee reports
  - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
  - b. Board Development Committee (Boland, Snyder)
  - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
  - d. Director's Review Committee (Sherman, Vanderhoek, Boland)
  - e. Finance Committee (Jefferson, Vanderhoek)
  - f. Policy Committee (Brauer, Westhoff)
12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
  - a. Approval of minutes: Director Evaluation Committee meeting of November 26, 2018, Director Evaluation Committee meeting of January 3, 2019, regular meeting of June 18, 2019, regular meeting of July 16, 2019, Policy Committee meeting of July 25, 2019, and Committee to Review Open and Closed Session Minutes meeting of July 26, 2019 and August 7, 2019
  - b. Financial report and approval of Warrant 2020-02 in the amount of \$518,453.50
  - c. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)
13. Correspondence
14. Adjournment

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