



**Board of Library Trustees Policy Committee**  
Board Room, Main Library  
700 N. North Court, Palatine, IL  
September 5, 2019, 9:00 am

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## Agenda

1. Call to order
2. Roll call
3. Introduction of visitors
4. Public comment
5. Review and discussion of policies and appendices
  - a. Naming rights addition to Policy 5-Financial Management
  - b. Policy 4-Library Administration
  - c. Appendix 4A-Role of the Board of Library Trustees
  - d. Appendix 4B-Role of the Trustee
  - e. Appendix 4C-United for Libraries Public Library Trustees Ethics Statement
  - f. Appendix 4D-Role of the Executive Director
6. Review and discussion of policy review schedule, and additional policies or policy provisions which need to be addressed.
7. Other business
8. Date for next meeting
9. Adjournment

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.