



**Board of Library Trustees
Building Renovation Committee**
Ela Area Public Library
275 Mohawk Drive
Lake Zurich, IL 60047
September 25, 2019 3:30 p.m.

Minutes

1. Call to order by Trustee Vanderhoek at 3:30 p.m.

2. Roll call

Upon roll call, Trustees Brauer, Westhoff, and Vanderhoek were physically present.

3. Introduction of visitors

Also in attendance were Executive Director Jeannie Dilger and Assistant Director Melissa Gardner, Communications and Marketing Manager Andrea Lublink, Technology Manager Susan Conner, Circulation Assistant Manager Barbara Marks, Information Services Assistant Manager Lizette Ayala, Elsie van der Hoek, Ela Area Library Executive Director Matt Womack and Ela Library Assistant Director Erica Christianson.

4. Public Comment

There was no public comment.

5. Tour of the Ela Area Public Library

- a. The committee and staff toured the children's area and discussed the use of the space, furniture, interactive displays and the story rooms.
- b. The committee spent time in the maker space, learning about the staffing and equipment as well as strengths and challenges of the space.
- c. The committee toured the teen space and learned about how it is used by teens and which elements have been most used.

- d. The committee also toured the cafe area, adult fiction and non-fiction, the digital media lab, the meeting rooms, the adult quiet space, and the drive up window.

9. Date for Next Meeting

The next meeting will take place on Monday, September 30th at 9:30 a.m. at the Indian Trails Public Library District.

10. Adjournment

Trustee Vanderhoek adjourned the meeting at 4:40 p.m.

Approved: 10-15-19


Trustee


Trustee

Prepared by: Andrea Vanderhoek