



**Board of Library Trustees
Building Renovation Committee**
Palatine Public Library
700 North Court, Palatine, IL
November 7, 2019 3:30 p.m.

Minutes

1. Call to order by Trustee Vanderhoek at 3:35 p.m.

2. Roll call

Upon roll call, Trustees Brauer, Westhoff, and Vanderhoek were physically present. Trustee Jefferson arrived at 3:51 p.m.

3. Introduction of visitors

Also in attendance were Executive Director Jeannie Dilger and Assistant Director Melissa Gardner, Owner's Representative Dan Eallonardo, and Joe Huberty, Kristen Richardson, and Sarah Ponto of Engberg Anderson.

4. Public Comment

There was no public comment.

5. Review interior plan options from Engberg Anderson

- a. The committee reviewed updated interior design options and projected costs.
- b. The committee considered the feedback from the staff regarding the interior plan options.
- c. The committee reached a consensus about a second floor plan option.
- d. The committee requested modifications to a first floor plan option for further review.

6. Other business

- a. Trustee Westhoff shared his notes from a maker space event he attended at the Illinois Library Association conference.

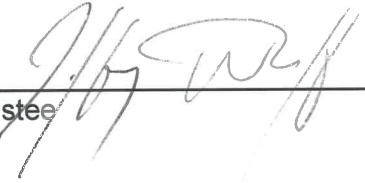
7. Date for Next Meeting

The next meeting will take place on Thursday, December 5 at 3:30 p.m.

8. Adjournment

Trustee Vanderhoek adjourned the meeting at 5:03 p.m.

Approved: 12-17-19


Trustee


Trustee

Prepared by: Andrea Vanderhoek