



Board of Library Trustees Regular Meeting
Board Room
700 N. North Court, Palatine IL
February 18, 2020, 7:00 pm

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
 - d. TAB Liaison (Bottu)
7. Unfinished business
 - a. Main Library renovation project (Vanderhoek)
8. New business
 - a. Cash flow analysis (Jefferson)
 - b. Approval of naming opportunities for renovation, per Policy 5-6.1 (Vanderhoek)
 - c. Approval of Policy 2-4 Youth Library Cards (Brauer)
 - d. Approval of trustees to attend Hoffman Estates Chamber Mayor's Breakfast on February 27, 2020, in the amount of \$25 per person (Snyder)
9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. St. Patrick's Day Parade, Saturday, March 14, 10:30 am-12:00 pm
 - c. Volunteer appreciation luncheon, Friday, April 24, 11:30 am

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

10. Director's report
 - a. Code of conduct (Melissa Gardner)
 - b. Winter Reading report (Burns)
11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Policy Committee (Brauer, Westhoff)
12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: Finance Committee meeting of January 13, 2020, Building Renovation Committee meeting of January 17, 2020, regular meeting of January 21, 2020, Building Renovation Committee meeting of January 29, 2020
 - b. Financial report and approval of Warrant 2020-08 in the amount of \$514,992.65
 - c. Six-month statement of receipts and expenditures
13. Correspondence
14. Adjournment

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