



Board of Library Trustees
Building Renovation Committee
Board Room, Main Library
700 N. North Court, Palatine, IL
March 5, 2020, 3:30 p.m.

Minutes

1. **Call to order by Trustee Vanderhoek at 3:32p.m.**

2. **Roll call**

Upon roll call, Trustees Brauer, Westhoff, and Vanderhoek were physically present.

3. **Introduction of visitors**

Also in attendance were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Elsie van der Hoek, Dan Ellonardo, Joe Huberty, Sarah Ponto, Kristen and Al Miller.

4. **Public Comment**

There was no public comment.

5. **Discussion of interior renovation with Engberg Anderson**

- a. Cost estimates- The committee reviewed the estimated costs of the renovation project.
- b. Illinois State Public Library Construction Grant- The committee discussed the desire to obtain available grants and the timelines and necessary documents for application.
- c. Construction phases- Several phasing plans were introduced and will continue to be revised as plans move forward.

6. **Other Business**

None


7. **Date for next meeting**


The next meeting will be April 2, 2020 at 3:30 p.m.

8. **Adjournment**

Trustee Vanderhoek adjourned the meeting at 5:07 p.m.

Approved on : 7-21-20


Trustee


Trustee

Prepared by Andrea Vanderhoek