



Minutes

1. Call to order

President Vanderhoek called the meeting to order at 7:03 p.m. Secretary Boland was present by video conference.

2. Roll call

Upon roll call, Trustees Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff were present by video conference.

3. Approval of agenda

Trustee Snyder moved, seconded by Trustee Singh, approval of the agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

4. Introduction of visitors

Also in attendance were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, and Administrative Associate Karla Nora by video conference.

5. Public comment

None.

6. Unfinished business

a. Main Library renovation project update

Executive Director Jeannie Dilger reported that construction design is continuing as scheduled and Engberg Anderson will provide an update at the April 21, 2020, regular board meeting. There was discussion on

possible delays due to the stay-at-home order and the two-phase plan option and its effect on Library floor closures. The Board agreed to continue to explore the two-phase plan option.

b. Bond issuance

Executive Director Jeannie Dilger provided an overview of the bond issuance approved at the March 10, 2020, regular board meeting and its hearing to be held on April 21, 2020, at the regular board meeting. Due to the Governor's stay at home order and its public participation challenges, the bond counsel, Ice Miller, and Executive Director recommended that the bond issuance hearing be postponed until the June 16, 2020, regular board meeting. The ordinance would then be issued on July 21, 2020, and the bonds will be sold on July 28, 2020. There was discussion regarding the benefits of postponing the bond issuance and sending public notification of the changes. The Board agreed to postpone the hearing until the June 16, 2020, regular board meeting.

7. **New business**

a. Closed session: Personnel compensation during emergency closure (Pursuant to 5 ILCS 120/2, Section C1 – compensation of employees)

Trustee Brauer moved, seconded by Trustee Westhoff, to go into closed session for the purpose of deliberations regarding personnel compensation during emergency closure (Pursuant to 5 ILCS 120/2, Section C1 – compensation of employees)

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff
Nays: None.
Abstain: None.
Absent: None. **Motion carried**

The Board went into closed session at 7:27 p.m. and reconvened at 7:40 p.m.

b. Vote on matters discussed in closed session

Trustee Brauer moved, seconded by Trustee Snyder, that due to the extenuating circumstances of the COVID-19 virus and the need for staff to work from home, the Library continue to pay salaried staff their full salary and pay hourly staff for their regularly scheduled hours during any Library closures through June 30, 2020, the end of the fiscal year.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Singh, Snyder, Vanderhoek, and Westhoff
Nays: None.
Abstain: None.
Absent: None. **Motion carried**

8. Director's report

a. Reopening plan update

Executive Director Dilger presented a phasing plan for reopening the Library after the stay at home order. The plan is a work in progress and may include the following:

- initially a curb side pick-up with holds in advance
- gradually increasing the number of people in the building
- gradually opening library areas
- alternating open days at branches
- social distancing measures
- cleaning procedures for equipment
- alternating staff schedules/work at home
- quarantine of materials
- limited capacity of study/meeting rooms
- continued virtual programming.

The Board appreciated staff thinking through the details of reopening and want all to stay healthy.

9. Adjournment

President Vanderhoek adjourned the meeting at 7:57 p.m.

Approved: 5-19-20



Andrea Vanderhoek, President



Tracy Boland, Secretary

