



**Board of Library Trustees Special Meeting**  
Video Conference  
April 21, 2020, 7:00 pm

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Due to the Governor's "Stay-at-Home" Executive Order, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/scrc23a>

1-872-239-5794

Conference ID: 830 056 478#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at [director@palatinelibrary.org](mailto:director@palatinelibrary.org). Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

### Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. Palatine Public Library District Foundation (Jefferson)
  - c. RAILS/ILA (Brauer)
  - d. TAB Liaison (Bottu)
7. Unfinished business
  - a. Main Library renovation project (Kristin Richardson, Engberg Anderson; Dan Eallonardo, Independent Construction Services)
8. New business
  - a. Approval of Resolution 2020-03 Authorizing the Payment of Certain Routine and Recurring Expenses

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- b. Review and approval of changes to Policy 9-47 Expense Reimbursement (Dilger)
- 9. President's report (Vanderhoek)
  - a. Review of library board advocacy activities
  - b. New date for Volunteer appreciation luncheon
  - c. Reminder to file Statement of Economic Interest by May 1
- 10. Director's report
  - a. Strategic plan update
- 11. Committee reports
  - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
  - b. Board Development Committee (Boland, Snyder)
  - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
  - d. Director's Review Committee (Boland, Vanderhoek)
  - e. Finance Committee (Jefferson, Vanderhoek)
  - f. Lock Box Committee (Boland, Snyder)
  - g. Policy Committee (Brauer, Westhoff)
- 12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
  - a. Approval of minutes: Policy Committee meeting of March 5, 2020 and regular meeting of March 10, 2020
  - b. Financial report and approval of Warrant 2020-10 in the amount of \$513,628.25
- 13. Correspondence
- 14. Adjournment

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