



Board of Library Trustees Regular Board Meeting
Video Conference
May 19, 2020, 7:00 pm

Due to the Governor's "Stay-at-Home" Executive Order, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/y9wp8pp4>

1-872-239-5794

Conference ID: 688 866 91#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
 - d. TAB Liaison (Bottu)
7. Unfinished business
 - a. Main Library renovation project (Dilger)
 - i. Amendment 01: Modifications to Professional Services Agreement for Renovations of Existing Library Space
 - ii. Amendment 02: Modifications to Professional Services Agreement for Renovations of Existing Library Space

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- iii. Amendment 03: Modifications to Professional Services Agreement for Renovations of Existing Library Space
 - iv. Project update (Dilger)
- 8. New business
 - a. Review and approval: Policy 9-Human Resources (Brauer)
 - b. Review of draft Working Budget for Fiscal Year 2020-2021 (Jefferson)
 - c. Approval of days closed for 2020-2021 (Jefferson)
- 9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
- 10. Director's report
 - a. Strategic plan update (Gardner)
 - b. Reopening plan update (Dilger)
- 11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Lock Box Committee (Boland, Snyder)
 - g. Policy Committee (Brauer, Westhoff)
- 12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: special meeting of April 7, 2020, regular meeting of April 21, 2020, and Policy Committee meeting of May 7, 2020
 - b. Financial report and approval of Warrant 2020-11 in the amount of \$488,032.10
- 13. Correspondence
- 14. Adjournment

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